



**NORTHEASTERN INDIRA GANDHI REGIONAL
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,
MAWDIANGDIANG, SHILLONG**

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)



PROSPECTUS–B.Sc. Nursing COURSE
Session: 2020-2021





AT A GLANCE

Course : B.Sc.(Nursing)	
Session 2020-2021	
Availability of Prospectus (with Application Form) on NEIGRIHMS Website www.neigrihms.gov.in opens on	18th June 2020
Last Date of Submission by Post/ by Hand	17th July 2020 (Before 5:00 p.m)
Status of Registration including rejection/ deficiencies in application on NEIGRIHMS website	31st July 2020
Date of issue of Admit Card	10th August 2020
Date of issue of Duplicate Admit Card	7th September 2020 – 12th September 2020 (11:00 a.m to 5:00 p.m)
Date of Entrance Examination	13th September 2020 10:00 a.m to 12:00 p.m
Expected date of the Result of the Entrance Test	On or Before 19th September 2020
Counseling and admission	29th September 2020
Commencement of the session	5th October 2020

IMPORTANT TELEPHONE NUMBERS:

1. Office of Dean, NEIGRIHMS: +91 364-2538029
2. Examination Cell: +91364-2538092 (Extn – 225)

EXAMINATION FEE: Rs.1000/- (Rupees One thousand) Only. Prospectus and Application Form are available in the Institute website at www.neigrihms.gov.in

Mailing address – neigr.exams@gmail.com

WARNING

1. *Ragging is banned in NEIGRIHMS. If any incident of ragging comes to the notice of the authority, candidates will be expelled from the Institute.*
2. *Any attempt on the part of the Candidate to influence selection process, directly or indirectly will be treated as a “disqualification”.*

1. INTRODUCTION

The **North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS)**, Shillong is an autonomous Institution established by the Ministry of Health & Family Welfare, Government of India 1987 under the Meghalaya Registration Act 1983. The Institute has been projected on a modular system on four pillars of health programmes in our country so as to develop:-

- Medical Education and Human Resource Development by creating a Centre of Excellence for Medical and Nursing Education to generate Health manpower in Specialty, Super specialty in the field of Medicine, Nursing and allied profession.
- Excellence in Patient Care Services with State of the Art Technology.
- Establish an open Referral Hospital to provide Specialized Health Care to the people of North East India.
- Central Research organization with Primary and Advanced Research Facilities.
- The Institute shall look after the Regional needs and collaborate with other National and International agencies, Health Care Consultancy service in Regional and Central Health Schemes.
- The Institute has the mandate to take up the responsibility of an Apex Co-ordination Centre to guide the Health Care programmes of North Eastern States, North Eastern Council and also to co-ordinate with the Central Government plans and programmes of Health Care. Establishment of the College of Nursing in NEIGRIHMS is a step in this direction.

2. MISSION

To develop a center of excellence in the field of Nursing Education, Research and Patient Care so as to impart quality education leading to Bachelor/Master and Doctoral degree in Nursing for an internationally accredited Nursing professionals.

3. PHILOSOPHY OF THE COLLEGE

- i) The College believes that B.Sc. Nursing program will train the graduates who will be able to render quality nursing care which is scientifically sound and evidence based, in the health care practice at the Institutional level and Community Out Reach programmes.
- ii) The College believes in training students for their all-round development as an individual, a citizen and a Nursing professional, who will take up leadership positions and be capable of providing quality service in different health care setting and do innovative and pioneering work in the field of Nursing practice and education.
- iii) The College recognizes that the nursing profession is influenced by advances in Medical science and technology in keeping pace with the development of other health professions. The College therefore prepares a program in nursing education that complements with the changing needs of the profession, the community and the country at large.

4. PURPOSE

The B.Sc. Nursing is a Baccalaureate Degree Program of four (4) years, leading to the award of a Degree of Bachelor of Science in Nursing. The program is designed to help the graduates acquire a broad based knowledge and to become highly competent professionals who can function as skilled practitioners in different hospital and community settings. They should be able to manage different types of health programmes and be a team leader of Health Care Workers.

