



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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No NEIGR/Exams/ RE /2016/14

Dated 15th March 2017

Corrigendum

Kindly refer to the MANAGEMENT MANUAL OF WRITTEN TEST FOR RECRUITMENT TO THE POSTS OF Senior Stenographer, Junior Stenographer, BCG Technician, Photographer, Multi Tasking Staff Examination Cell, NEIGRIHMS, Shillong held on 4th March 2017 the following para may read as follows:

Para 1: Preamble

The Written Test will be followed by skill test, where applicable as indicated in para 2.3 of the Management Manual instead of Personal Interview.

Para 5:

Candidates securing above 35% marks will be considered in the merit list. They are also subject to qualify in the skill Test where the skill Test is followed by Written Test as per para 2.3 of the Management manual.

(Dr. D K Brahma)

Sub Dean Examinations

Copy for information to :-

1. The P A to the Dean
2. The Pa A to the Controller of Examinations
3. The P S to the Deputy Director Admn for information
- ✓ 4. Smt. P Sutnga, DPA for information & necessary action. She is directed to upload the corrigendum in the Institute's website urgently.
5. Relevant files.

1. PREAMBLE

NEIGRIHMS will conduct “written Tests” for eligible applicants for recruitment to fill up – **Senior Stenographer** against the Advt. NEIGR-GAD (RC)/89/2015 dated 6th January 2015 and NEIGR-GAD(RC)/93/2015 dated 19th December 2016 along with for the posts of **Junior Stenographer, BCG Technician and Photographer** against Advt. No. NEIGR-E.III/15/2014/Pt. Dated 19th January 2015 and 1 Post of **Multi Tasking Staff (PWD)** under special Recruitment Drive against the Advt. No. NEIGR-E.III/8/2015/Pt. Dated 8th June 2016.

The **examination** henceforth shall mean the “written test” as defined above. The **Examination Cell, NEIGRIHMS** will conduct the written Test on behalf of the Institute under the direct supervision and Control of **Dean, NEIGRIHMS** and **Controller of Examinations, NEIGRIHMS**, Shillong. The operational procedure and Rules & Regulation to be followed for this examination will be as per the existing procedure followed in competitive entrance examinations of NEIGRIHMS.

This written Test will be followed by ~~Personal Interview~~ for the final selection of the Candidates for appointment.

2. BACKGROUND

2.1. Advertisement References:

- (a) Senior Stenographer: NEIGR-GAD (RC)/89/2015 dated 6th January 2015 and NEIGR-GAD(RC)/93/2015 dated 19th December 2016
- (b) Photographer, Junior Stenographer, Junior BCG Technician & Multi Tasking Staff: Advt. No. NEIGR-E.III/15/2014/Pt. Dated 19th January 2015 and 1 Post of **Multi Tasking Staff (PWD)** under special Recruitment Drive against the Advt. No. NEIGR-E.III/8/2015/Pt. Dated 8th June 2016.

2.2. Number of Posts to be filled up as advertised:

(i) Senior Stenographer	:	02 (1 UR, 1 VH)
(ii) Junior Stenographer	:	03 (2 UR, 1 ST)
(iii) Junior BCG Technician	:	06 (4 UR, 2 ST)
(iv) Photographer	:	02 (UR)
(v) Multi Tasking Staff	:	01 (PH-UR)

2.3. Minimum Qualification required as advertised:

(i) Senior Stenographer

- i. 12th Class Passed or Equivalent from a recognized Board/University
- ii. Skill Test Norms

Dictation: 10 minutes at the rate of Hundred Words per minute.

Transcription: 40 minutes (English) or 55 minutes (Hindi) on Computer

(ii) Junior Stenographer:

- i. 12th Class Passed or Equivalent from a recognized Board/University

2. General Intelligence: 20 marks (Similarities and differences, space visualization, analysis and judgement, decision making, problem solving, discriminating observation, relationship concept, figure classification etc.)
3. General Knowledge/awareness: 10 Marks (Current events, Indian History, Culture, Geography, Economic scene, General Polity, Scientific Research, Health and Medical Sciences and Sports etc.). **The questions will be such that they do not require a special study of any discipline.**

4.4. The Results:

- (a) **Declaration of Results:** Merit lists for each of the above posts will be prepared separately based strictly on the candidate's performance in the OMR based written Test.
- (b) **Inter se merit:** In the case of two or more candidates secure equal marks in the Examination their inter-se merit shall be determined by the Date of Birth - Candidate older in age will rank higher to a candidate who is junior in age.
- (c) Results including the marks obtained by the candidates will be provided by the Examination Cell to the concerned Departments as mentioned above.
- (d) Based on this merit list so prepared, the concerned Department i.e. Establishment - III and GAD will start the Recruitment Process.
- (e) Results of all the candidates appeared in examination will be made available by the Institute at the Institute's website once the entire recruitment process is over.

5. THE SELECTION PROCESS

The final selection of the candidates for appointment will be strictly on the basis of merit in the written Test. Candidates securing below 35% marks will not be considered in the merit list. The offer of appointment when made will be provisional and subject to verification of credentials (Educational & Personal) by competent authority. The vacancies are provisional and subject to variation. The Director, NEIGRIHMS reserves the right to vary the vacancies including reserved vacancies. However, the decision of Director, NEIGRIHMS in this regard shall be final and binding.

6. MISCELLANEOUS

- 6.1. No TA or DA will be paid to the candidates by the Institute for coming to appear in the examination.
- 6.2. Since OMR sheets will be used in the examination there shall be no provision for manual re-checking and re-evaluation.
- 6.3. Candidates who are unable to appear on the scheduled date of examination for any reason, the examination shall not be held again for them by NEIGRIHMS under any circumstances.