

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, Mawdiangdiang, Shillong 793018, Meghalaya

AAO, General Administration:

Tel: (0364) - 2538012

Tender Enquiry No: NEIGR-GAD/07/2018

Dated: 01.07.2019

Email: neigri@sancharnet.in

neigri_shg@dataone.in

e- TENDER/BID DOCUMENT

SUB: ONLINE OPEN TENDER ARE INVITED BY THE DIRECTOR, NEIGRIHMS, SHILLONG FROM ELIGIBLE BIDDER FOR SELECTION OF AGENCY /CONTRACTOR FOR PROVIDING VEHICLES TO NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, MAWDIANGDIANG, SHILLONG, FOR A PERIOD OF THREE YEARS OR TILL THE FINALIZATION OF THE NEXT TENDER, WHICHEVER IS LATER.

Bid document Downloading Start Date	14:00 hours of 01.07.2019
Pre bid Conference and Clarification Session	16:00 hours of 17.06.2019
Last Date and Time for Submission of Bid Document Online	14:00 hours of 30.07.2019
Last date and Time of Receipt of Earnest Money Deposit (hard copy)	14:00 hours of 30.07.2019
Date and time of Opening of Commercial Bids	14:00 hours of 31.07.2019
Cost of Earnest Money Deposit (EMD)	Rs 5,00,000.00
Tentative Schedule after completion of Technical Commercial Evaluation Subject to inputs from respective Committee/Authority	60 days from the date of opening of Techno – commercial bid
Tentative Schedule for awarding of Contract including Institutional Requirement, justification of cost and on approval of the competent Authority	60 days from the date of opening of Techno – commercial bid

Bidder /Tenderers can download the tender /bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidder /Tenderers are required to submit their bid online by uploading all the relevant documents through www.eprocure.gov.in

The document can also be downloaded from the Institute's website at www.neigrihms.gov.in For further details regarding tender amendment /addendum /date extension please visit website www.eprocure.gov.in (Tele/Fax: (0364) 2538032).

SECTION I: NOTICE INVITING TENDER**NEIGRIHMS****North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences,
Shillong-793018**

Online tenders, in two-bid system, are invited by Director, NEIGRIHMS, Shillong for providing vehicles to the Institute for a period of Three years or till the finalization of the next tender, whichever is later, as per enclosed specification and related terms and conditions.

1. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at www.eprocure.gov.in, using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a User ID and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
3. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through www.eprocure.gov.in
4. Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in For further details regarding Amendment /Addendum /Extension please visit website: www.eprocure.gov.in and www.neigrihms.gov.in
5. No tender fee is required for downloaded documents.
6. Earnest Money Deposit (EMD) of Rs. 5,00,000/- (Rupees Five Lakhs) as per **Annexure-II**, in the form of Call deposit, Banker's Cheque, Fixed deposit or Demand draft drawn in favour of Deputy Director (Admn.), NEIGRIHMS, Shillong or Bank Guarantee of any Scheduled Bank, shall be scanned and submitted online, along with the Techno-commercial bid (Un priced Bid), within the period of tender online submission date and time and the original (hard copy) should be submitted to Stores & Procurement Section, Director's Block, Mawdiangdiang, NEIGRIHMS, Shillong -793018 within the stipulated date and time.
7. In the event of the date being declared as a closed holiday for purchaser's office, the date for opening of bids online will be the following working day at the appointed times.
8. Bidders/Tenderers need to scan and upload the required documents like Goods and Service Tax (GST) registration, PAN Number/Card, valid document regarding the existence and registration of the firm along with the with Techno-commercial bid, as per Check List (Section XXI)
9. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD /Affidavits, brochures, specifications, etc uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on www.eprocure.gov.in which can be seen by all bidders who participated in the tender.
10. The bidders should download the **BoQ.xls** (Bill of Quantities) and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BoQ template or replace it with any other copy of same **BoQ in .xls format**. NEIGRIHMS /Central Public Procurement Portal (www.eprocure.gov.in) will accept the BoQ template only and hence the rate should not be quoted in any other place except BoQ template.
11. The Financial bid (price bid) i.e. Bill of Quantity (BoQ) of only technically qualified bidders will be opened online by a committee of members and the result will be displayed on the www.eprocure.gov.in which can be seen by all bidders who participated in the tender.
12. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockists, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
13. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/- that there is no vigilance/CBI/FEMA case pending against the firm/supplier.
14. At any time prior to the date of submission of bid, Director, NEIGRIHMS may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment.
15. The tendered rates and the validity of bids shall be for a minimum period of 3 (Three) years from the date, as the tender are finalized /awarded.
16. Settlement of disputes – Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
17. Bidders should enclose attested copy of Professional tax/GST registration, PAN Number/Card, valid document regarding the existence and registration of the firm along with the Techno-commercial BID 'A' (Unpriced Bid).
18. Bidders having sufficient experience for handling similar types of work regularly and ready to provide HMTV/LMTV vehicles at short notice should participate in the bid.

