

**North Eastern Indira Gandhi Regional Institute of Health and  
Medical Sciences**

**(An Autonomous Institute, Ministry of Health and Family  
Welfare, Government of India)**

**Director's Block, Mawdiangdiang, Shillong - 793018  
(Meghalaya)**

**Website: [www.neigrihms.gov.in](http://www.neigrihms.gov.in)**

**Tender Enquiry No: NEIGR/ENGG/61/2017 Dated 08.11.2017**

**e-TENDER /BID DOCUMENT**

Online e-tenders are invited from reputed manufacturers/suppliers for the work  
"Supply, Laying, connection testing & Commissioning of underground LT Cable from  
Substation-1 to Director's Bungalow at NEIGRIHMS, Shillong."

Bid Document Downloading Start Date	14:00 hours of 08.11.2017
Last Date and Time for Submission of Bid Document Online:	14:00 hours of 16.11.2017
Last Date and Time of Receipt of Earnest Money Deposit(hard copies):	14:00 hours of 16.11.2017
Date and Time of Opening of Techno - Commercial Bids:	14:30 hours of 16.11.2017
Earnest Money Deposit	Rs.28,000/-

Bidders /Tenderers can download the tender /bid document from Central Public Procurement Portal website at **[www.eprocure.gov.in](http://www.eprocure.gov.in)**

Bidders /Tenderers are required to submit their bid online by uploading all the relevant documents through **[www.eprocure.gov.in](http://www.eprocure.gov.in)**

Tender document can also be downloaded from the Institute's website at [www.neigrihms.gov.in](http://www.neigrihms.gov.in) for further details regarding amendment /addendum /extension please visit website: **[www.eprocure.gov.in](http://www.eprocure.gov.in) and [www.neigrihms.gov.in](http://www.neigrihms.gov.in)**

In the event of the date being declared as a closed holiday for Institute's office, the due date for submission of bids online and opening of bids online will be the following working day at the appointed time.

THE EXECUTIVE ENGINEER  
NORTH EASTERN INDIRA GANDHI REGIONAL  
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,  
SHILLONG

SUB: TENDER FOR THE WORK: - Supply, Laying, connection testing & Commissioning of underground LT Cable from Substation-1 to Director's Bungalow, NEIGRIHMS.

Sir,

I beg to submit my tender for the above mentioned work after going through the details of the tender and duly signed by me for favour of your kind consideration and further disposal.

Yours faithfully,

Signature of contractor

\_\_\_\_\_

Date

\_\_\_\_\_

Name of contractor

(In Block Letters)

Sri/Smti

\_\_\_\_\_

Full Postal Address

\_\_\_\_\_

\_\_\_\_\_

Registration No:

\_\_\_\_\_

Contact No:

\_\_\_\_\_

## DETAILED TENDER NOTICE

On behalf of the Director, NEIGRIHMS, Shillong, online tenders in two bid systems are invited from reputed manufacturers/suppliers for the following work.

Name of work: Supply, installation and commissioning of 2(two) electrical panels for laundry at NEIGRIHMS, Shillong.

### General Conditions of Contract (GCC):

1. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at [www.eprocure.gov.in](http://www.eprocure.gov.in), using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
3. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at [www.eprocure.gov.in](http://www.eprocure.gov.in) Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through **[www.eprocure.gov.in](http://www.eprocure.gov.in)**
4. Tender document can also be downloaded from the Institute's website at [www.neigrihms.gov.in](http://www.neigrihms.gov.in) For further details regarding Amendment /Addendum /Extension please visit website: **[www.eprocure.gov.in](http://www.eprocure.gov.in)** and **[www.neigrihms.gov.in](http://www.neigrihms.gov.in)**
5. Earnest Money Deposit (EMD) in the form of Call deposit, Banker's Cheque, Fixed deposit or Demand draft, drawn in favour of Deputy Director (Admn.), NEIGRIHMS, Shillong or Bank Guarantee of any Scheduled Bank, shall be scanned and submitted online, along with the Techno-commercial bid (Unpriced Bid), within the period of tender online submission date and time and the original (hard copy) should be sent to Executive Engineer (Electrical), Director's Block, Mawdiangdiang, NEIGRIHMS, Shillong -793018 within the stipulated date and time.
6. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD /Tender fee /Affidavits, etc. uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on **[www.eprocure.gov.in](http://www.eprocure.gov.in)** which can be seen by all bidders who participated in the tender.
7. The bidders should download the BoQ.xls from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same BOQ in .xls format. NEIGRIHMS /Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.

8. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened online by a committee of members and the result will be displayed on the [www.eprocure.gov.in](http://www.eprocure.gov.in) which can be seen by all bidders who participated in the tender.
9. EMD to be deposited in the form of deposit at call/fixed deposit from a Scheduled Bank in favour of the Deputy Director, NEIGRIHMS, Shillong.
10. Tenderers have to quote their rates both in figure and in words.
11. Contractor should be an Electrical Registered contractor with State Government/Central Government/MeECL and should have Wireman with valid license.
12. Contractor should submit attested copies of Valid Electrical Contractor Registration Certificate along with recent passport size photograph and attested copies of valid license of wireman.
13. Contractors/Firms are to submit experience certificate/documents of similar works.
14. Tenderers are required to submit attested copies of sales tax/VAT registration & PAN card.
15. All applicable taxes will be deducted at the source.
16. The contractor shall not sub contract the work to sub-contractors or to any single sub-contractor. An undertaking by the contractor shall have to be submitted to this effect in the enclosed format.
17. The bidders shall be deemed to have inspected and examined the site of work, its surrounding before submitting the tenders.
18. During the execution of the work, the contractor shall keep the site reasonably free from all unnecessary obstructions and shall store or depose of any of their equipment or surplus materials and clear from the site any wreckage, rubbish or temporary works in consultation with the Sanitary Superintendent of the Institute.
19. The contractor while employing labour should ensure that all the statutory labour laws and regulation are adhered to.
20. The defect liability period will be one year from the date of completion of the work.
21. The successful contractor shall provide a performance security for his proper performance of the contract within 7 (seven) days from the date of receipt of letter of award. The performance security @ 5% of the contract price shall be in the form Fixed Deposit/Call Deposit to be pledged in favour of Deputy Director (Admn.), NEIGRIHMS.
22. If the contractor fails to complete the execution of the work as specified in the work order and if extension of time is granted, the contractor shall be bound to pay as liquidated damages a sum of 0.5% per week of delay for such default subject to a maximum of 10% of the contract price.
23. The Tenderers are required to furnish an affidavit on a non-judicial stamp paper that there is no police/vigilance/CBI case pending against them.
24. The Institute reserves the right to accept or reject any or all tenders without assigning any reasons thereof. All disputes shall be within the jurisdiction of Shillong.
25. The contractor should have the experience of having successfully completed similar works during the last 7 (seven) years.

26. The contractor shall be responsible for the safety of all its workmen/employees during the period of execution of the work. The party shall provide all safety materials, gadgets, equipment etc. to all its workmen/employees to ensure their safety during execution of the work. The Institute shall not be held responsible in case of any accidents, mishaps etc. to the party and its employees.
27. Any delay in completion of the works beyond the stipulated date due to reasons attributable to the contractor may eventually lead to cancellation of letter of award for which the contractor is not entitled to any compensation. The cancellation of letter of award would lead to forfeiture of performance security.

**Check List of document to be submitted along with the tender:**  
**Envelope I**

1. Earnest money Deposit.
2. Valid License of Electrical contractor with photograph
3. Valid license of Wireman with photograph
4. Undertaking not to sub-let the work.  
(Format enclosed with the tender)
5. Valid Trading license in case of non-tribal contractors.
6. PAN Card.
7. Latest VAT Clearance certificate.
8. Documentary proof of work orders and completion certificates.
9. Average Annual financial turnover during the last three years.  
(Format enclosed with the tender)
10. Tender papers to be signed on all pages.
11. Affidavit for no police/vigilance/CBI case pending
12. The Envelopes should clearly indicate the name of work,  
Name, address and contact number of the contractor.