5. MAIN OBJECTIVES OF THE COLLEGE

- a) To provide a broad-based educational programmes through which graduates will be prepared to assume responsibility at the primary, secondary and tertiary level health care institutions as professional Nurses.
- b) To emphasize on the need-based educational programmes for the community throughout the period of training and enable the undergraduates to identify the importance of social, behavioral and economic factors with regard to health and delivery of health care.
- c) To provide the undergraduates with the appropriate knowledge and skill, so that at the end of the course they are able to act as a member of the healthcare team, provide health care to individuals in health institutions, families and groups in diverse community settings.
- d) To be able to supervise and manage health programmes and to undertake teaching /training assignments in different settings.
- e) To develop proficiency in the skills and techniques of nursing, based on sound scientific principle sand concepts of nursing by utilizing critical analysis, judgment and decision making abilities.
- f) To prepare the graduates to conduct research, both operational &applied, and take up specialized postgraduate programmes.
- g) To provide opportunities for self-development through curricular and extracurricular activities helping them develop a pride in their profession and guide them in their future nursing career.
- h) To inculcate a sense of dedication and devotion towards their profession.

6. NAME OF THE COURSE:

B.Sc. Nursing

7. DURATION OF THE COURSE:

Four years *including* six months Internship Programmes.

8. AFFILIATION:

The Course is affiliated to North Eastern Hill University (NEHU)

9. TOTAL NUMBER OF SEATS

Fifty (50) seats annually

10. ELIGIBILITY CRITERIA FOR ADMISSION TO THE COURSE

- i) Should have passed 10+2 Examination with Science Physics, Chemistry and Biology (PCB) and English Core / English Elective from recognized board under AISSCE/CBSE/ICSE/SSCE/HSCE or other equivalent board.

- ii) Should secure an aggregate of 45% or more marks in Physics, Chemistry, Biology (PCB) and English.
- iii) Should have completed the minimum age of 17 years as on or before 31st December 2020 and not exceeding the maximum age of 25 years as on 31st December 2020.
- iv) Candidates found guilty of misconduct or convicted for any offence shall not be eligible for admission.
- v) Candidate should be medically fit.
- vi) Candidate should be a citizen of India

11. CRITERIA FOR REJECTION OF APPLICATION FORMS

- a) Candidates who fail to fulfill the age criterion
- b) Candidates who fail to obtain the minimum stipulated marks in the qualifying examination (Higher Secondary/ 10 + 2).
- c) Faulty submission and incomplete details in the Application Forms or non receipt of Examination Fee will be rejected.

12. CENTRE CITY FOR ENTRANCE EXAMINATION

Shillong

13. COMMENCEMENT OF THE COURSE

The course for the current academic session will commence with effect from **5th October 2020**.

14. HOSTEL ACCOMMODATION

The course will be completely residential in nature and hostel accommodation will be provided to all the Candidates admitted to the Course.

15. MEDIUM OF INSTRUCTION

The medium of instruction will be English

16. CURRICULUM

The Curriculum and the Syllabus for the course is based on **Indian Nursing Council** Syllabus and approved by **Academic Council Committee, NEHU**.

17. PROCEDURE FOR APPLYING

Prospectus cum Application Form will be available in NEIGRIHMS website at **www.neigrihms.gov.in** w.e.f. 18th June, 2020 to 17th July, 2020.

Note: NO REQUEST FOR SENDING THE PROSPECTUS CUM APPLICATION FORM BY POST WILL BE ENTERTAINED.

18. SUBMISSION OF APPLICATION FORM AND PROCEDURE OF PAYMENT:

- (a) Duly filled up application forms can be dropped in at the Box placed outside the Examination Cell, Director's Block, NEIGRIHMS on or before 17th July, 2020 before 5:00 PM addressed to "Examination Cell, NEIGRIHMS, Director's Block, P.O. – Mawdiangdiang, Shillong – 793018".
- (b) Forms can also be sent by post addressed to "Examination Cell, NEIGRIHMS, Director's Block, P.O. – Mawdiangdiang, Shillong – 793018" and should reach by 17th July, 2020 before 5:00 PM.

