



**NORTHEASTERN INDIRA GANDHI REGIONAL
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,
MAWDIANGDIANG, SHILLONG**

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)



PROSPECTUS–M.Sc. Nursing COURSE
Session: 2020-2021





AT A GLANCE

Course : M.Sc.(Nursing)	
Session 2020-2021	
Availability of Prospectus (with Application Form) on NEIGRIHMS Website www.neigrihms.gov.in opens on	18th June 2020
Last Date of Submission by Post/ by Hand	17th July 2020 (Before 5:00 p.m)
Status of Registration including rejection/ deficiencies in application on NEIGRIHMS website	31st July 2020
Date of issue of Admit Card	10th August 2020
Date of issue of Duplicate Admit Card	7th September 2020 – 11th September 2020 (11:00 a.m to 5:00 p.m)
Date of Entrance Examination	12th September 2020 10:00 a.m to 12:00 p.m
Expected date of the Result of the Entrance Test	On or Before 19th September 2020
Counseling and admission	2nd October 2020
Commencement of the session	7th October 2020

IMPORTANT TELEPHONE NUMBERS:

1. Office of Dean, NEIGRIHMS: +91 364-2538029
2. Examination Cell: +91364-2538092 (Extn – 225)

EXAMINATION FEE: Rs.1000/- (Rupees One thousand) Only. Prospectus and Application Form are available in the Institute website at www.neigrihms.gov.in

Mailing address – neigr.exams@gmail.com

WARNING

1. *Ragging is banned in NEIGRIHMS. If any incident of ragging comes to the notice of the authority, candidates will be expelled from the Institute.*
2. *Any attempt on the part of the Candidate to influence selection process, directly or indirectly will be treated as a “disqualification”.*

1. INTRODUCTION

The **North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS)**, Shillong is an autonomous Institution established by the Ministry of Health & Family Welfare, Government of India 1987 under the Meghalaya Registration Act 1983. The Institute has been projected on a modular system on four pillars of health programmes in our country so as to develop:-

- Medical Education and Human Resource Development by creating a Centre of Excellence for Medical and Nursing Education to generate Health manpower in Specialty, Super specialty in the field of Medicine, Nursing and allied profession.
- Excellence in Patient Care Services with State of the Art Technology.
- Establish an open Referral Hospital to provide Specialized Health Care to the people of North East India.
- Central Research organization with Primary and Advanced Research Facilities.
- The Institute shall look after the Regional needs and collaborate with other National and International agencies, Health Care Consultancy service in Regional and Central Health Schemes.
- The Institute has the mandate to take up the responsibility of an Apex Co-ordination Centre to guide the Health Care programmes of North Eastern States, North Eastern Council and also to co-ordinate with the Central Government plans and programmes of Health Care. Establishment of the College of Nursing in NEIGRIHMS is a step in this direction.

2. MISSION

To develop a center of excellence in the field of Nursing Education, Research and Patient Care so as to impart quality education leading to Bachelor/Master and Doctoral degree in Nursing for an internationally accredited Nursing professionals.

3. PHILOSOPHY OF THE COLLEGE

The College of Nursing, NEIGRIHMS, Shillong being an integral part of the Indian Nursing Council believes that

- Post Graduate Programme is essential to prepare nurses improve the quality of nursing education And Practice in India.
- Post Graduate Programme in nursing builds upon and extends competence acquired a the graduate levels, emphasizes application of relevant theories into nursing practice education, administration and development of research skills.
- Post Graduate Programme prepares nurses for leadership position in nursing and health fields who can function as nurse specialists, consultants, educators, administrators, and researchers in a wide variety of professional settings in meeting the National priorities and the changing needs of the society.
- Post Graduate Programme encourages accountability and commitment to life-long learning which foster improvement of quality care.

4. PURPOSE

The aim of the postgraduate program in nursing is to prepare graduates to take up leadership position and assume responsibilities as nurse specialists, consultants, educators, administrators in a wide variety of professional settings.

5. MAIN OBJECTIVES OF THE COLLEGE

On Completion of the two years M.Sc. Nursing Programme, the graduates will be able to:-

1. Practice as Nurse Clinicians / Nurse Specialist and to utilize/apply the concepts, theories and principles of nursing science for bedside and family care nursing, nursing supervision and nursing administration.
2. Demonstrate leadership qualities and function effectively as nurse educator and manager.
3. Function as Nursing Teachers who can take up different responsibilities/and demonstrate advance competence in practice of nursing at all levels.
4. Demonstrate skills in conducting nursing research, interpreting and utilizing the findings from health related research.
5. Demonstrate the ability to plan and effect change in nursing practice and in the health care delivery system.
6. Establish collaborative relationship with members of other disciplines.
7. Demonstrate interest in continued learning for personal and professional advancement.