19. Bidders to undertake to execute the rate contract agreement within 15 (fifteen) days from the issue of the letter of award, failing which EMD deposit may be forfeited forthwith and name of the said bidder may be removed from the list of registered agencies at NEIGRIHMS, Shillong.
20. If the firm gives a statement in respect of any information, and subsequently it is established to be a false statement either before or after award of contract, then the firm/agencies bids documents will not be considered as successful tenderer in respect of the Notice inviting tender and the security deposited shall be forfeited, moreover, if any liability excess for finalization of contract, then the said amount to be recovered out of the performance guarantee if any.
21. The bidders/ representatives who are present in the opening shall sign in evidencing their attendance. The Price/Financial bids of the bidders shall be opened only if the techno bids is responsive. The decision of the committee shall be final and shall not be opened for discussion. The rejected tender would be returned to the tenderer on completion of tender process and after award of contract.
22. At any time prior to the date of submission of bid, Director, NEIGRIHMS may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid, Director, NEIGRIHMS may at his discretion, extend the date and time for submission of bids.
23. Interested eligible bidders, if so desire, may obtain further information from the General Administration Section, Office of the Director, NEIGRIHMS, Mawdiangdiang, Shillong – 793018, Meghalaya.
24. NEIGRIHMS reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof and it is not bound to accept the lower rate.
25. After the work has been allotted to the responsive bidder/agency, it is the responsibility of the said bidder/agency to clear all the GST, Government levies etc. timely, before raising any bills to the Institute. Copies of the Challans of GST etc are mandatory for submission to the Institute.
26. The successful Agency will ensure the timely submission of bill every month. Late Submission of bills shall not be entertained by the Institute. Penalty for late bills, submission more than 30 days, for example, bill for the month of April should be submitted in the month of May, if the bill of April submitted in the month of June, then a penalty of 0.5% shall be deducted from the total bill.

Sd/-
Deputy Director (Admn)
NEIGRIHMS, Shillong

SECTION II: TERMS AND CONDITIONS

Brief particulars of the car rental and other ancillary services, which shall be supplied/provided by the contractor, are as under:

- (4) That the rate of all major/minor repairs, servicing of vehicles, cost of lubricants such as Mobil, Brake oil, Gear oil etc and other consumable equated from time to time, and Drivers Salary and allowances, all Taxes, Duties, incidental charges, penalties etc. imposed by Central/State Local Govt. bodies for running of vehicles, statutory recoveries on account of Income Tax as applicable shall also be borne by the Tenderer/Contractor. However, the Hiring charges and GST shall be borne by the First Party and the consumption of petrol/diesel of each vehicle placed for duty shall be quoted in Rs. Per Km.
2. That Tenderer/Contractor should kept the vehicle in good condition all times, in the event of the vehicle supplied by the contractor is out of order, then the contractor should make alternative arrangement for supply of vehicles, as per norms of the conditions on failure on the part of the contractor to supply the requisite vehicle, the alternative remedy would be adopted by the NEIGRIHMS and would hire the vehicle from the open market on the cost and responsibility of the Tenderer/Contractor . In the event of such alternative arrangement the difference of contract price would be recovered from the contractor at the time of payment of Bills, if the amount of risk expenses shortfall out of the payment to be made to the Tenderer/Contractor, then, the said amount would be recovered from the security amount deposited or encashment of Bank guarantee. The actual payment made for it along with token penalty of Rs. 500/- (Rupees five hundred) only will be recovered from the dues/payable bill to the Tenderer/Contractor in addition to non payment of hiring charges for the period of break down.
3. The Tenderer/Contractor should be in a position to supply vehicle on short notice as and when needed, at least within 12 hrs of information.
4. The vehicle should be available to NEIGRIHMS with driver, fuel Engine oil etc. normally from 9.00 hrs on all days of week irrespective of holidays, with 10/12 hrs available at locations directed by NEIGRIHMS Official. However, occasionally the duty and timings may vary as per requirement of NEIGRIHMS and Vendor shall not

have any claim covering that duty hours. Normally working/duty time will be started from the reporting time of the driver with the vehicle to the Officer-in-Charge and will end at the time when the driver of the vehicle is discharged off by the Officer-in-Charge. However, the distance covered in each way between user delivery address and the garage/normal parking place will be allowed on actual or 8 kms whichever is less. The total kms run by the vehicle will be measured between above timing/as used by NEIGRIHMS for payment, the vehicle can be stationed at any station as per direction of NEIGRIHMS official or Contract Operating Officer.