(b) **Procedure of payment:-**

Candidates downloading Application Form from the Institute's website (www.neigrihms.gov.in) from where Bank of Baroda Branch is not available may deposit the fee through NEFT from any Nationalized Bank in the Institute's account by filling up the following details:

1. **EXAMINATION FEE: Rs.1000/- (Rupees One Thousand)** Only (inclusive of Bank Charges) Prospectus and Application Form is available in the Institute website at www.neigrihms.gov.in
2. **Name of the Account : "PRINCIPAL NURSING COLLEGE OF NEIGRIHMS"**
3. **Account Number : "30270200000002"**
4. **IFSC: "BARB0MAWDIA"** below and submit/send the Filled in Application Form along with the Original NEFT Counterfoil (Please retain with you a Candidate copy of NEFT Counterfoil) to **"Examination Cell, NEIGRIHMS, Director's Block, P. O. – Mawdiangdiang, Shillong – 793018, Meghalaya"**

Please note that NEFT UTR number must be clearly written on the counterfoil from the fee accepting Bank.

NOTE: Applications submitted without the Examination Fee shall be summarily rejected.

- (c) It will be the responsibility of the candidates to ensure that correct information is provided in the Application Form regarding Name , Date of Birth (DOB), Address, Contact no, email address etc.
- (d) Incomplete applications in any respect will be summarily rejected and no correspondence/queries will be entertained in this regard.
- (e) If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed some information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.
- (f) If ineligibility is detected at any stage, candidature/admission of the candidate will be cancelled without any notice.
- (g) The decision of the **Director, NEIGRIHMS** shall be final in the matter of selection of Candidates for admission to various courses and no appeal will be entertained in this regard.

19. DOCUMENTS TO BE SUBMITTED:-

Attested copies of the following Certificates /Documents should be submitted along with the Application Form address to the Examination Cell, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya.

- a. **Age proof:** High School Certificate / Secondary School Certificate / Admit Card of 10th or 10+2 Exams issued by the Board / University showing the date of birth / Birth Certificate of the Applicant issued by the competent Government authority.
- b. **Certificates:** Pass Certificate/ Provisional Pass Certificate in case the candidates already pass 10+2 Examination.

OR

Admit Card/ appearing certificate (from Principal of School or College) of 10+2 Examination for those Candidates who are waiting for the declaration of result.

c. Mark sheets:

- i. Clearly readable mark sheet of the 10+2 examination showing the marks secured by the applicants.
 - ii. In case, a candidate is waiting for result of 10+ 2, an ADMIT CARD of the said examination should be submitted along with the application form. However, original mark-sheet should be produced at the time of Counseling if qualified.
- d. Employed Candidates:** In case of employed candidates, he/she must forward their application through proper channel. In case delay is anticipated in the transmission of the application form, an advanced xeroxed copy of the same, complete in all respects must reach the Sub - Dean, Examination Cell, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya, before the closing date. The application Through Proper Channel should reach the Sub – Dean , Examination Cell, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya., within ten (10) days after the last date for the receipt of applications.
- e. Photographs:** Two (2) recent clear colour passport size photograph and as per direction.

All claims made in the application must be supported with documentary proof.

20. ISSUE OF ADMIT CARDS

- i) Admit Card to the eligible candidates for appearing in the Entrance Examination will be sent by Speed Post to the address provided in the Application form from 10th August, 2020 onwards.
- ii) In case of non receipt of Admit Cards candidates can collect the Duplicate Admit Cards from Examination Cell, NEIGRIHMS from 7th September 2020 to 12th September 2020.

21. THE ENTRANCE EXAMINATION:

- i) **The Written Entrance Examination for admission to the B. Sc. Nursing Course will be conducted in Shillong only.**
- ii) **The Written Entrance Examination will be Based on MCQs.**

- iii) **Syllabus:** The questions for NEIGRIHMS B.Sc. Nursing Entrance Examination 2020 will be based on the syllabus as prescribed by State Board/CBSE for XI & XII Standards for Science stream. No syllabus has been prescribed by the Institute for the examination.
- iv) Each answer with correct response shall be awarded “**ONE**” mark. “**ZERO**” mark will be awarded for the questions not answered or wrong answer. There is no “**NEGATIVE MARKING**”.
- v) All questions will be of one best/ correct response type having four alternatives.

22. SCHEME OF ENTRANCE EXAMINATION

One paper of **2 (two) hours** duration consisting of four (4) parts containing objective type (multiple Choices) questions with a single responsive answer. The distribution of marks will be as follows:

PART	SUBJECT	MARKS
A	Aptitude for Nursing	10
B	Physics	15
C	Chemistry	15
D	Biology (Botany – 10 + Zoology – 10)	20
E	General Knowledge	20
F	English	10
G	General Ability	10
Total		100

The general standard of the Written Entrance Examination will be that of 12th Standard under the 10+2 schemes or an equivalent Examination of an Indian University/Board. No syllabus for examination has been prescribed by the Institute.