6. **NAME OF THE COURSE:**M.Sc. Nursing

7. **DURATION OF THE COURSE:** Two (2) years course *including* six months Internship Programmes.

8. **AFFILIATION:** The Course is affiliated to North Eastern Hill University (NEHU), Shillong.

9. **TOTAL NUMBER OF SEATS:** Ten (10) seats annually which are likely to be increased.

10. SEAT DISTRIBUTION

Name of the Course	Open Seats (A) (All India)	For Passed out students from own Institute (B)	For NEIGRIHMS Staff (C)	Total Seats
M.Sc. Nursing	5 (50%)	3 (30%)	2 (20%)	10

Note: In the event where there is no eligible candidate from the Institute, the seats will be utilized for open seats.

1. SPECIALITY WISE SUBJECTS

Sl.No.	Specialty	No. of seats	Roaster for seat distribution		
			A	B	C
1.	Community Health Nursing	4	2	2	0
2.	Child Health (Paediatric)Nursing	3	1	1	1
3.	Medical Surgical Nursing: Sub-Specialties ➤ Critical Care Nursing	3	1	1	1
Total		10	4	4	2

Note:

1. Seats for speciality subjects offered may increase or decrease as per the administrative approval.
2. The specialty shall be offered to the candidates as per the rank in the merit list of entrance test.
3. Candidates can choose clinical subject of their choice as per the roster for category at the time of counseling.
4. The seat, as per roster, allotted for NEIGRIHMS Staff Category or Passed out students from own Institute Category **remains unfilled** due to non availability of eligible candidates, the seat will be filled up by candidates from All India Open Category.

11. ELIGIBILITY CRITERIA FOR ADMISSION TO THE COURSE

- a. Candidates should have the minimum qualification of B.Sc. Hons. Nursing/B.Sc. Nursing/ Post Basic B. Sc. Nursing from an Institution recognized by the Indian Nursing Council with a minimum of 55 % aggregate marks.
- b. Candidates should be a Registered Nurse and Registered Midwife or equivalent with any State Nursing Council.
- c. B.Sc. Nursing graduates should have at least **one year of experience** in a Hospital or in a College or School of Nursing or in Community Health setting/ programme **after registration in the State Nursing Council.**
- d. Candidates should submit their experience certificate along with their application form.
- e. Bonafide students of College of Nursing, NEIGRIHMS (irrespective of domicile state) are eligible for admission to the seats reserved for students passing B.Sc. Nursing from College of Nursing, NEIGRIHMS.
- f. Candidates with Post Basic B.Sc. Nursing should have at least a minimum of one year work experience prior or after Post Basic B.Sc. Nursing.
- g. **Candidates with Post Basic B.Sc. (N) degree through distance education (IGNOU) may be considered only if the study centre is recognized by the Indian Nursing Council.**
- h. **Internal candidates** from NEIGRIHMS should be registered with the Meghalaya State Nursing Council.
- i. Male candidates who did not opt for Midwifery in the B.Sc. Nursing course should have qualified in any other subjects as recommended by the Indian Nursing Council in lieu of Midwifery. Only those candidates who have studied Midwifery are eligible for admission to Obstetric and Gynaecological Nursing and Community Health Nursing speciality.
- j. Candidates shall be medically fit.
- k. In service candidates should obtain '**No Objection Certificate**' from the employer.

Note 1 : Candidates having disability to the tune of 40% to 50% of lower extremity declared by authorized Medical Board of the State Govt. / Govt. of India or any other Competent Authority authorized in this regard by the Government having Nursing Expert as a member of the Board only to be considered.

Note 2: During the course of study, if a student applies for a job (Government or Private) and subsequently in the event of his/her appointment and joining the same, his/her studentship stands cancelled. Further, the Security Deposit will also be forfeited.

12. CRITERIA FOR REJECTION OF APPLICATION FORMS

- a) Candidates who fail to meet the minimum essential eligibility criteria. Candidates who fail to obtain the minimum stipulated marks in the qualifying examination (B.Sc. Hons. Nursing / B.Sc. Nursing / Post Basic B.Sc. (Nursing).
- b) Faulty submission and incomplete details in the Application
- c) Forms or non- receipt of Examination Fee will be rejected.