5. The firm should be able to provide only **Commercial Vehicles** not older than Registration 2015 or as notified by Government of Meghalaya of different types of vehicles as listed at Form – B (Price Bid) at any point of time when asked for. The Institute may require any types of vehicle in large number at one time and the firm is expected to arrange the same without fail.

6. The vehicles when requisitioned should be ready to perform outside duty to Assam, other North Eastern States including Sikkim and night halt and also any places in Meghalaya including night halt.

7. NEIGRIHMS reserves the right to award the contract simultaneously to more than one firm or to award only a part of the contract against this tender at its discretion and the tenderer/agency has no objection for the same.

8. The Tenderer/Contractor has to make his own arrangements for accommodation and garage facilities, no such facilities will be provided by the NEIGRIHMS to the Driver and the vehicle which runs under the currency of the Contract.

9. The Tenderer/Contractor shall be completely responsible for safe running of Vehicles. NEIGRIHMS will not be responsible for any loss, damage, repair & maintenance or any accident occurred during the currency of the contract period for the vehicle as well as the driver of the vehicle.

10. The driver of the vehicle shall maintain a log book indicating the following particulars therein:

- a. Date
- b. Time
- c. From and to
- d. Km
- e. Designation of the NEIGRIHMS Official using the vehicle
- f. Signature of the NEIGRIHMS Officials
- g. Remarks

The vehicle log book is a financial document, its lost will result in non-payment of the bills. It shall be duly filled-up and signed by the officer using the vehicle on completion.

11. No payment will be made for the period of entries not signed by official using/utilized the said vehicle.

- a. Payment of hire charges will be made once in a month after the verification of log book as necessary by the NEIGRIHMS official, i.e. the Contract Operating Officer after deducting taxes and other charges if any.
- b. Description of vehicle i.e. (a) Make (b) Registration Number (c) year of manufacture (d) Drivers name and license no. (e) Copy of Road Tax clearance (f) Fitness Certificates (g) Reference of the blue book will be required to be submitted along with the agreement.
- c. Salary/Wages /Remuneration shall be paid to the driver /manpower and other statutory obligation should be made by the qualified agency /tenderer /bidder.
- d. The Drivers should have a valid driving license and the vehicle should be insured against accident etc. as per rules and statutory obligations. The character and antecedents of the Driver to be verified.
- e. That Tenderer/Contractor/ agrees to indemnify the NEIGRIHMS administration against all claims for compensation by or on behalf of Driver employed by him in connection with the present contract, for any injury or death by an accident under the workmen's compensation Act VII of 1923. NEIGRIHMS Administration will be entitled to deduct from any sum of money due or payable to the

Tenderer/Contractor the amount of compensation thus payable under the terms of section 12 of the said Act, together with all or any cost incurred by the NEIGRIHMS administration in such connection and the Tenderer/Contractor further agree that the decision of the competent authority in respect of any amount and such indemnity shall be accepted by the Tenderer/Contractor.