23. DECLARATION OF RESULT AND PROCEDURE FOR SELECTION

- i) Result of the Entrance Test in Order of Merit will be declared within 6 days of completion of the Written Entrance Examination and will be displayed on the Institute’s Notice Board, Director’s Block and College of Nursing Notice Board, NEIGRIHMS, Mawdiangdiang, Shillong – 793018, Meghalaya. The Result will also be made available in the Institute’s website at <http://www.neigrihms.gov.in>. No correspondence regarding results will be issued to individual candidate.
- ii) Candidates who are not selected will not be intimated separately and no correspondence on this subject will be entertained.
- iii) There will be no provision for rechecking of answer sheets or communication of marks obtained at the entrance examination.
- iv) Candidates will be called for counseling for admission **in order of merit** from the published result of the Entrance Examination. List of candidates called for counseling will be made available in the Institute’s website at <http://www.neigrihms.gov.in>.

- v) Candidates called for counseling will have to attend a Medical Examination at the Institute on the same day of counseling.
- vi) Candidates selected after counseling and Medical Examination shall have to pay the Admission fee/dues, etc. on the same day and get themselves admitted to the course, failing which his/her selection shall be treated as cancelled and seat will be offered to the next candidate on the waiting list in order of merit.
- vii) **Selected candidates who have been admitted but failed to join the course within a week after the commencement of the academic session shall automatically stand to forfeit their seat and no correspondence shall be entertained.**
- viii) All students admitted to the Institute will have to give an undertaking counter signed by parents/legal guardian, that he/she shall maintain good conduct, pay the requisite fees and other charges by the scheduled date, attend classes regularly and abide by the rules and regulations of the Institute failing which he/she is likely to be suspended or terminated as a student of the Institute.
- ix) Any dispute in regard to any matter referred to herein shall be subjected to the jurisdiction of the Honorable Courts of Shillong, Meghalaya only.

24. BASIS OF SELECTION

The selection of the candidates for the admission to the B. Sc Nursing course will be based on the merit list prepared on the basis of marks obtained in the entrance test

25. INTER-SE-MERIT

If two or more candidates obtain equal marks in the entrance examination for admission to the B.Sc. Nursing Course, their inter-se-merit for admission to the course shall be determined on the basis of the following:-

- i) Candidate securing more marks in Biology (aggregate in Zoology and Botany) in Entrance Examination will be preferred.
- ii) In case of tie in Biology marks, candidate securing more marks in Physics, Chemistry and Biology (PCB) in aggregate in Entrance Examination will be preferred.
- iii) In the event of tie even after this, candidate senior in age shall rank senior to the candidate who is junior in age.

26. COUNSELING

- i) Result of successful candidates in the Written Entrance Examination along with waiting list will be placed in the official website: www.neigrhms.gov.in and **Institute Notice Board.**
- ii) It is the responsibility of the candidates to find out the date of Counseling from the Institute's Website/ Notice Board. **No individual Call Letters will be sent.**
- iii) Selected candidates shall have to attend counseling and medical examination at the Institute at their own cost on the notified date.

At the time of Counseling, candidates will have to attend in person and produce the **original** of the following documents:-

- a) **Age Proof:** High School Certificate/ Secondary School Certificate/ Admit Card of 10th or 10+2 Exams issued by the Board/University showing the Date of Birth/Birth Certificate of the applicant issued by competent Government authority.
- b) **Certificates:** Pass Certificate/ Provisional Pass Certificate, Character and Conduct Certificate.
- c) **Mark sheets:** Clearly readable Mark sheets of the 10+2 Examination showing marks secured by the applicants.
- d) **NOC from employer, if Government Servant.**

Admission will not be finalized unless the candidates produce all the original documents.

There will be no allocation of marks for the counseling. It will be conducted strictly on the basis of merit in the Entrance Examination.

- iv) **Candidates found medically fit are required to pay the Admission Fee in full on the date of Counseling failing which, the seat will be allotted to the next deserving candidate.**
- v) To fill vacancies arising due to failure of appearance by the selected candidates, sufficient number of candidates from the Waiting List will also be called for Counseling. Such candidates will have to appear for the Counseling on the notified date at their own cost.
- vi) Candidates who fail to attend counseling/medical examination on the notified date shall forfeit their claim for admission and placement in the waiting list.
- vii) Candidates who have been admitted must join their classes on the date of commencement of the classes.
- viii) The Selection/ admission is liable to be cancelled if the selected candidate does not report to join the Class on the stipulated date without prior permission.

27. MIGRATION CERTIFICATE

The Candidates selected for the course shall have to furnish the Migration Certificate from the University/Board from which they have passed their last examination at the time of their joining along with all other Certificates in original in support of their qualification, experience, etc.

28. MEDICAL EXAMINATION

The candidates selected for admission will have to undergo Medical Examination by a Medical Board consisting of faculty members of the institute. If in the assessment of the Medical Board, a candidate is found medically unfit, he/she will not be admitted.

In the matter of selection, the decision of the Director of the Institute shall be final.

29. FEES AND OTHER DUES (PER ANNUM)

College Fees	Amount ₹	Remarks
Tuition Fee	350.00	
Library Fee	40.00	
Laboratory Fee	150.00	
Games	125.00	
Hostel Admission Fee	300.00	
Amalgamated Fund	400.00	
Students Welfare Fund	100.00	
Security Deposit	25,000.00	(Refundable) } One time payment at the time of admission
Hostel Security	750.00	(Refundable) }
Mess Money Security	1000.00	(Refundable) }
Total	28,215.00	

Mess Charges will be as per actual on a monthly basis.

**University Fee as per NEHU rates will be collected from individual student as and when required.*

30. PENALTY

Course fee once deposited will not be refunded. The Security Deposit of the candidate(s) who leaves the course mid way after joining will also be forfeited.

31. LEGAL JURISDICTION

- i) All disputes pertaining to the conduct of the Entrance Examination and allotment of seats and impersonation if any, detected shall fall within the jurisdiction of the Examination Centre's only. The Director, NEIGRIHMS shall be the legal person in whose name NEIGRIHMS may be sue or may sued.
- ii) If any person(s) or Invigilator(s) engaged in the conduct of NEIGRIHMS Entrance Test is found acting in a manner that would result in the leakage in the Question Paper(s) or attempt to use or help in the use of unfair means in this Entrance Examination, he/she shall be liable to prosecution under Indian Penal Code.
- iii) The disputes, if any with regard to counseling and admission process after the Entrance Examination, etc. will be subject to the legal Jurisdiction at Meghalaya High Court, Shillong.

32. INSTRUCTIONS TO BE FOLLOWED IN THE EXAMINATION HALL

- a. Entrance examinations for admission to B.Sc. Nursing course will be held on an all India basis by the Institute at Shillong.
- b. Eligibility criteria for admission shall be as stated above.
- c. Written Entrance Examination will be held on the **13th September, 2020 (Sunday)** at 10.00 A.M and the venue will be intimated at the time of issue of Admit Card.
- d. The Entrance examination will be conducted in **English language** only.
- e. Admit Card to the eligible candidates for appearing in the Entrance Examination will be sent by post to individual candidates from **10th August, 2020 onwards**. Any candidate who does not receive the Admit Card **on or before 06th September, 2020** can collect their **Duplicate Admit Card** (after checking their eligibility status from the Institute's website) from the Examination Cell, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya from **7th & 12th September, 2020 (from 11:00 A. M to 5:00 P. M)**.
- f. They are advised to bring along the photocopy of the Application Form or some Identification Proof.
- g. Candidates will appear in the written entrance examination at Shillong at their own expenses and no TA/DA is admissible to them for the purpose.
- h. No documents or enquiries shall be entertained at the Examination Centre. Candidates who appear for the Entrance Test should have an Admit Card issued by NEIGRIHMS in their possession. A candidate who does not possess the Admit Card issued by NEIGRIHMS shall not be admitted to the Examination Hall under any circumstances.
- i. The candidate should report at the examination centre one hour before commencement of examination. A seat with the candidate's Roll Number will be allotted to each candidate. Candidates must find out and occupy their allotted seats. If a candidate is found appearing in the Test from a seat or room other than the one allotted to him/ her, then his/ her candidature will stand cancelled.
- j. Candidates will not be allowed to enter the Examination Hall after 10:00 A.M. in the examination hall.
- k. **CANDIDATES ARE NOT ALLOWED TO CARRY ANY TEXTUAL MATERIAL, PRINTED OR WRITTEN, BITS OF PAPERS OR ANY OTHER MATERIAL EXCEPT THE ADMIT CARD WITHOUT ENVELOPE INSIDE THE EXAMINATION HALL.**
- l. Pens, calculators, rulers, log tables, geometry box, electronic digital watches with facilities of calculator, cellular phones, pagers or any electronic gadgets are not allowed inside the Examination Hall.
- m. **BLACK-BALL POINT PEN WILL BE PROVIDED IN THE HALL BY THE INVIGILATOR**

