

NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, MAWDIANGDIANG, SHILLONG -793018

Advertisement No. E.III/8/2015 dated 5th January, 2016
Special Recruitment Drive to fill up vacancies reserved for Persons with Disability (PWD):

Applications are invited from eligible **PWD's candidates** on a special recruitment drive to fill up the following reserved categories of Group 'A' 'B' & 'C' posts on direct recruitment. Eligible/suitable candidates are requested to submit their applications in the **prescribed format** alongwith attested copies of certificates & testimonials, two copies of recent passport size photograph. Candidates working in Govt. /Semi Govt. /Public Sector Undertaking/Autonomous Institutions are instructed to submit their applications through proper channel. Candidates should note that mere fulfilling of the minimum requisite qualifications & experience bestows no right on them to be call for test/interview. Only shortlisted candidates will be called for the test/interview as the Institute deemed fit. Only Indian citizens need to apply.

Sl.	Name of post(s)	No. of post(s)	Pay Band & Grade Pay	Educational qualification & experience	Age Limit (as on 24.01.2016)
1.	Medical Physicist	1 OBC – (Reserved for Physically Handicapped) (OL)	PB-3 ` 15,600- 39,100/- Grade Pay ` 5,400/-	1. M. Sc in Medical Physics or equivalent from a recognized University OR 2. (i) M. Sc in Physics from a recognized University. (ii) A post Graduate diploma/degree in Radiological/Medical Physics from a recognized University/institution.	Not exceeding 35 years
2.	Staff Nurse	3-(1-PH (OL) & 2-HH)	PB - 2 ` . 9300-34,800/- Grade Pay ` . 4,600/-	Essential : 1. Matriculation or its equivalent from a recognized University/Board. 2. Certificate in General Nursing & Midwifery from a recognized Institute or equivalent qualifications for male nurse. 3. Should be registered as 'A' grade Nurse & Midwifery with a State Nursing Council or equivalent qualification for male nurse.	Not exceeding 35 years.
3.	Senior Stenographer	1-VH (B.LV)	PB -2 ` . 9300 -34,800/- Grade Pay ` . 4,200/-	1. 12 th class pass or equivalent from a recognized Board/University. 2. Skill Test Norms Dictation: 10 minutes at the rate of hundred words per minute. Transcription: 40 minutes (English) or 55 minutes (Hindi) on computers.	Not exceeding 30 years
4.	Medical Social Worker	1-VH (.B.LV)	PB-2 ` . 9300 - 34,800/- Grade Pay ` 4,200/-	1. Master degree in Social Work/Applied Sociology from a recognized University 2. One year practical experience as Social Worker with a Government Organization in a health related field or reputed	Not exceeding 35 years.

				Welfare or Health Agencies recognized by Government dealing with Medical/ Public Health Service.	
5.	Health Educator	1-VH (B.LV)	PB -2 ` 9300 - 34,800/- Grade Pay ` 4,200/-	1. Degree from a recognized University 2. Diploma in Health Education from recognized Institution. 3. Experience for not less than 5 years in Health Education preferably in rural areas.	Not exceeding 35 years
6.	Warden/Lady Warden	1-PH (OA.OL.BL)	PB -2 ` 9300 - 34,800/- Grade Pay ` 4,200/-	1. Bachelor's Degree from a recognized university. 2. Certificate/Diploma in Hotel Management/House keeping/material Management/Public Relation/Estate Management. 3. Four years' experience as Assistant Warden or six years' experience as Housekeeper or in a similar capacity in a Hostel of reputed Institution/Nursing College.	Not exceeding 35 years.
7.	Technical Assistant (Group-'C')	1 (UR) (Reserved for Physically Handicapped (OL) for Deptt of General Medicine	PB-I, ` 5200-20200/- Grade Pay ` 2800/-	1. BSc or its equivalent from a recognized University with two years experience in Haemodialysis from a reputed Institution/ Organization. Or 2. 12 th with Science from a recognized Board/University with Diploma in Haemodialysis and two years experience in Haemodialysis from a reputed Institution/Organization.	Not exceeding 30 years
8.	Technical Assistant (Group-'C')	1 (ST) (Reserved for Hearing Handicapped for Deptt of Orthopedics	PB-I, ` 5200-20200/- Grade Pay ` 2800/-	1. BSc from a recognized University with two years working experience in Orthopedics unit of a Hospital with experience of handling C-Arm for Orthopedics Surgery and Plaster Application. Or 2. 12 th with Science from a recognized Board/University with Diploma in O.T. Technology and two years working experience in Orthopedics unit of a Hospital with experience of handling C-Arm for Orthopedics Surgery and Plaster Application.	Not exceeding 30 years
9.	House Keeper (Group-'C')	1(UR) (Reserved for Physically Handicapped (OL)	PB-I, ` 5200-20200/- Grade Pay ` 2800/-	1. Bachelor's Degree from a recognized University. 2. Certificate/Diploma in Hotel Management/House Keeping/Material Management/Public Relation/Estate Management. 3. Four years' experience in House Keeping or in a similar capacity in a Hostel of reputed Institution/Nursing College.	Not exceeding 30 years

