



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान
North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences
 (भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)
 (An Autonomous Institute, under Ministry of Health and Family Welfare, Government of India)
 निदेशक ब्लॉक, मावडियांगडंग, शिलांग -793 018 (मेघालय) /Director's Block, Mawdiangdiang, Shillong -793 018 (Meghalaya)
 Store & Procurement Section - Email: storeneigrihms@gmail.com; Tele Fax: (0364) 2538032; Website:
 neigrihms.gov.in

F. No: NEIGR/S&P/AMC/CMC -48/2013

Notice Inviting Tender
Online tendering through CPPP (<https://eprocure.gov.in/cppp>)

Tender Details:

Tender Enquiry No:	NEIGR/S&P/OT/E -09/2020 -2021
Tender Description:	Selection of authorized service provider for providing Annual Comprehensive Maintenance Contract (CMC) for Mobile X –ray Unit (<i>with spares and labour</i>) including Dose Area Product (Make: Technix Spa., Italy; Model: TMS 300; Year: 2008) for a period of three years, renewed annually.
Bid Document Downloading Start Date:	14:00 hours of 06.07.2020
Pre-Bid Conference and Clarification Session:	16:00 hours of 17.07. 2020
Last Date and Time for Submission of Bid Document Online:	14:00 hours of 06.08. 2020
Last date and Time of Receipt of Earnest Money Deposit (Hard Copy):	14:00 hours of 06.08. 2020
Date and Time of Opening of Techno -Commercial Bids:	14:30 hours of 07.08. 2020
Cost of Earnest Money Deposit (EMD):	Rs 50,000.00 (Rupees Fifty thousand only)
Tentative schedule after completion of Technical Commercial Evaluation subject to inputs from respective Committee /Authority:	60 days from the date of opening of Techno – Commercial Bid
Tentative schedule for awarding of contract including institutional requirement, justification of cost and on approval of the Competent Authority.	60 days from the date of opening of e- Price Bid /BOQ

Bidders /Tenderers can download the tender /bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidders /Tenderers are required to submit their bid online by uploading all the relevant documents through www.eprocure.gov.in. For further details regarding tender amendment /date extension, please visit website: www.eprocure.gov.in. Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

Director's Block, Mawdiangdiang, Shillong 793 018 (Meghalaya)

Website: www.neigrihms.gov.in; E -mail: storeneigrihms@gmail.com; Tele /Fax: (0364) 2538032**Notice Inviting Tenders (NIT)**

Online tenders, in two-bid system, are invited by Director, NEIGRIHMS, Shillong for processing of stores /items for the Institute, as per enclosed specification and related terms and conditions.

1. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at www.eprocure.gov.in, using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
3. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through www.eprocure.gov.in
4. Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in For further details regarding Amendment /Addendum /Extension please visit website: www.eprocure.gov.in and www.neigrihms.gov.in
5. No tender fee is required for downloaded documents.
6. Earnest Money Deposit (EMD) of **Rs 50,000.00** in the form of Call deposit, Banker's Cheque, Fixed deposit or Demand draft, drawn in favour of Deputy Director (Admn.), NEIGRIHMS, Shillong or Bank Guarantee of any Scheduled Bank, shall be scanned and submitted online, along with the Techno-commercial bid (Un priced Bid), within the period of tender online submission date and time and the original (hard copy) should be submitted to Stores & Procurement Section, Director's Block, Mawdiangdiang, NEIGRIHMS, Shillong -793018 within the stipulated date and time.
7. The firms registered with DGS&D/SSI/NSIC and any approved sources of Central/State Government, are not exempted from furnishing Earnest Money in so far as this institute is concerned.
8. In the event of the date being declared as a closed holiday for purchaser's office, the date for opening of bids online will be the following working day at the appointed times.
9. Bidders/Tenderers need to scan and upload the required documents like Goods and Service Tax (GST) registration, PAN Number/Card, valid document regarding the existence and registration of the firm along with the with Techno-commercial bid, as per Check List (Section XXI)
10. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on www.eprocure.gov.in which can be seen by all bidders who participated in the tender.
11. The bidders should download the **BoQ.xls** (Bill of Quantities) and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. NEIGRIHMS /Central Public Procurement Portal (www.eprocure.gov.in) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
12. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened online by a committee of members and the result will be displayed on the www.eprocure.gov.in which can be seen by all bidders who participated in the tender.
13. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockists, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
14. Bidders should have 3 years of experience for providing similar maintenance services.
15. **Submission of Tenders:**
 1. Online Submission of Tenders
 - The tenderers are to submit the tenders online (Techno –Commercial bid and Finance bid) at www.eprocure.gov.in
 - The tenderers must ensure that they submit their tenders not later than the closing time and date specified.
 - The participating bidders in the tender should register themselves free of cost on e -procurement platform in the website www.eprocure.gov.in
 - Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital Certificates.
 - The bidders who are desirous of participating in e- procurement shall submit their technical bids, price bids as per the standard formats available.

- The bidders should scan and upload the respective documents in Technical Documentation as per the check list.
 - The rates should be quoted as per the BOQ downloaded for that particular tender.
 - Manual bid shall not be accepted in any circumstance.
2. Tender should invariably be submitted in two bid system containing two parts as detailed below:
- PART-I: - Techno -Commercial bid
PART-II: - BOQ/Financial bid
16. Certificates of performance statement, work experience & completion certificate of similar contracts should be submitted along with the Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening.
 17. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not quoting the same item at lower rates quoted in this tender to any Government/Private organization or any other institution during past one year, as per "FALL CLAUSE" adhered by DGS & D and other Government agencies.
 18. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that there is no vigilance/CBI/FEMA case pending against the firm/supplier.
 19. At any time prior to the date of submission of bid, Director, NEIGRIHMS may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment.
 20. The tendered rates and the validity of bids shall be for a minimum period of 120 days from the date, as the tender are finalized /awarded.
 21. Settlement of disputes – If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. Thereafter, the jurisdiction in respect of settlement of disputes in Stores & Civil contracts shall be as per the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts (Amendment) Ordinance 2018, wherein the provision for pre-institution mediation, has been made mandatory in respective cases by the parties to the disputes. The mediation shall be under the authorities constituted under Legal Service Authority Act, 1987.

Sd/-
Stores & Procurement Officer,
For and on behalf of Director, NEIGRIHMS, Shillong

ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT FOR A PERIOD OF THREE YEARS

1	2	3	4			5
Sl. No.	Brief Description of Goods	Quantity (Nos.)	Annual Comprehensive Maintenance Contract Cost for Each Unit year wise*.			Total Annual Comprehensive Maintenance Contract Cost for 3 Years [3 x (4a+4b+4c)]
			1 st	2 nd	3 rd	
			a	b	c	
			Cost of Annual Comprehensive Maintenance Contract is to be quoted in the BOQ			

NOTE: -

- The bidder should offer the cost of Comprehensive Maintenance Cost (CMC) for 3 years in the BOQ (Price bid).
- The cost of Comprehensive Maintenance Contract (CMC) which includes preventive maintenance including testing & calibration as per technical/ service /operational manual, labour and spares.
- The cost of CMC quoted should be Exclusive of applicable tax or as indicated.
- Cost of CMC will be added for Ranking/Evaluation purpose.
- There will be 98% uptime warranty during CMC period on 24 (hrs) X 7 (days) X 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
- During CMC period, the supplier is required to visit at each consignee's site at least once in 6 months commencing from the date of the successful completion of warranty period for preventive maintenance of the goods.
- All software updates should be provided free of cost during CMC period.
- The stipulations in Technical Specification will supersede above provisions
- The supplier shall keep sufficient stock of spares required during Annual Comprehensive Maintenance Contract period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.
- During maintenance & warranty period the bidder's technical representative, shall attend to the machine /equipment within 48 hours and ensure uptime on immediate basis and shall ensure presence at NEIGRIHMS for 24 hours, after uptime is ensured.
- In case, the company /manufacturer wants take the goods for repair, outside of the Institute, a standby system of similar type has to be provided by the company /manufacturer
- Two mandatory preventive maintenance per year for each system and unlimited break down calls has to be attended throughout the entire CMC period failing which action will be initiated as per terms and conditions of the bid document including forfeiture of performance security deposit.

Payment for Annual Comprehensive Maintenance Contract Charges:

The consignee will enter into CMC with the supplier at the rates as stipulated in the contract. The payment of CMC will be made on six monthly basis after satisfactory completion of said period, duly certified by the consignee on receipt of bank guarantee for an amount equivalent to 10 % of the CMC value as per contract valid till 2 months after expiry of CMC period.

The supplier shall not claim any interest on payments under the contract.

Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.

The payment shall be made in the currency / currencies authorised in the contract.

The supplier shall send its claim for payment in writing, when contractually due, along with relevant documents etc., duly signed with date, to respective consignees.

While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Place: _____

Date: _____

Signature of Tenderer _____

Name

Business address _____

Seal of the Tenderer _____

Tender Form

Date _____

To

(Complete address of the purchaser)

Reference: Your TE document No. _____ dated _____

We, the undersigned have examined the above mentioned TE document, including amendment/corrigendum No. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to provide the services _____ (Description of goods and services) in conformity with your above referred document for the sum indicated in the price bid, attached herewith and made part of this tender.

If our tender is accepted, we undertake to perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form for due performance of the contract.

We agree to keep our tender valid for acceptance as required, read with modification, if any in or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum if any

(Signature with date)

(Name and designation)

Duly authorised to sign tender for and on behalf of

Check List of Certificates/Documents required to be submitted along with the Techno Commercial Bid:

The tenderer are advised to submit the following certificates under the category of “**Vital documents**” invariably along-with Techno-Commercial Bid. If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

- Violation of two-bid system
 - Earnest Money Deposit (EMD)
 - GST registration certificate and trading license on award of contract
 - Experience Certificate, Manufacturer’s Authorisation
 - Fall clause declaration
 - Performance Statement, Turnover /Financial Statement
 - Non-Black Listing /CBI declaration
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NEIGR/HMS

Equipment Details:

Sl. No.	Description of Stores /Items	Quantity
1.	Mobile X –Ray Unit including Dose Area Product (with spares and labour) (Make: Technix Spa., Italy; Model: TMS 300; Year: 2008)	10 nos

NEIGR/HMS

NEIGRITHMS