13. CENTRE CITY FOR ENTRANCE EXAMINATION

Shillong

14. COMMENCEMENT OF THE COURSE

The course for the current academic session will commence with effect from **7th October 2020**.

15. PROCEDURE FOR APPLYING

Prospectus cum Application Form will be available in NEIGRIHMS website at **www.neigrihms.gov.in** w.e.f. 18th June, 2020 to 17th July, 2020.

Note: NO REQUEST FOR SENDING THE PROSPECTUS CUM APPLICATION FORM BY POST WILL BE ENTERTAINED.

16. SUBMISSION OF APPLICATION FORM AND PROCEDURE OF PAYMENT:

- a. Duly filled up application forms can be dropped in at the Box placed outside the Examination Cell, Director's Block, NEIGRIHMS on or before 17th July, 2020 before 5:00 PM addressed to "Examination Cell, NEIGRIHMS, Director's Block, P.O. – Mawdiangdiang, Shillong – 793018".
- b. Forms can also be sent by post addressed to "Examination Cell, NEIGRIHMS, Director's Block, P.O. – Mawdiangdiang, Shillong – 793018" and should reach by 17th July, 2020 before 5:00 PM.
- c. *Procedure of payment:-*

Candidates after downloading Application Form from the Institute's website (**www.neigrihms.gov.in**) may deposit the fee through NEFT from any Nationalized Bank in the Institute's account by filling up the following details:

1. **EXAMINATION FEE: Rs.1000/- (Rupees One Thousand)** Only (inclusive of Bank Charges) Prospectus and Application Form is available in the Institute website at **www.neigrihms.gov.in**
2. **Name of the Account : "PRINCIPAL NURSING COLLEGE OF NEIGRIHMS"**
3. **Account Number : "30270200000002"**
4. **IFSC: "BARB0MAWDIA"** below and submit/send the Filled in Application Form along with the Original NEFT Counterfoil (Please retain with you a Candidate copy of NEFT Counterfoil) to **"Examination Cell, NEIGRIHMS, Director's Block, P. O. – Mawdiangdiang, Shillong – 793018, Meghalaya"**

Please note that NEFT UTR number must be clearly written on the counterfoil from the fee accepting Bank.

NOTE: Applications submitted without the Examination Fee shall be summarily rejected.

- d. It will be the responsibility of the candidates to ensure that correct information is provided in the Application Form regarding Name , Date of Birth (DOB), Address, Contact no, email address etc.
- e. Incomplete applications in any respect will be summarily rejected and no correspondence/queries will be entertained in this regard.
- f. If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed some information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.
- g. If ineligibility is detected at any stage, candidature/admission of the candidate will be Cancelled without any notice.
- h. The decision of the Director, NEIGRIHMS shall be final in the matter of selection of Candidates for admission to various courses and no appeal will be entertained in this regard.

17. DOCUMENTS TO BE SUBMITTED:-

- i. Two (2) recent clear colour passport size photograph and as per direction
- ii. Photocopy of the High School/Secondary School Certificate issued by the Board / University showing the date of birth of the applicant.
- iii. Photocopy of the mark sheet of the B.Sc. Hons. Nursing/B.Sc. Nursing/ Post Basic B. Sc. Nursing examination to ascertain eligibility in qualifying examination.
- iv. Photocopy of Registration Certificate from State Nursing Council.
- v. Experience Certificate.
- vi. Employed Candidates: In case of employed candidates, he/she must submit his/her copy of **No Objection Certificate** from the Employer.
- vii. Certificate of Disability from competent authority, in case of Person with Disability (PWDs).

18. ISSUE OF ADMIT CARDS

- i) Admit Card to the eligible candidates for appearing in the Entrance Examination will be sent by Speed Post to the address provided in the Application form from 10th August, 2020 onwards.
- ii) In case of non receipt of Admit Cards candidates can collect the Duplicate Admit Cards from Examination Cell, NEIGRIHMS from 7th September 2020 to 11th September 2020.

19. THE WRITTEN ENTRANCE EXAMINATION:

Written Entrance Examination will be conducted by NEIGRIHMS. All questions will be of objective type and in English language on the following subjects as detailed under:-

Note: Question paper will consist of 200 questions of objective type with a single correct response out of four options. Each answer with correct response shall be awarded 1 (one) mark. For each wrong response 0.25 marks will be deducted and Zero (0) marks will be awarded for the questions not answered. If more than one answered. If more than one answer is indicated against a question, it will be deemed as incorrect response and will be negatively marked.