- n. ANY CANDIDATES FOUND TO BE IMPERSONATING WILL BE LIABLE FOR PROSECUTION AS PER INDIAN PENAL CODE.
- o. Candidates who are unable to appear the Written Entrance Examination on the Scheduled Date for any reason, the examination shall not be conducted again by NEIGRIHMS under any circumstances.
- p. Candidates are requested to check and ensure that the Question Booklet contain as many number of pages as written on the top of the cover page. Candidates shall not remove any page(s) from the Answer Sheet / Question Booklet. If any page(s) is /are found missing, he / she will be considered as using UNFAIR MEANS and shall also be liable for criminal action.
- q. Before leaving the Examination Hall, Candidate should ensure that they have handed over the Answer Sheet / Question Booklet to the invigilators on duty. In case, the candidate does not hand over the Answer Sheet / Question Booklet and take away the same with him / her, this shall amount to use of unfair means practices and the matter will be dealt with accordingly.
- r. Result of the Written Entrance Examination in order of merit will be declared on or before 19th September, 2020. Result will be displayed on the Institute's Notice board, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya, and College of Nursing, NEIGRIHMS, Mawdiangdiang, Shillong. The results will also be made available in the Institute's website at www.neigrihms.gov.in. No correspondence regarding results will be issued to individual candidate.
- s. Candidates who are not selected will not be intimated separately and no correspondence on this subject will be entertained.
- t. There will be no provision for rechecking of answer sheets or communication of marks obtained at the entrance examination.
- u. Candidates will be called for counseling for admission **in order of merit** from the published merit list of the Written Entrance Examination. List of candidates called for counseling will be made available in the Institute's website at <http://www.neigrihms.gov.in>.
- v. Candidates selected after counseling shall have to pay the fee/dues, etc. on the same day, failing which his/her selection shall be treated as cancelled and seat will be offered to the next candidate on the waiting list in order of merit.
- w. Selected candidates who have been admitted but failed to join the course within a week after the commencement of the academic session shall automatically stand to forfeit their seat and no correspondence shall be entertained.
- x. All students admitted to the Institute will have to give an undertaking countersigned by parents/legal guardian, that he/she shall maintain good conduct, pay the requisite fees and other charges by the scheduled date, attend classes regularly and abide by the rules and regulations of the Institute failing which he/she is likely to be suspended or terminated as a student of the Institute.
- y. Any dispute in regard to any matter referred to herein shall be subjected to the jurisdiction of the Honorable Courts of Shillong, Meghalaya only.

33. UNFAIR MEANS:

During the course of Examination, if any candidate is found indulging in any of the following, his/her result shall not be declared but shall be marked as **UNFAIR MEANS (U. F. M.)** and subsequently debarred permanently from taking the same examination in the future. The unfair means include:

- a) Having in possession papers, books, notes, electronic gadget or any other material or information relevant to the examination in the paper concerned.
- b) Giving or receiving assistance directly or indirectly of any kind or attempting to do so.
- c) Writing questions on the Admit card/answer on any material other than the answer book given by the Centre Supervisor for writing answers.
- d) Tearing of any page of the Question Booklet etc.,
- e) Contacting or communicating with any person, other than the Examination Staff, during the examination time in the examination centre.
- f) Taking away the answer sheet/answer book out of the examination hall/room.
- g) Smuggling out Question Paper or its part or smuggling out answer books/answer sheet or part thereof.
- h) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates.
- i) Using or attempting to use any other undesirable method or means in connection with the examination.
- j). Candidates should ensure that they have handed over the Answer Sheet/Question Booklet to the invigilators on duty before leaving the Examination Hall. In case, the candidate does not hand over the Answer Sheet/Question Booklet and take away the same with him/her, this shall amount to use of unfair means practices and his/her case shall be dealt with accordingly.
- k) The candidate must check and ensure that the question booklet contain as many number of pages as written on the top of the cover page: During the period of the examination candidate shall not remove any page(s) from the Test – Booklet/ Question Paper/ Answer Book and if any page(s) is/are found missing from these, he/she/ will be prosecuted against use of unfair means and shall also be liable for criminal action.
- l) The process of conduct of examination will be video-graphed.