- f. The seats of the vehicles should have good and clean cloth/leather covers, which must be changed regularly. NEIGRIHMS will be free to use it in any manner for carrying officials/officers and materials which can accommodate, subject to the vehicle's space and capacity.
 - g. Each vehicle while on duty under this contract will carry the following:
 - (4) One serviceable spare tyres, tubes and wheel in good working condition.
 - ii. The necessary tools for repairs in good working condition.
 - iii. Spare cans filled with oil and water.
 - h. The Driver should always carry his identity card, driving license, vehicle registration papers, Insurance papers etc. The Tenderer/Contractor should ensure that the age of driver should not be more than the prescribed age, the driver should speak Khasi and Hindi fluently, should be well dressed preferably in uniform, well mannered and should follow the instruction of the user without showing any displeasure and should be willing to work extra hours whenever it is required and should have thorough road knowledge specially for Shillong/Guwahati and adjoining places. Driver should be knowledgeable about roads, signs and signals. The Tenderer/Contractor will make the payment of car parking charge, which is reimbursable on submission of supporting documents at the time of payments hiring charges. Cost of uniform to be borne by the Agency/Bidder.
 - i. No payment shall be admissible for any period of time spent in the halt for food, water, rest refueling, maintenance, repairs or for any other purpose, not specifically authorized by the officer operating the contract or employing the transport Provided that (a) the time actually spent for such purpose will be decided by the contract operation officer employing the transport and his decision will be final. (b) the time so utilized will be noted in part 5 and 6 of the transport prescribed Log Book by the contract operating officer, in case no time is spent necessary certificate by contract operation officer will be endorsed, (c) the time spent up to ten minute or the above purpose will be ignored.
 - j. In the interest of NEIGRIHMS, the Director or the contract operating officer reserve the right to use any alternative transport whether Government owned or hired to the extent available in preference to contractor, service under this contract and the contractor shall have no claim for compensation on this account.
12. The Tenderer/Contractor/Firm shall ensure and acknowledge that the driver deployed by the Tenderer/Contractor would maintain peace, discipline and they would take reasonable precaution that the dignity of the official is maintained. NEIGRIHMS reserves the right to:-
 - a. Ask the driver to remove the vehicle/or leave the site for betterment of the institution.
 - b. In case of any damage due to reckless driving/when the driver is intoxicated, NEIGRIHMS is entitled to recover the cost of damages from the Tenderer/Contractor.
 - c. For violation of safety and security of NEIGRIHMS property and personnel, NEIGRIHMS reserves the right to terminate the contract with immediate effect, in addition to recovery of damages without any notice for the interest of the institution as well as public interest.
 13. NEIGRIHMS has the right to forfeit the security deposit in full or in part in the event of failure on the part of the Tenderer/Contractor to fulfill the terms and conditions of the contract.
 14. The Tenderer/Contractor/Firm should have with a valid Registration / Code No. of EPF and ESI.
 15. That the Tenderer/Contractor shall not be allowed to sublet the contract to any third party, if the contractor sublets said contract to any third party after obtaining the contract, then, the contracting operating officer has every right to terminate the contract.

16. The successful bidder shall furnish a security deposit equivalent to Rs. 12,50,000/- (Rupees Twelve Lakhs Fifty Thousand) only by Bank Guarantee/Demand draft in favour of Deputy Director, NEIGRIHMS payable at Shillong.
 17. The contract can be terminated by either party by giving 2 month's notice in advance if the agency /tenderer fails to give 2 month's notice in writing for termination of contract, then any amount due to the agency /tenderer from the NEIGRIHMS shall be forfeited to the Institute.
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SECTION III: SPECIAL CONDITIONS OF TENDER

Only those who fulfill the following minimum criteria need submit their bids:

1. (a) Only registered and bona-fide supplier/Agency/Firms having adequate experience of at least minimum 3 years in the relevant field of procession of such services experience having provided 15 vehicles to one Hospital or Medical Government Institution. While submitting the tender, the intending tenderers shall have to furnish to NEIGRIHMS – proof of experience, financial stability issued by the Banker in which the agency maintaining their accounts, True turnover, Proof of income return submitted upto date, GST Tax related documents for the last Three years and documents pertaining to other statutory liability complied with.
(b) The bidders should have a yearly turnover of Rs. 1, 50, 00,000.00/- (Rupees One Crore Fifty Lakhs) only during the last three Financial years (2015-16, 2016-17, 2017-18) –on equitable basis as per offered of category of Vehicles /as per e –price bid.
2. The Agency/Firms having any legal suit/criminal case pending against its proprietor, partners or any of its Directors or having been earlier convicted on grounds of moral turpitude or for violation of laws in force shall not be eligible to participate the bid. The Agency/Firms should have registration as approved with the appropriate Government authorities and a copy of the registrations shall be attached with the bid.
3. It should have PAN number and GST registration. Proof in this regard may be attached with the bid. It should not have been blacklisted by any organization. It should be willing to take up the contract on the terms and conditions at Section-II.
4. **Technical Bid:** The bidder should fill up the proforma at **Annexure – I**, duly filled in.
 - (i) Agency profile including previous experience for providing vehicles to Government Departments etc.
 - (ii) Acceptance of terms and conditions at Section-II
 - (iii) Demand Draft for Earnest Money Deposit.
 - (iv) Total turnover certificate.
 - (v) All other required documents