Subject	No. of Questions	Marks
Medical surgical Nursing	35	35
Community Health Nursing	35	35
Obstetric Nursing	35	35
Child Health Nursing	35	35
Mental Health Nursing	35	35
Trends in Nursing	15	15
General Knowledge	10	10
Total	200	200

20. DECLARATION OF RESULT AND PROCEDURE FOR SELECTION

- i) Result of the Entrance Test in Order of Merit will be declared within 6 days of completion of the Written Entrance Examination and will be displayed on the Institute's Notice Board, Director's Block and College of Nursing Notice Board, NEIGRIHMS, Mawdiangdiang, Shillong – 793018, Meghalaya. The Result will also be made available in the Institute's website at <http://www.neigrihms.gov.in>. No correspondence regarding results will be issued to individual candidate.
- ii) Candidates who are not selected will not be intimated separately and no correspondence on this subject will be entertained.
- iii) There will be no provision for rechecking of answer sheets or communication of marks obtained at the entrance examination.
- iv) Candidates will be called for counseling for admission **in order of merit** from the published result of the Entrance Examination. List of candidates called for counseling will be made available in the Institute's website at <http://www.neigrihms.gov.in>.
- v) Candidates called for counseling will have to attend a Medical Examination at the Institute on the same day of counseling.
- vi) Candidates selected after counseling and Medical Examination shall have to pay the Admission fee/dues, etc. on the same day and get themselves admitted to the course, failing which his/her selection shall be treated as cancelled and seat will be offered to the next candidate on the waiting list in order of merit.

- vii) **Selected candidates who have been admitted but failed to join the course within a week after the commencement of the academic session shall automatically stand to forfeit their seat and no correspondence shall be entertained.**
- viii) All students admitted to the Institute will have to give an undertaking counter signed by parents/legal guardian, that he/she shall maintain good conduct, pay the requisite fees and other charges by the scheduled date, attend classes regularly and abide by the rules and regulations of the Institute failing which he/she is likely to be suspended or terminated as a student of the Institute.
- ix) Any dispute in regard to any matter referred to herein shall be subjected to the jurisdiction of the Honorable Courts of Shillong, Meghalaya only.

21. BASIS OF SELECTION

The selection of candidates will be made strictly in order of merit of the candidates on the basis of marks obtained in the Written Entrance Examination.

1. *Merit list will be prepared for each category of candidate viz.*
 - (a) General
 - (b) Candidates who have qualified B.Sc. Nursing course from NEIGRIHMS.
 - (c) Candidates who are staff of NEIGRIHMS.
2. **In the matter of selection, the decision of the Director, NEIGRIHMS, Shillong, shall be final.**

22. INTER-SE-MERIT

If two or more candidates obtain equal marks in the entrance examination for admission to M.Sc. Nursing Course, then their inter-se-merit for admission to the course shall be determined on the basis of the following:-

- a) A candidate who has made more attempts in passing qualifying exam – B.Sc. Nursing/ B.Sc. Nursing (Post-Basic) examination will rank junior to a candidate who has made lesser attempts.
- b) If the attempts made in passing qualifying exam B.Sc. Nursing/ B.Sc. Nursing (Post- Basic) Examinations are also the same, then a candidate who has higher marks in the said examination will rank senior to a candidate who has obtained lower marks.
- c) If the attempts made in passing the said examinations and the marks obtained in the examinations are also the same, then a candidate senior in age shall rank senior to the candidate who is junior in age.

23. COUNSELING

- a. Candidates will be called for interview strictly in order of merit based on the marks obtained by them in the entrance examination. The number of candidates to be called for the interview will be **three times the total number of seats** to be filled in each category from candidates who fulfill the cut off points. It is compulsory for the candidates to attend the interview.
- b. The order of counseling will be first for All India candidates followed by Passed Out students from NEIGRIHMS then by the Internal staff of NEIGRIHMS.
- c. During counseling, candidates are required to produce all original documents for

verification at the time of counseling.

- d. **Admission will not be considered unless the candidates produce all the original documents.**
- e. There will be no allocation of marks for the counseling. It will be conducted strictly on the basis of merit in the entrance examination.
- f. Candidates who failed to attend counseling on the notified date shall forfeit their claim for admission and placement in the waiting list.

24. MEDICAL EXAMINATION

Medical fitness will be a pre-condition for registration for all candidates. The candidates will be medically examined by a Medical Board, constituted by the Institute for the purpose to determine their medical fitness. Candidates will not be admitted if they fail to complete the Medical Examination on the stipulated date.

25. ADMISSION

Selected candidates should pay the requisite fee etc. on the day of Counseling failing which her/his selection shall be treated as cancelled and seat will be offered to the next candidate on the waiting list in order of merit.

26. WAITING LIST

The candidates on the waiting list will attend the counseling (if required) in the office of the Principal, College of Nursing NEIGRIHMS Shillong on the date & time to be announced on the day of 1st counseling. The seats, if available, shall be offered to the candidates on merit. No separate correspondence shall be made.

27. JOINING TIME

Selected candidates must join their respective courses on the date(s) intimated to them at the time of selection or communicated to them at the time of counseling. No extension in joining shall be granted. The selection of those candidates who fail to join by the stipulated date shall automatically stand cancelled and no correspondence shall be entertained. The institute takes no responsibility of intimating for cancellation of seats.

In-service candidates joining M.Sc. Nursing shall submit their **relieving certificate** from their employer. Candidates who are likely to complete the required experience by last date of submission of application should submit their **experience certificate** from their employer at the time of joining the course. **No request for extension in joining shall be entertained.**

28. MIGRATION CERTIFICATE

The candidates selected for the course shall have to furnish the migration certificate from the University from which they have passed their last examination at the time of their joining.

29. FEES AND OTHER DUES (PER ANNUM) (Tentative and subject to change)

Sl. No.	Fees	Amount	Remarks
1.	Tuition Fee	` 350/-	
2.	Library Fee	` 40/-	
3.	Laboratory Fee	` 150/-	
4.	Games Fee	` 125/-	
5.	Amalgamated Fund	` 400/-	
6.	Students' Welfare fund	` 100/-	
7.	Security/Caution Money (*Refundable)	` 50,000/-	<i>One Time Payment during Admission</i>
TOTAL		` 51,165/-	

Note: In addition to the above fees, students will have to pay the University/ Examination fees as applicable from time to time as per NEHU rates.

30. PENALTY

Course fee once deposited will not be refunded. The Security Deposit of the candidate(s) who leaves the course mid way after joining will also be forfeited.

31. LEGAL JURISDICTION

- i) All disputes pertaining to the conduct of the Entrance Examination and allotment of seats and impersonation if any, detected shall fall within the jurisdiction of the Examination Centre's only. The Director, NEIGRIHMS shall be the legal person in whose name NEIGRIHMS may be sue or may sued.
- ii) If any person(s) or Invigilator(s) engaged in the conduct of NEIGRIHMS Entrance Test is found acting in a manner that would result in the leakage in the Question Paper(s) or attempt to use or help in the use of unfair means in this Entrance Examination, he/she shall be liable to prosecution under Indian Penal Code.
- iii) The disputes, if any with regard to counseling and admission process after the Entrance Examination, etc. will be subject to the legal Jurisdiction at Meghalaya High Court, Shillong.

32. LIBRARY

The College of Nursing, NEIGRIHMS is having its own Library with selected professional books and journals. Besides this, the Institute is having a Central Library which is well- equipped and spacious with all the modern facilities.

33. STUDENT'S HEALTH

The services of NEIGRIHMS Hospital are available to the students at the time of illness.