34. ANTI RAGGING MEASURES

As per direction of the **Honourable Supreme Court of India**, the Government has banned ragging completely in any form inside and outside the campus and authorities are determined not to allow any form of ragging. Whosoever directly or indirectly commits, participates in, abets or instigates ragging within or outside NEIGRIHMS shall have an FIR lodged against him/her and he/she will be suspended or rusticated from the Institute and shall also be liable to be fined which may extend to **Rs.10,000/-**. In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission can be refused or he/she shall be expelled from the Institute. The punishment may also include suspension from attending the classes, withholding/withdrawing fellowship/scholarship and other financial benefits or withholding the result.

35. CODE OF CONDUCT FOR NEIGRIHMS STUDENTS

- I. All powers relating to discipline and disciplinary action are vested in the **Director**.
- II. The **Director** may delegate all such powers, as he/she deems proper to the **Dean/ Principal** and to such other persons as he/she may specify on his behalf.
- III. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross in discipline:-
 - a) Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department/Centre of NEIGRIHMS or any other persons within the premises.
 - b) Carrying, use or threat of use of any weapon.
 - c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - d) Any practice, whether verbal or otherwise, derogatory to women.
 - e) Any attempt at bribing or corruption in any manner.
 - f) Willful destruction of institutional property.
 - g) Creating ill-will or intolerance on religious or communal grounds.
 - h) Causing disruption in any manner of the functioning of the NEIGRIHMS, Shillong.
- IV. In any case of ragging the Director may in exercise of his/her powers as per the aforesaid order on ragging direct that any student or students.
 - a) Be expelled.
 - b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in NEIGRIHMS.
 - c) Be fined with a sum of rupees that may be specified.
 - d) Be debarred from taking any examination(s) for one or more semesters.
 - e) Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
 - f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the Examination Halls.
- V. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the NEIGRIHMS who may be vested with the authority to exercise discipline under the Acts, the Statues, the Rules and the rules that have been framed there under by competent authorities of NEIGRIHMS.

36. ANTI SEXUAL HARASSMENT MONITORING COMMITTEE:

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressal. .

37. UN AUTHORIZED ABSENCE OF STUDENTS:

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the

Principal to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Principal/Dean/Director, NEIGRIHMS.

IMPORTANT NOTE

1. NEIGRIHMS reserves the right to make changes in the information provided in this Prospectus based on directives from competent authorities. This cannot be quoted for any sanction.
2. Notwithstanding the information given in this Prospectus, NEIGRIHMS has the ultimate right to decide on any issue as per its Rules and Regulations.
3. For any up-to-date information including changes in the date lines, seat matrix, etc., CANDIDATES may check the Institute's website www.neigrihms.gov.in from time to time.

ANNEXURE - 1

1. 1(One) recent clear colour passport size photographs with light background are required to paste in the application form as indicated. Black & White / Polaroid photographs are **NOT** acceptable.
2. Photographs **MUST** be taken on or after 1st January, 2020.
3. Photographs must be taken with name of candidate (as in application) and date of taking the photograph.

EXAMPLE:



IMPORTANT:

- (i) The photograph must be taken with a placard while the placard is being held by the candidates indicating name of candidate and date of taking of photograph. In case name and date are written on the photograph after taking it (superimposition) the application form will be rejected.
 - (ii) The name and date on the photograph must be clearly visible and legible.
4. Photograph should **NOT** have cap or goggles. Only Spectacles are allowed
 5. Photographs should be pasted (**NOT STAPLED**) on the specified space in the **APPLICATION FORM**. Please use good quality adhesive to paste the photographs.
 6. Photograph on the Application Form is **NOT TO BE ATTESTED**.
 7. Application not complying with these instructions or with unclear photographs will be rejected.
 8. Keep a few identical photographs for use at the time of Entrance Examination /Admission if required.

ANNEXURE – 2

GUIDELINES TO FILLING UP OF ANSWER SCRIPTS:

The Answer Sheet will have two parts.