‘Price Bid’: ‘Price Bid’ should contain only rates for different type of vehicles to be filled up at Form ‘B’ by the agencies.
5. For price evaluation in each category of vehicle, the cost of rental as per e –Price Bid /BOQ of M, N & O shall determine the lowest bidder. For category at **Serial No: 30.1 & 30.2**, the rate should be quoted on per hourly basis including fuel and **Serial No: 4.01, 4.02 & 4.03**, the rate should be quoted per return trip including fuel, loading /unloading and other unforeseen charges. The Institute may allot the work to more than one Agency – based on the price evaluation of each vehicle as may be decide by the Authority of the Institute.
6. The tender /bid is to be submitted online by the tenderer and all subsequent correspondence and documents relating to the tender exchanged between the tenderer and the purchaser, shall be written in the English language, unless otherwise specified in the tender enquiry. However, the language of any printed literature furnished by the tenderer in connection with its tender may be written in any other language provided the same is accompanied by an English translation and, for purposes of interpretation of the tender, the English translation shall prevail. The tender submitted online by the tenderer and all subsequent correspondence and documents relating to the tender exchanged between the tenderer and the purchaser, may also be written in the Hindi language, provided that the same are accompanied by English translation, in which case, for purpose of interpretation of the tender etc, the English translations shall prevail.
6. **Settlement of Disputes:** In the matter of any disputes between the parties regarding the terms and conditions of the provision of vehicles, the matter shall be referred to an Arbitrator(s) as may be decided by the Director, NEIGRIHMS, Shillong for arbitration under the Arbitration & Conciliation Act, 1986. The service provider shall not question the decision of the arbitrator(s) on ground that the Arbitrator(s) is/are Government servant(s). The decision of the Arbitrator(s) shall be final and binding on the parties.

ANNEXURE-1
(For Techno-Commercial Bid 'A')

Sl.no.	Particulars	To be filled in by the tenderer
1	Name of the Agency	
2	Details of EMD	
	(i) Amount	
	(ii) Draft No.	
	(iii) Date	
	(iv) Issuing Bank	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	Whether registered with all concerned Government Authorities. (Copies of all certificates of registration to be enclosed.)	
6	PAN/TAN Number (copy to be enclosed)	
7	GST Registration Number (copy to be enclosed)	
8	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to be attached in this regard.)	
9	Length of experience in the field	

Sl.no.	Particulars	To be filled in by the tenderer
10	Experience in dealing with Govt. Departments (Indicate the names of the Departments and years of dealing with those Departments and attach copies of contracts orders placed on the agency.)	
11	Whether a copy of the terms and conditions (Annexure-I), duly signed, in token of acceptance of the same, is attached.	
12	EPF & ESI Registration/Code No.	

13	Whether agency profile is attached	
14	List of other clients	

(Signature of authorized signatory)

(EMD)

The total of EMD is Rs. 5, 00,000.00/- (Rupees Five Lakhs) is quoted for all types of vehicles. The Agency may submit the EMD according to the number of vehicle quoted by them as shown below:-

Sl No.	Type of Vehicle	Amount
1	Maruti Van	35, 000/-
2	Sumo	35, 000/-
3	Bolero with AC	35, 000/-
4	Dzire / Etios Diesel with AC	35, 000/-
5	Ambulance (24hrs) Maruti Van	35, 000/-
6	Ambulance (24hrs) Sumo	40, 000/-
7	Innova with AC	40, 000/-
8	Maruti Suzuki Ciaz	40, 000/-
9	Maruti Van (24hrs)	40, 000/-
10	Star Bus / Force (25 Seater Capacity)	40, 000/-
11	Bus (40 Seater Capacity)	40, 000/-
12	Scooter/Motor bike(for Dispatch Rider)	10, 000/-
13	Truck Tata Mobile for carrying all materials including furniture items within the campus	35, 000/-
14	Vehicle for transport of filled medical gases from Guwahati to NEIGRIHMS, Shillong and back with empty cylinder to Guwahati with the capacity including loading /unloading.	40, 000/-
Total		Rs. 5,00,000/-

*Bidders can offer their bids either for one or multiple bids or for all and EMD shall be as per categories.