34. INSTRUCTIONS TO BE FOLLOWED IN THE EXAMINATION HALL

- a. Entrance examinations for admission to M.Sc. Nursing course will be held on an all India basis by the Institute at Shillong.
- b. Eligibility criteria for admission shall be as stated above.
- c. Written Entrance Examination will be held on the **12th September, 2020 (Saturday)** at 10.00 A.M and the venue will be intimated at the time of issue of Admit Card.
- d. The Entrance examination will be conducted in **English language** only.
- e. Admit Card to the eligible candidates for appearing in the Entrance Examination will be sent by post to individual candidates from **10th August, 2020 onwards**. Any candidate who does not receive the Admit Card **on or before 06th September, 2020** can collect their **Duplicate Admit Card** (after checking their eligibility status from the Institute's website) from the Examination Cell, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya from **7th & 11th September, 2020 (from 11:00 A. M to 5:00 P. M)**.
- f. They are advised to bring along the photocopy of the Application Form or some Identification Proof.
- g. Candidates will appear in the written entrance examination at Shillong at their own expenses and no TA/DA is admissible to them for the purpose.
- h. No documents or enquiries shall be entertained at the Examination Centre. Candidates who appear for the Entrance Test should have an Admit Card issued by NEIGRIHMS in their possession. A candidate who does not possess the Admit Card issued by NEIGRIHMS shall not be admitted to the Examination Hall under any circumstances.
- i. The candidate should report at the examination centre one hour before commencement of examination. A seat with the candidate's Roll Number will be allotted to each candidate. Candidates must find out and occupy their allotted seats. If a candidate is found appearing in the Test from a seat or room other than the one allotted to him/ her, then his/ her candidature will stand cancelled.
- j. Candidates will not be allowed to enter the Examination Hall after 10:00 A.M. in the examination hall.
- k. **CANDIDATES ARE NOT ALLOWED TO CARRY ANY TEXTUAL MATERIAL, PRINTED OR WRITTEN, BITS OF PAPERS OR ANY OTHER MATERIAL EXCEPT THE ADMIT CARD WITHOUT ENVELOPE INSIDE THE EXAMINATION HALL.**
- l. Pens, calculators, rulers, log tables, geometry box, electronic digital watches with facilities of calculator, cellular phones, pagers or any electronic gadgets are not allowed inside the Examination Hall.

- m. BLACK-BALL POINT PEN WILL BE PROVIDED IN THE HALL BY THE INVIGILATOR
- n. ANY CANDIDATES FOUND TO BE IMPERSONATING WILL BE LIABLE FOR PROSECUTION AS PER INDIAN PENAL CODE.
- o. Candidates who are unable to appear the Written Entrance Examination on the Scheduled Date for any reason, the examination shall not be conducted again by NEIGRIHMS under any circumstances.
- p. Candidates are requested to check and ensure that the Question Booklet contain as many number of pages as written on the top of the cover page. Candidates shall not remove any page(s) from the Answer Sheet / Question Booklet. If any page(s) is /are found missing, he / she will be considered as using UNFAIR MEANS and shall also be liable for criminal action.
- q. Before leaving the Examination Hall, Candidate should ensure that they have handed over the Answer Sheet / Question Booklet to the invigilators on duty. In case, the candidate does not hand over the Answer Sheet / Question Booklet and take away the same with him / her, this shall amount to use of unfair means practices and the matter will be dealt with accordingly.
- r. Result of the Written Entrance Examination in order of merit will be declared on or before 19th September, 2020. Result will be displayed on the Institute's Notice board, Director's Block, NEIGRIHMS, Mawdiangdiang, Shillong-793018, Meghalaya, and College of Nursing, NEIGRIHMS, Mawdiangdiang, Shillong. The results will also be made available in the Institute's website at www.neigrihms.gov.in. No correspondence regarding results will be issued to individual candidate.
- s. Candidates who are not selected will not be intimated separately and no correspondence on this subject will be entertained.
- t. There will be no provision for rechecking of answer sheets or communication of marks obtained at the entrance examination.
- u. Candidates will be called for counseling for admission **in order of merit** from the published merit list of the Written Entrance Examination. List of candidates called for counseling will be made available in the Institute's website at <http://www.neigrihms.gov.in>.
- v. Candidates selected after counseling shall have to pay the fee/dues, etc. on the same day, failing which his/her selection shall be treated as cancelled and seat will be offered to the next candidate on the waiting list in order of merit.
- w. Selected candidates who have been admitted but failed to join the course within a week after the commencement of the academic session shall automatically stand to forfeit their seat and no correspondence shall be entertained.
- x. All students admitted to the Institute will have to give an undertaking countersigned by parents/legal guardian, that he/she shall maintain good conduct, pay the requisite fees and other charges by the scheduled date, attend classes regularly and abide by the rules and regulations of the Institute failing which he/she is likely to be suspended or terminated as a student of the Institute.

- y. Any dispute in regard to any matter referred to herein shall be subjected to the jurisdiction of the Honorable Courts of Shillong, Meghalaya only.

35. UNFAIR MEANS:

During the course of Examination, if any candidate is found indulging in any of the following, his/her result shall not be declared but shall be marked as **UNFAIR MEANS (U. F. M.)** and subsequently debarred permanently from taking the same examination in the future. The unfair means include:

- a) Having in possession papers, books, notes, electronic gadget or any other material or information relevant to the examination in the paper concerned.
- b) Giving or receiving assistance directly or indirectly of any kind or attempting to do so.
- c) Writing questions on the Admit card/answer on any material other than the answer book given by the Centre Supervisor for writing answers.
- d) Tearing of any page of the Question Booklet etc.,
- e) Contacting or communicating with any person, other than the Examination Staff, during the examination time in the examination centre.
- f) Taking away the answer sheet/answer book out of the examination hall/room.
- g) Smuggling out Question Paper or its part or smuggling out answer books/answer sheet or part thereof.
- h) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates.
- i) Using or attempting to use any other undesirable method or means in connection with the examination.
- j). Candidates should ensure that they have handed over the Answer Sheet/Question Booklet to the invigilators on duty before leaving the Examination Hall. In case, the candidate does not hand over the Answer Sheet/Question Booklet and take away the same with him/her, this shall amount to use of unfair means practices and his/her case shall be dealt with accordingly.
- k) The candidate must check and ensure that the question booklet contain as many number of pages as written on the top of the cover page: During the period of the examination candidate shall not remove any page(s) from the Test – Booklet/ Question Paper/ Answer Book and if any page(s) is/are found missing from these, he/she/ will be prosecuted against use of unfair means and shall also be liable for criminal action.
- l) The process of conduct of examination will be video-graphed.

36. ANTI RAGGING MEASURES

As per direction of the **Honourable Supreme Court of India**, the Government has banned ragging completely in any form inside and outside the campus and authorities are determined not to allow any form of ragging. Whosoever directly or indirectly commits, participates in, abets or instigates ragging within or outside NEIGRIHMS shall have an FIR lodged against him/her and he/she will be suspended or rusticated from the Institute and shall also be liable to be fined which may extend to **Rs.10,000/-**. In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission can be refused or he/she shall be expelled from the Institute. The punishment may also

include suspension from attending the classes, withholding/withdrawing fellowship/scholarship and other financial benefits or withholding the result.

37. CODE OF CONDUCT FOR NEIGRIHMS STUDENTS

- I. All powers relating to discipline and disciplinary action are vested in the **Director**.
- II. The **Director** may delegate all such powers, as he/she deems proper to the **Dean/ Principal** and to such other persons as he/she may specify on his behalf.
- III. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross in discipline:-
 - a) Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department/Centre of NEIGRIHMS or any other persons within the premises.
 - b) Carrying, use or threat of use of any weapon.
 - c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - d) Any practice, whether verbal or otherwise, derogatory to women.
 - e) Any attempt at bribing or corruption in any manner.
 - f) Willful destruction of institutional property.
 - g) Creating ill-will or intolerance on religious or communal grounds.
 - h) Causing disruption in any manner of the functioning of the NEIGRIHMS, Shillong.
- IV. In any case of ragging the Director may in exercise of his/her powers as per the aforesaid order on ragging direct that any student or students.
 - a) Be expelled.
 - b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in NEIGRIHMS.
 - c) Be fined with a sum of rupees that may be specified.
 - d) Be debarred from taking any examination(s) for one or more semesters.
 - e) Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
 - f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the Examination Halls.
- V. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the NEIGRIHMS who may be vested with the authority to exercise discipline under the Acts, the Statues, the Rules and the rules that have been framed there under by competent authorities of NEIGRIHMS.

38. ANTI SEXUAL HARASSMENT MONITORING COMMITTEE:

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressal. .

39. UN AUTHORIZED ABSENCE OF STUDENTS:

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Principal to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Principal/Dean/Director, NEIGRIHMS.

40. HOSTEL

No hostel facility is presently available for M.Sc. Nursing candidates and therefore selected candidates shall have to make their own arrangements till such time accommodation facilities are available in the campus.

41. GUIDANCE AND COUNSELING

Democratic atmosphere is maintained among the students and teachers. Student's personal problems are looked into and necessary counseling and guidance is given by the teachers. The students are free to approach the Principal or any faculty member for the same at any time.

IMPORTANT NOTE

In case, any candidate found to have supplied false information, certificate(s) etc. or is found to have concealed or withheld some information in her/his application form, she/he shall be debarred from Admission or any other action that may be considered appropriate by the Director of the Institute may also be taken against her/him which includes criminal prosecution.

IMPORTANT NOTE

1. NEIGRIHMS reserves the right to make changes in the information provided in this Prospectus based on directives from competent authorities. This cannot be quoted for any sanction.
2. Notwithstanding the information given in this Prospectus, NEIGRIHMS has the ultimate right to decide on any issue as per its Rules and Regulations.
3. For any up-to-date information including changes in the date lines, seat matrix, etc., CANDIDATES may check the Institute's website www.neigrihms.gov.in from time to time.

ANNEXURE - 1

1. 1(One) recent clear colour passport size photographs with light background are required to paste in the application form as indicated. Black & White / Polaroid photographs are **NOT** acceptable.
2. Photographs **MUST** be taken on or after 1st January, 2020.
3. Photographs must be taken with name of candidate (as in application) and date of taking the photograph.

EXAMPLE:



IMPORTANT:

- (i) The photograph must be taken with a placard while the placard is being held by the candidates indicating name of candidate and date of taking of photograph. In case name and date are written on the photograph after taking it (superimposition) the application form will be rejected.
 - (ii) The name and date on the photograph must be clearly visible and legible.
4. Photograph should **NOT** have cap or goggles. Only Spectacles are allowed
 5. Photographs should be pasted (**NOT STAPLED**) on the specified space in the **APPLICATION FORM**. Please use good quality adhesive to paste the photographs.
 6. Photograph on the Application Form is **NOT TO BE ATTESTED**.
 7. Application not complying with these instructions or with unclear photographs will be rejected.
 8. Two identical photographs to be brought on the date of the Entrance Examination for pasting in the Admit Card
 9. Keep a few identical photographs for use at the time of Entrance Examination /Admission if required.

ANNEXURE – 2

GUIDELINES TO FILLING UP OF ANSWER SCRIPTS:

The Answer Sheet will have two parts.

- Part-I contains information about the candidate; instructions and example for filling Part II during Entrance Examination.

The following columns are to be filled up by the candidate in Part-I.

Roll Number:

Write your Roll Number Here: E.g. 21321

2	1	3	2	1
---	---	---	---	---

Name of Candidate

Write your Name here: E.g. ROBIN NONGKHLAW

R	O	B	I	N		N	O	N	G	K	H	L	A	W					
---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	--	--	--	--	--

Signature of Candidate

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- Part II of the Answer Sheet contains the following columns which are to be filled up neatly and accurately by the Candidate:

- Roll Number
- Test Booklet Number
- Test Booklet Code
- Columns 001 to 100

Writing of particulars and responses:

- Roll Number:** For example, if your Roll Number is 21312 fill in as below:

ROLL NUMBER

2	1	3	1	2
①	①	①	①	①
①	●	①	●	①
●	②	②	②	●
③	③	●	③	③
④	④	④	④	④
⑤	⑤	⑤	⑤	⑤
⑥	⑥	⑥	⑥	⑥
⑦	⑦	⑦	⑦	⑦
⑧	⑧	⑧	⑧	⑧
⑨	⑨	⑨	⑨	⑨

B. Test Booklet Number: For example, if your Test Booklet No. is 1312, then fill in as below.

1		3		1		2	
①		①		①		①	
●		①		●		①	
②		②		②		●	
③		●		③		③	
④		④		④		④	
⑤		⑤		⑤		⑤	
⑥		⑥		⑥		⑥	
⑦		⑦		⑦		⑦	
⑧		⑧		⑧		⑧	
⑨		⑨		⑨		⑨	

C. Test Booklet Code: Each test booklet has been assigned a code. For example your Test Booklet Code is D, and then fill in below:

A
B
C
●

D. Write of Responses: Each column corresponds to the serial number of question in the test booklet. For each question, there are four options which correspond to the four responses, only one of which is correct or most appropriate. A candidate is required to indicate the correct answer to the question by darkening the appropriate circle(s) completely.

Correct way of marking answer options: The correct way of marking options is given below. For example, if the answer is **D** for question No. **025**, mark as below:

025.

A	B	C	●
---	---	---	---

Changing an Answer: Answer options once marked cannot be changed. So, be careful while marking any answer option.

I. IMPORTANT INSTRUCTIONS

- a. Use Black ball-point pen only for darkening the appropriate answer option and for filling the form.
- b. Mark should be dark and should fill the space provided for filling of the answer option.
- c. There will be four alternatives for each question numbering 1 to 200. The candidate will indicate his / her response to the question by darkening the appropriate option completely.
- d. Please do not fold the answer sheet and make any stray marks on it.
- e. Booklet Codes as filled up in the booklet will be accepted as final for the purpose of evaluation. In case the booklet code is left blank or more than one booklet code is indicated on the answer sheet, it will be deemed as incorrect booklet code and answer sheet will not be evaluated.
- f. The candidate will not do any rough work on the answer sheet.