NB: Abbreviations used: OL = One Leg, BLOA = Both Legs & One Arm, B = Blind, LV = Low Vision, HH = Hearing handicapped, OA = One Arm, OAL = One Arm & One Leg, BL = Both Legs.

General Information:

1. Upper age limit is relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Govt. of India.
2. Relaxation of upper age limit for SC/ST/OBC/Ex-serviceman/Handicapped/disabled candidates will also be allowed as per Govt. Rules, where reservations of posts are meant for these categories only.
3. Reservation for ST/SC/OBC and Physically handicapped will be as per Govt. of India norms.

4. Only those persons belonging to the respective specified category (i.e. PH, VH & HH) can apply for the respective posts as mentioned above.
5. Persons working under Central/State Government/Public Sector Undertakings/Autonomous organization should submit their applications through proper channel. They may, however, send an advance copy of the application along with enclosures which should reach before the prescribed last date.
6. For the posts reserved for PWD, the minimum degree of disability is 40 %. The candidates are required to produce necessary documents issued by the competent authority so as to substantiate that they belong to that category, failing which their application will be rejected out rightly.
7. Candidates applying against post reserved for OBC category must submit a valid (up-to-date) “Non Creamy Layer” certificate from the appropriate authority.
8. The decision of the Institute as to eligibility or otherwise of a candidate will be final.
9. The applicants, who do not have requisite qualifications up to the last date for submission of applications, will not be considered.
10. Canvassing of any kind will be a disqualification.
11. In case response to the post is large in number, screening will be restricted to those with higher percentage of marks.
12. Incomplete applications will not be considered.
13. Mere fulfilling the minimum educational qualification and experience doesn't bestow right to a candidate to be called for interview.
14. Institute reserves the right to reject or accept any candidature without assigning any reason thereof.
15. Due to dearth of quarters, the institute is not in a position to provide quarters to selected candidates. If quarters are not provided the officer will be entitled to House Rent Allowances (HRA) as per prescribed rules.
16. The number of vacancies indicated against each category of posts is provisional and may increase or decrease depending on the actual needs of the Institute.
17. The Institute will not be responsible for non-receipt/late receipt of any communication send by the candidates due to postal delay/lost in transit.
18. Complete applications may be sent in the prescribed proforma to the “**Recruitment Cell, Establishment Section - IIP**”, **North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Mawdiangdiang, Shillong - 793018** SUPERSCRIBING “Application for the post of

Prescribed proforma of application form can be downloaded in PDF format from Institute's website <http://www.neigrihms.gov.in>.

In view of the Supreme Court order to complete the recruitment process of posts reserved for Persons with Disability by 26.02.2016, the last date of submission of applications is 24th January, 2016.

Sd/-
Deputy Director (Admn)
NEIGRIHMS, Shillong