

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, GPO Post Bag No. 92, Mawdiangdiang, Shillong-793018 Meghalaya

General Administration,
Administrative Block.

Phone: (0364) 2538012

No.NEIGR-GAD/97/2012/Pt/316

Dated Shillong the 16th March, 2020

NOTIFICATION


In partial modification to this Notification No.NEIGR-GAD/97/2012/Pt/263 Dtd: 05.04.2019. the Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong is pleased to reconstitute a modified Committee for "**Physical Verification of Asset, supplies, Consumables and other related Stocks etc**". The committee will also verify assets of Engineering (Civil, Electrical, Mechanical) besides Stores & Equipment, consisting of the following members:-

1. Prof. G. K. Medhi, HOD, Community Medicine	Chairman
2. Dr. Biswajit Saikia, Asst Prof, Dept. of Anatomy	Member
3. Executive Engineer (Civil)	Member
4. Bio-Medical Engineer	Member
5. AO (GAD)	Member
6. Accounts Officer	Member
7. Shri. M.Khonglah, Store Keeper	Member Secretary

Terms of Reference:

The Committee will have to carry out inspection and submit a report to the Competent Authority accordingly. The assets verification is to be completed within every Financial Year.

The Chairman of the above Committee will however convene a meeting at his own convenience.


Administrative Officer
General Administration

Memo. No.NEIGR-GAD/97/2012/Pt/316-A

Dated Shillong the 16th March, 2020

Copy for information & necessary action to:

1. Prof. G. K. Medhi, HOD Community Medicine, NEIGRIHMS.
2. Dr. Biswajit Saikia, Asst Prof, Dept. of Anatomy, NEIGRIHMS.
3. Executive Engineer (Civil), NEIGRIHMS.
4. Bio-Medical Engineer, NEIGRIHMS.
5. AO (GAD), NEIGRIHMS.
6. Accounts Officer, NEIGRIHMS.
7. Shri. M.Khonglah, Store Keeper, NEIGRIHMS.
8. PA to the Director, NEIGRIHMS for information of the Director.
9. PS to the DD(A), NEIGRIHMS for information of the DD(A).
10. Office copy.

11. SPO


Administrative Officer
General Administration