

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong.
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, GPO Post Bag No. 92, Mawdiangdiang, Shillong-793018 Meghalaya

General Administration,
Administrative Block.

Phone: (0364) 2538012

No.NEIGR-GAD/26/2008/Pt/170

Dated Shillong the 20th February, 2018

NOTIFICATION

In supersession to this Office Notification No.NEIGR-GAD/97/2012/Pt/102 Dtd:24.01.2014, the Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong is pleased to reconstitute a Committee of Condemnation Board with the following members:-

1.	Medical Superintendent	-	Chairman
2.	Dr.P.Bhattacharya & Registrar	-	Member
3.	Nursing Superintendent or his/her nominee	-	Member
4.	Accounts Officer / Asst. Accounts Officer	-	Member
5.	Estate Officer	-	Member
6.	Faculty from Hospital Administration	-	Member
7.	All HODs / HOS / In-charge in the related matter	-	Member
8.	Bio-Medical Engineer	-	Member
9.	I/c Central Store / Ancillary Store as the case may be	-	Member Secretary

Terms of reference:

1. The Member Secretary of all committee(s) will organize for condemnation meeting of the respective committee at least once in three months in consultation / after fixing up a date with the Chairman.
2. The condemnation of various hospital stores items will be carried out at the designated place. However, in case of difficulty in shifting heavy item(s), requisite condemnation can also be carried out on site.
3. No business shall be transacted at the meeting unless 2/3rd of the members are present.

The Chairman of the above Committee will however convene a meeting at his own convenience.

This has the approval of the "Competent Authority".

Assistant Administrative Officer
General Administration
Dated Shillong the 20th February, 2018

Memo. No.NEIGR-GAD/26/2008/Pt/170-A

Copy for information and necessary action:

1. Medical Superintendent, NEIGRIHMS.
2. Dr.P.Bhattacharya & Registrar, NEIGRIHMS.
3. All HODs / HOS / In-charge in the related matter, NEIGRIHMS.
4. Faculty from Hospital Administration, NEIGRIHMS.
5. Nursing Superintendent or his/her nominee, NEIGRIHMS.
6. Estate Officer, NEIGRIHMS.
7. Bio-Medical Engineer, NEIGRIHMS.
8. Accounts Officer / Asst. Accounts Officer, NEIGRIHMS.
9. I/c Central Store / Ancillary Store as the case may be, NEIGRIHMS.
10. PA to the Director, NEIGRIHMS for information of the Director.
11. PA to the DD (A), NEIGRIHMS for information of the DD (A).
12. Office copy.

Assistant Administrative Officer
General Administration