**Envelope II**

**Price bid (format enclosed with the tender)**

## FORM OF UNDERTAKING

To,  
The Executive Engineer  
NEIGRIHMS

Sub: Tender for Electrical Works

Sir,  
With reference to the above I hereby undertake not to sublet the work cited above if the work is allotted to me.

Yours faithfully,

Signature:

Name of the contractor:

Date:

## **FORMAT - A**

1. Name of Contractor: - .....
2. Name of work completed: - .....
3. Agreement No: - .....
4. Name of Division in which work was executed: - .....
5. Tender Cost: - .....
6. Stipulated date of Start (as per w/o):- .....
7. Stipulated date of Completion (as per w/o):- .....
8. Actual date of Completion: - .....

Signature of Contractor:



**FORMAT -B**

**FINANCIAL STATEMENT**

<b>SL. NO.</b>	<b>FINANCIAL YEAR</b>	<b>AMOUNT</b>
<b>1.</b>	<b>2014 – 2015</b>	
<b>2.</b>	<b>2015 - 2016</b>	
<b>3.</b>	<b>2016 – 2017</b>	

Signature of Contractor:

**BEFORE THE MAGISTRATE FIRST CLASS IN SHILLONG**

**AFFIDAVIT**

I, Shri \_\_\_\_\_, son of  
\_\_\_\_\_ age \_\_\_\_\_

resident of \_\_\_\_\_ do hereby solemnly affirm and declare on oath as follows:-

1. That I am a bonafide citizen of India and a permanent of the above – mentioned address.
2. That I am a registered contractor, with \_\_\_\_\_ vide Registration No. \_\_\_\_\_.
3. That there is no police / vigilance/ CBI case pending against me/ firm.
4. That I have not been blacklisted in the past by any Government or Private Organization.
5. That the instant affidavit is sworn in for the purpose of giving a declaration of the aforesaid facts and for all other purpose and intents.
6. That the statements made herein above are true to the best of my knowledge, belief and information.

**DEPONENT**

Solemnly affirmed and declared before me the Deponent above named who is identified by \_\_\_\_\_ Advocate, Shillong on this the \_\_\_\_\_ at Shillong.

Identified by:

MAGISTRATE FIRST CLASS  
SHILLONG

(Advocate, Shillong)

## **BILL OF QUANTITY**

**Name of work: Supply, laying, connection testing and commissioning of Underground LT Cable from Sub Station No.1 to Director's Bungalow, NEIGRIHMS.**

Sl. No.	Description	Unit	Quantity
	Providing, laying, connection testing and commissioning of the following sizes of 1100V grade aluminium conductor armoured underground cable & overall PVS sheathed cable as per ISI code of digging of trenches, sand cushioning with laying etc. and refilling the same in layers or by supporting them in walls and all other accessories as required. <b>(i)With 3½ Core 240 sq.mm</b>	Per meter	460

**Annexure**

**Price Bid**

**Name of work: Supply, laying, connection testing and commissioning of  
Underground LT Cable from Substation-01 to Director's Bungalow at  
NEIGRIHMS**

<b>Sl. No.</b>	<b>Description</b>	<b>Unit</b>	<b>Qty.</b>	<b>Rate</b>	<b>Amount</b>
1.	Providing, laying, connection testing and commissioning of the following sizes of 1100V grade aluminium conductor armoured underground cable & overall PVS sheathed cable as per ISI code of digging of trenches, sand cushioning with laying etc. and refilling the same in layers or by supporting them in walls and all other accessories as required. <b>(i)With 3½ Core 240 sq.mm</b>	Per meters	460		

**Total =**

**(Rupees.....)**

**Date:**

**Signature:**

**Name of the Contractor:**