- Part-I contains information about the candidate; instructions and example for filling Part II during Entrance Examination.

The following columns are to be filled up by the candidate in Part-I.

Roll Number:

Write your Roll Number Here: E.g. 21321

2	1	3	2	1
---	---	---	---	---

Name of Candidate

Write your Name here: E.g. ROBIN NONGKHLAW

R	O	B	I	N		N	O	N	G	K	H	L	A	W					
---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	--	--	--	--	--

Signature of Candidate

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- Part II of the Answer Sheet contains the following columns which are to be filled up neatly and accurately by the Candidate:

- Roll Number
- Test Booklet Number
- Test Booklet Code
- Columns 001 to 100

Writing of particulars and responses:

- Roll Number:** For example, if your Roll Number is 21312 fill in as below:

ROLL NUMBER

2	1	3	1	2
①	①	①	①	①
①	●	①	●	①
●	②	②	②	●
③	③	●	③	③
④	④	④	④	④
⑤	⑤	⑤	⑤	⑤
⑥	⑥	⑥	⑥	⑥
⑦	⑦	⑦	⑦	⑦
⑧	⑧	⑧	⑧	⑧
⑨	⑨	⑨	⑨	⑨

B. Test Booklet Number: For example, if your Test Booklet No. is 1312, then fill in as below.

1		3		1		2	
①		①		①		①	
●		①		●		①	
②		②		②		●	
③		●		③		③	
④		④		④		④	
⑤		⑤		⑤		⑤	
⑥		⑥		⑥		⑥	
⑦		⑦		⑦		⑦	
⑧		⑧		⑧		⑧	
⑨		⑨		⑨		⑨	

C. Test Booklet Code: Each test booklet has been assigned a code. For example your Test Booklet Code is D, and then fill in below:

A
B
C
●

D. Write of Responses: Each column corresponds to the serial number of question in the test booklet. For each question, there are four options which correspond to the four responses, only one of which is correct or most appropriate. A candidate is required to indicate the correct answer to the question by darkening the appropriate circle(s) completely.

Correct way of marking answer options: The correct way of marking options is given below. For example, if the answer is **D** for question No. **025**, mark as below:

025.

A	B	C	●
---	---	---	---

Changing an Answer: Answer options once marked cannot be changed. So, be careful while marking any answer option.

I. IMPORTANT INSTRUCTIONS

- a. Use Black ball-point pen only for darkening the appropriate answer option and for filling the form.
- b. Mark should be dark and should fill the space provided for filling of the answer option.
- c. There will be four alternatives for each question numbering 1 to 100. The candidate will indicate his / her response to the question by darkening the appropriate option completely.
- d. Please do not fold the answer sheet and make any stray marks on it.
- e. Booklet Codes as filled up in the booklet will be accepted as final for the purpose of evaluation. In case the booklet code is left blank or more than one booklet code is indicated on the answer sheet, it will be deemed as incorrect booklet code and answer sheet will not be evaluated.
- f. The candidate will not do any rough work on the answer sheet.

CHECKLIST

TO BE FILLED IN BY THE CANDIDATE	Yes	No	For office use only
1. Duly filled in Application with left thumb print, signature and photographs in specified area.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. High School/Secondary School Certificate issued by the Board / University showing the date of birth of the applicant.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Pass Certificate/ Provisional Pass certificate of the qualifying examination which makes the candidate eligible for admission which he/ she is applying or Certificate from Principle of School/ College if appearing for the qualifying Examination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Or			
Admit Card/ appearing certificate (from Principal of School or College) of 10+2 Examination for the Candidates who appeared and waiting results of 10+2 Examination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Mark sheet of the qualifying examinations showing the marks secured by the applicant in each subject.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Admit Card/ appearing certificate (from Principal of School or College) of 10+2 Examination for the candidates who appeared and waiting results of 10+2 Examination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Certificate from Employer if employed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Fee Payment Challan/NEFT Counterfoil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Declaration by the Candidate

I/We hereby declare that I/We have enclosed Photostat copies of all the above necessary documents as instructed to be eligible to appear in the B.Sc. (Nursing) Entrance Examination 2020 of NEIGRIHMS, Mawdiangdiang, Shillong.

Signature of the Guardian/Parents

Signature of the Candidate

**Signature of Official
NEIGRHMS**