Form-B (Price Bid /BOQ Format)

Sl. No.	Vehicle Description /Per Vehicle	Remarks
1	With Driver:	
1.01	Maruti Van	
1.02	Sumo	
1.03	Balero with AC	
1.04	Dzire /Etios Diesel with AC	
1.05	Ambulance (for 24 hours) Maruti Van – <i>to be offered at Col. M only</i>	
1.06	Ambulance (for 24 hours) Sumo - <i>to be offered at Col. M only</i>	
1.07	Innova with AC	
1.08	Maruti Suzuki Ciaz	
1.09	Maruti Van (24 hours) - <i>to be offered at Col. M only</i>	
1.1	Star Bus /Force (25 seater capacity)	
1.11	Star Bus (40 seater capacity)	
1.12	Scooter /Motor bike (for dispatch rider)	
2	Without Driver:	
2.01	Maruti Van	
2.02	Sumo	
2.03	Balero with AC	
2.04	Dzire /Etios Diesel with AC	
2.05	Ambulance (24 hours) Maruti Van - <i>to be offered at Col. M only</i>	
2.06	Ambulance (24 hours) Sumo - <i>to be offered at Col. M only</i>	
2.07	Innova with AC	
2.08	Maruti Suzuki Ciaz	
2.09	Maruti Van (24 hours) - <i>to be offered at Col. M only</i>	
2.1	Star Bus /Force (25 seater capacity)	
2.11	Star Bus (40 seater capacity)	
2.12	Scooter /Motor bike (for dispatch rider)	
3	Tata Truck Mobile (207 & 407):	
3.01	Truck Tata Mobile for carrying all materials including furniture items within the Institute's campus on hourly basis inclusive of all charges, including fuel, loading /unloading, etc - 207 with Driver - <i>to be offered at Col. M only</i>	
3.02	Truck Tata Mobile for carrying all materials including furniture items within the Institute's campus on hourly basis inclusive of all charges, including fuel, loading /unloading, etc - 207 without Driver - <i>to be offered at Col. M only</i>	
3.03	Truck Tata Mobile for carrying all materials including furniture items within the Institute's campus on hourly basis inclusive of all charges, including fuel, loading /unloading, etc - 407 with Driver - <i>to be offered at Col. M only</i>	
3.04	Truck Tata Mobile for carrying all materials including furniture items within the Institute's campus on hourly basis inclusive of all charges, including fuel, loading /unloading, etc - 407 without Driver - <i>to be offered at Col. M only</i>	
4	Transportation of Medical Gases:	

4.01	Vehicle for transportation of filled Medical Gases from Guwahati to NEIGRIHMS, Mawdiangdiang, Shillong and back with empty cylinder to Guwahati, including loading /unloading, etc (2.5 to 3 ton approximately) – <i>to be offered at Col. M only inclusive of all charges, including fuel, loading /unloading, etc -with Driver</i>	
4.02	Vehicle for transportation of filled Medical Gases from Guwahati to NEIGRIHMS, Mawdiangdiang, Shillong and back with empty cylinder to Guwahati, including loading /unloading, etc (2.5 to 3 ton approximately) – <i>to be offered at Col. M only inclusive of all charges, including fuel, loading /unloading, etc -without Driver</i>	
4.03	Vehicle for transportation of filled Medical Gases from Guwahati to NEIGRIHMS, Mawdiangdiang, Shillong and back with empty cylinder to Guwahati, including loading /unloading, etc (3 to 5 ton approximately) - <i>to be offered at Col. M only inclusive of all charges, including fuel, loading /unloading, etc -with Driver</i>	
4.04	Vehicle for transportation of filled Medical Gases from Guwahati to NEIGRIHMS, Mawdiangdiang, Shillong and back with empty cylinder to Guwahati, including loading /unloading, etc (3 to 5 ton approximately) - <i>to be offered at Col. M only inclusive of all charges, including fuel, loading /unloading, etc -without Driver</i>	
4.05	Vehicle for transportation of filled Medical Gases from Guwahati to NEIGRIHMS, Mawdiangdiang, Shillong and back with empty cylinder to Guwahati, including loading /unloading, etc (5 to 8 ton approximately) - <i>to be offered at Col. M only inclusive of all charges, including fuel, loading /unloading, etc -with Driver</i>	
4.06	Vehicle for transportation of filled Medical Gases from Guwahati to NEIGRIHMS, Mawdiangdiang, Shillong and back with empty cylinder to Guwahati, including loading /unloading, etc (5 to 8 ton approximately) - <i>to be offered at Col. M only inclusive of all charges, including fuel, loading /unloading, etc -without Driver</i>	

Note: Transportation of Medical Gases:

Guwahati Location: M/s Meghalaya Oxygen, Guwahati or Premiere Cryogenics Ltd, Guwahati

Name of the Party/Firm:

Signature with seal: