

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:

Tele Fax: (0364) 2538032

Tender Enquiry No: NEIGR/S&P/OT - 50/2019 -20

F. No. : NEIGR/S&P/D -04/2018 -19

Email: storeneigrihms@gmail.com

Website: neigrihms.gov.in

Dated: 28.11.2019

Date & time for receiving offers: 14:00 hrs of 13.12.2018

Date & time for opening of bid: 14:30 hrs of 13.12.2018

Sub: Disposal notice for concluding rate contract for collection & disposal of Old X-ray Films, SS /Plastic Materials, Sanitary /Electrical items, Disinfected and Shredded Plastics, etc for a period of two years or till the finalization of the next tender, whichever is later.

Offers are invited on behalf of Director, NEIGRIHMS, Shillong from reputed Firms /Agencies for collection & disposal of stores /items, in sealed cover, addressed to the Deputy Director (Admn.), NEIGRIHMS, Mawdiangdiang, Shillong – 793018 with the words “Tender No & Date”, with due date boldly superscribed on the top of the envelope and the offer can be sent by registered /speed post or dropped in the Tender Box of the Institute placed near Store & Procurement Section, Top Floor, Director's Block of the Institute.

Agencies /Firms should note that the following terms and conditions will apply specifically in addition to the Rules and regulations applicable to purchases in the Government of India.

1. Please note that no counter proposal is acceptable to us and conditional / late tenders are liable to be rejected.
2. Vendors /Contractors are required to submit copies of GST /Tax deduction /registration certificate (in case the vendor is liable to pay any tax), SC /ST certificate, etc.
3. Bidders have to submit Earnest Money Deposit (EMD) of Rs 2000.00 (Two thousand only) in the form of Call Deposit/ Bank draft/ Deposit valid for a period of Forty Five (45) days beyond the validity period of the tender, in favour of Deputy Director (Admn.), NEIGRIHMS, Shillong -793018.
4. The Earnest Money Deposit (EMD) will be retained by the Institute till the completion of the contracted period.
5. No work will be allotted to Non-tribal bidder, contractors, suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies, etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
6. Bidders should be able to handle the waste products in accordance to the rules & norms of Municipal Solid Waste (Management & Handling) Rules 2000, Bio Medical Waste (Management & Handling) Rules 1998, Hazardous Waste (Management & Handling) Rules 1989 laid down by the Meghalaya Pollution Control Board.
7. Bidders have to collect the waste product from the premises of NEIGRIHMS, Mawdiangdiang, Shillong - 793001 and disposal of the waste product will be the sole responsibility of the bidder /agency and the Institute will not be responsible in any situation arising thereof.
8. The bid of the highest acceptable responsive bidder may also be accepted.
9. In case the selected bidder /agency does not show interest in lifting the goods within the contracted period, the bid security will be forfeited.
10. Collection & Disposal of the waste product should be as per norms laid down by the Meghalaya Pollution Control Board /Registered Electrical Institute.
11. Stores will be sold subject to the condition of verification and inspection by the competent authority.
12. Each and every page of the terms and conditions of tender is duly signed of the firm /individual.
13. Rate per Quintal /Kg /Meter /Each, etc is to be clearly quoted against the lot /lots intended to be purchased.
14. The bidder /agency should make payment to the Institute, in the form of DD /Banker's Cheque in favor of Deputy Director (Admn.), NEIGRIHMS, Shillong -793018, of entire amount of cost of waste products allotted within a period of 7(seven) days from the date of issue of acceptance letter and the quantity allotted to them should be lifted within a period of 10 days from the date of issue of release order.
15. In the event of failure to complete the payment within the aforesaid period of 7(seven) days, NEIGRIHMS shall have the option to extend the period of 7(seven) days for making the payments provided, an interest of 18% per annum and storage charges at the rate of 10 paise per bag /kg or part of a bag /kg per day, subject to minimum of 40 paise per bag /kg or part thereof are paid by the party.
16. The right for addition, deletion or alteration in figures / quantity rests with the undersigned. NEIGRIHMS reserves the right to withdraw any lot/lots from the sale at any point of time and also to accept or reject any or all offers without assigning any reasons thereof.
17. Conditional Tenders will not be accepted.
18. The Tenderers can see the lots at the concerned depots on all working days during office hours.
19. NEIGRIHMS will not be held responsible for delayed receipt of tender form by post and the tenderers may ensure that the forms are received by them in time and the duly filled forms submitted in time.
20. The consignment may be inspected by the intending tenderers on the authority of this tender form at the godown (s) on any working day wherefrom the delivery of the stocks shall be made.
21. It will be the responsibility of the tenderer to obtain necessary import/ stock evacuation/export permits, interstate sale/ movement permits etc. from the authorities concerned in case the stocks are to be moved to places outside the District/ State/ Country.

22. Stocks be removed by the buyer within the period specified in the delivery order, with all the defects, if any, and notwithstanding any error or misstatements of description, measurement, quantity, weight, enumeration or otherwise and without any objection on the part of the buyer and no claim shall lie against the Institute, for compensation nor shall any allowance be made on account of such faults, mis-statements or errors although the same may be of considerable nature. NEIGRIHMS reserves the right to withdraw from the sale any lot/ lots included in the tender prior to the acceptance of any offer for such lot/ lots without assigning any reason.
23. The buyer will make his own arrangement for transport (including loading /unloading) and will not be entitled to claim any facility or assistance for transport from the Institute.
24. The agency has to abide by all statutory rules and regulation of the Government of India /State and will be responsible for complying of all payment of minimum wages and other social security benefits (ESI, PF, leave /holiday, etc) as per manpower law, in force from time to time for the manpower engaged by the agency and deployed in the hospital.
25. The agency will be responsible for such conduct of the persons engaged by him in the hospital, which will be conducive for maintaining the harmonious atmosphere in the hospital and will be responsible for any act commission & omission of such persons.
26. Tender is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).
27. Settlement of disputes – Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
28. The documents can also be downloaded from our website: www.neigrihms.gov.in

Sd/-
Stores & Procurement Officer
For and on behalf of Director, NEIGRIHMS

CC. *Deputy Director (Admn.): for information please* /Accounts Officer /IPC /Tender Committee members- For information and wide circulation please

TENDER APPLICATION FORM

1.		Name of the firm /agency:-	
2.	a	Full Postal Address:-	
	b	Cell Phone No.	
	c	Telephone No:-	
	d	Fax No.	
3.	a	Date of Establishment of Firm:-	
4.	a	If your Firm Registered under:-	
	b	Any other License /Registration:-	
	c	Any other Act, if not, who are the owners (Please give full address):-	
5.		Name and Address of your Bankers stating the name in which the Account stands:-	
6.		Total number of Manpower:-	
7.		Are you in the list of approved agencies of any other organization/ institutions, if any give details (Append extra page if necessary):-	
8.		Give details of any Government contracts executed during the last twenty four months (Append extra page if necessary):-	
9.		Any other information which you consider necessary to furnish:	

UNDERTAKING:

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
3. The earnest money of Rs. _____ to be deposited by me has been enclosed herewith vide FD/Demand Draft no. _____, Dt. _____, drawn on bank _____, Branch _____.
4. I/We give the rights to NEIGRIHMS, Shillong to forfeit the earnest money deposited by me/us if any delay occurs on my/our part.

Date: -
Place:

Signature of the agency /firm:-
Designation:-
Full Name:

(Office seal of the agency)

SPECIFICATION OF STORES: ANNEXURE: D

Sl. No.	Description of Stores / Items	Unit / Quantity	Reserve Price (INR)	Rate per Unit (INR)	GST/Other Charges, if any (INR)	Total Rate NEIGRIHMS (INR)
	Hospital Items					
1	Old X-Ray films / Old dry view films	per kg	35			
	10 x12 inch					
	12 x15 inch					
	14 x14 inch					
	14 x17 inch					
	Sanitation Items					
1	Disinfected & shredded plastics	per kg	25			
1(a)	Used Hospital waste bags of various colours	per kg	5			
2	Wiper	per kg	5			
3	Roadside Bin Sintex	per kg	5			
4	Roadside Bin Sintex Cover	per kg	5			
5	Stand	per kg	5			
6	Cover Swing type dustbin	per kg	5			
7	Weighing machine	per kg	5			
8	Rubber Doormat	per kg	5			
9	Nylon Doormat	per kg	5			
10	Spray pump	per kg	5			
11	Raw Ion	per kg	13			
	Ancillary Store:					
21	Wheel Chair	Each	259			
22	Overbed Table	Each	236			
23	5 seater Plastic Chair	Each	275.33			
24	Computer Chair	Each	663.75			
25	Revolving Chair	Each	590			
26	Plastic Materials	Each	18			
27	Pedestal Fan	Each	354			
28	Patient Trolley	Each	472			
29	Metallic Material	Each	48			
30	UPS Battery (12 Volt, 65 AH)	Each	1121			
31	Aluminium Cover for AC 12 Feet Length	Each	1062			
32	OT Light Stand	Each	619.5			
33	Battery	Each	649			
34	Piston	Each	141.6			
35	Water tye Fire Extinguisher 9 (nine) liters capacity	Each	505.7			
36	Hose Reel Drum with Hose Real Pipe	Each	983.33			
37	Emty HP Cartridge No. 388A	Each	177			
38	Emty HP Cartridge No. 21	Each	271			
39	Empty Tonner 1230D	Each	531			
40	Torch light	Each	70			
41	Heavy Duty Stapler	Each	295			

42	Soiled Linen	Each	5.5			
	Electrical Engineering Section:					
43	Engine Cylinder with Piston and Kits	1 Set	500			
44	Engine Lube Oil (Used)	2330 ltr	12			
45	Plastic Drum 210 ltr	10 Nos	600			
46	Plastic Drum 55 ltr	2 Nos	350			
47	Plastic Drum 20 ltr	6 Nos	200			
48	Battery 160 Ah 12 V	6 Nos.	1200			
49	Battery 65 Ah 12 V	13 Nos.	800			
50	Battery 12 V 7A	9 Nos.	200			
51	Battery Powerex 38B 20R CH18	18 Nos.	600			
52	Battery 100 Ah 12 V	2 Nos.	1200			
53	UPS - 2.5 KVA 10A 220V	1 Nos.	3000			
54	UPS - Liberrt 7.8A 230V 1.8K VA	1 Nos.	2500			
55	ECP (Electronic Control Panel)	1 Nos.	1200			
56	Expansion Bellow 260 mm Dia	1 Nos.	800			
57	Expansion Bellow 150 mm Dia	1 Nos.	500			
58	Geysers	Each	500			
59	Room heater	Each	150			
60	Cooking Heater	Each	250			
61	Reflector	Each	40			
62	Suction Machine	Each	2000			
63	Meter Single Phase	Each	200			
64	Meter 3Phase	Each	100			
65	Choke 26/40W, 70W, 250W	Each	50			
66	Needle Destroyer	Each	200			
67	Sterilizer	Each	1200			
68	MCB (stop Shock)	Each	100			
69	MCB	Each	100			
70	Geyser Coil (Triangle)	Each	120			
71	Thermostat 12 "	Each	80			
72	Thermostat 6 "	Each	80			
73	Switches	Each	10			
74	Socket	Each	15			
75	5inOne Box & With Out Box	Each	40			
76	Geyser Heating Element (Racold / Triangle/ Square)	Each	120			
77	Telephone	Each	140			

Dated: _____

Signature of Firm /Agency
Address: