

पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG
(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
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No. NEIGR-E-II/27/2007

Dated the 19th June 2017

OFFICE ORDER

Dr. Md. Yunus, Additional Professor, department of Anaesthesiology, NEIGRIHMS, Shillong, will function as Sub-Dean (Ethics) for a period of 3(three) year from the date of taking over charge or until further orders, whichever is earlier, in addition to his normal duties, without any extra remuneration.

The Sub-Dean (Ethics) has been assigned with the following duties and responsibilities:-

1. To examine all Research Proposals submitted by the Faculty to be placed before the Ethics Committee.
2. All the Postgraduate Protocols should be scrutinised before placement to the Ethics Committee.
3. To follow up all the Funded Projects and maintain a record of all projects.
4. Work as coordinator of Ethics Committee and help convene such meetings as per convenience of the Chairman.
5. To conduct Bio-Ethics Workshop, Good Clinical Practice Workshop, Clinical Research Workshop, Operational Research and also helping in conducting Statistical Workshop for Post Graduate Students.
6. To develop Research Protocol for Faculty and Post Graduates.
7. In addition to Develop Research Protocol, he will concentrate on Ethics related component of Research Protocol.

This issues with the approval of the competent authority.

(D.T. Umdor)
Deputy Director (Admn)

Memo No. NEIGR-E.II/27/2007

Dated the 19th June 2017

Copy forwarded for information to:

1. Dean, NEIGRIHMS, Shillong.
2. Medical Superintendent, NEIGRIHMS, Shillong.
3. Principal, Medical College, NEIGRIHMS, Shillong.
4. Prof P. Bhattacharyya, Registrar, Academics, NEIGRIHMS, Shillong.
5. Prof. N. Topno, Controller of Examinations, NEIGRIHMS, Shillong.
6. Dr. Md. Yunus, Additional Professor, department of Anaesthesiology NEIGRIHMS Shillong for necessary action. He is requested to submit the Charge Report of the post of Sub-Dean (Ethics).
7. All HoDs/In-charge HoDs/Faculty members, NEIGRIHMS, Shillong.
8. Principal, College of Nursing, NEIGRIHMS, Shillong.
9. Executive Engineer (Civil/Electrical) NEIGRIHMS, Shillong.
10. SPO/Law Officer/Librarian/AO-I/AR-II/AR-III/AAO(A)/AAO(B) NEIGRIHMS, Shillong.
11. PA to Director, NEIGRIHMS, Shillong for information of Director.
12. Office Order Book/relevant files.

(D.T. Umdor)
Deputy Director (Admn)