

**North Eastern Indira Gandhi Regional Institute of Health and
Medical Sciences**

**(An Autonomous Institute, Ministry of Health and Family
Welfare, Government of India)**

**Director's Block, Mawdiangdiang, Shillong - 793018
(Meghalaya)**

Website: www.neigrihms.gov.in

Tender Enquiry No: NEIGR/ENGG/75/2017 Dated 29.11.2017

e-TENDER /BID DOCUMENT

Online e-tenders are invited from reputed electrical contractors for the work
"Providing internal electrical installations to the Eye ward Extension in the Ophthalmology
department at NEIGRIHMS, Shillong."

Bid Document Downloading Start Date	16:00 hours of 29.11.2017
Last Date and Time for Submission of Bid Document Online:	14:00 hours of 07.12.2017
Last Date and Time of Receipt of Earnest Money Deposit(hard copies):	14:00 hours of 07.12.2017
Date and Time of Opening of Techno - Commercial Bids:	14:30 hours of 08.12.2017
Earnest Money Deposit	Rs.6,022/-
Estimated Value of Work	Rs.3.01,105/-

Bidders /Tenderers can download the tender /bid document from Central Public Procurement Portal website at **www.eprocure.gov.in**

Bidders /Tenderers are required to submit their bid online by uploading all the relevant documents through **www.eprocure.gov.in**

Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in for further details regarding amendment /addendum /extension please visit website: **www.eprocure.gov.in and www.neigrihms.gov.in**

In the event of the date being declared as a closed holiday for Institute's office, the due date for submission of bids online and opening of bids online will be the following working day at the appointed time.

THE EXECUTIVE ENGINEER
NORTH EASTERN INDIRA GANDHI REGIONAL
INSTITUTE OF HEALTH AND MEDICAL SCIENCES,
SHILLONG

SUB: TENDER FOR THE WORK: - Providing internal electrical installations to the Eye ward Extension in the Ophthalmology department at NEIGRIHMS, Shillong.

Sir,

I beg to submit my tender for the above mentioned work after going through the details of the tender and duly signed by me for favour of your kind consideration and further disposal.

Yours faithfully,

Signature of contractor

Date _____

Name of contractor

(In Block Letters)

Sri/Smti

Full Postal Address

Registration No:

Contact No:

DETAILED TENDER NOTICE

On behalf of the Director, NEIGRIHMS, Shillong, online tenders in two bid systems are invited from Govt. registered electrical contractors of MeECL/ MePWD/ CPWD etc. for the following work.

Name of work: Providing internal electrical installations to the Eye ward Extension in the Ophthalmology department at NEIGRIHMS, Shillong.

General Conditions of Contract (GCC):

1. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at www.eprocure.gov.in, using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
3. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through **www.eprocure.gov.in**
4. Tender document can also be downloaded from the Institute's website at www.neigrihms.gov.in For further details regarding Amendment /Addendum /Extension please visit website: **www.eprocure.gov.in** and **www.neigrihms.gov.in**
5. Earnest Money Deposit (EMD) in the form of Call deposit, Banker's Cheque, Fixed deposit or Demand draft, drawn in favour of Deputy Director (Admn.), NEIGRIHMS, Shillong or Bank Guarantee of any Scheduled Bank, shall be scanned and submitted online, along with the Techno-commercial bid (Unpriced Bid), within the period of tender online submission date and time and the original (hard copy) should be sent to Executive Engineer (Electrical), Director's Block, Mawdiangdiang, NEIGRIHMS, Shillong -793018 within the stipulated date and time.
6. The technical bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD /Tender fee /Affidavits, etc. uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on **www.eprocure.gov.in** which can be seen by all bidders who participated in the tender.
7. The bidders should download the BoQ.xls from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same BOQ in .xls format. NEIGRIHMS /Central Public Procurement Portal (www.eprocure.gov.in) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
8. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened online by a committee of members and the result will be

displayed on the www.eprocure.gov.in which can be seen by all bidders who participated in the tender.

9. EMD to be deposited in the form of deposit at call/fixed deposit from a Scheduled Bank in favour of the Deputy Director, NEIGRIHMS, Shillong.
10. Tenderers have to quote their rates both in figure and in words.
11. Contractor should be an Electrical Registered contractor with State Government/Central Government/MeECL and should have Wireman with valid license.
12. Contractor should submit attested copies of Valid Electrical Contractor Registration Certificate along with recent passport size photograph and attested copies of valid license of wireman.
13. Contractors/Firms are to submit experience certificate/documents of similar works.
14. Tenderers are required to submit attested copies of sales tax/VAT registration & PAN card.
15. All applicable taxes will be deducted at the source.
16. The contractor shall not sub contract the work to sub-contractors or to any single sub-contractor. An undertaking by the contractor shall have to be submitted to this effect in the enclosed format.
17. The bidders shall be deemed to have inspected and examined the site of work, its surrounding before submitting the tenders.
18. During the execution of the work, the contractor shall keep the site reasonably free from all unnecessary obstructions and shall store or dispose of any of their equipment or surplus materials and clear from the site any wreckage, rubbish or temporary works in consultation with the Sanitary Superintendent of the Institute.
19. The contractor while employing labour should ensure that all the statutory labour laws and regulation are adhered to.
20. The defect liability period will be one year from the date of completion of the work.
21. The successful contractor shall provide a performance security for his proper performance of the contract within 7 (seven) days from the date of receipt of letter of award. The performance security @ 5% of the contract price shall be in the form Fixed Deposit/Call Deposit to be pledged in favour of Deputy Director (Admn.), NEIGRIHMS.
22. If the contractor fails to complete the execution of the work as specified in the work order and if extension of time is granted, the contractor shall be bound to pay as liquidated damages a sum of 0.5% per week of delay for such default subject to a maximum of 10% of the contract price.
23. The Tenderers are required to furnish an affidavit on a non-judicial stamp paper that there is no police/vigilance/CBI case pending against them.
24. The Institute reserves the right to accept or reject any or all tenders without assigning any reasons thereof. All disputes shall be within the jurisdiction of Shillong.
25. The contractor should have the experience of having successfully completed similar works during the last 7 (seven) years.
26. The contractor shall be responsible for the safety of all its workmen/employees during the period of execution of the work. The party shall provide all safety materials, gadgets, equipment etc. to all its workmen/employees to ensure their safety during execution of the work. The Institute shall not be held responsible in case of any accidents, mishaps etc. to the party and its employees.
27. Any delay in completion of the works beyond the stipulated date due to reasons attributable to the contractor may eventually lead to cancellation of letter of award for

which the contractor is not entitled to any compensation. The cancellation of letter of award would lead to forfeiture of performance security.

Executive Engineer (Electrical)
NEIGRIHMS

Check List of document to be submitted along with the tender:
Envelope I

1. Earnest money Deposit.
2. Valid License of Electrical contractor with photograph
3. Valid license of Wireman with photograph
4. Undertaking not to sub-let the work.
(Format enclosed with the tender)
5. Valid Trading license in case of non-tribal contractors.
6. PAN Card.
7. Latest VAT Clearance certificate.
8. Documentary proof of work orders and completion certificates.
9. Average Annual financial turnover during the last three years.
(Format enclosed with the tender)
10. Tender papers to be signed on all pages.
11. Affidavit for no police/vigilance/CBI case pending
12. The Envelopes should clearly indicate the name of work,
Name, address and contact number of the contractor.

Envelope II

Price bid (format enclosed with the tender)

FORM OF UNDERTAKING

To,
The Executive Engineer
NEIGRIHMS

Sub: Tender for Electrical Works

Sir,
With reference to the above I hereby undertake not to sublet the work cited above if the work is allotted to me.

Yours faithfully,

Signature:

Name of the contractor:

Date:

FORMAT - A

1. Name of Contractor: -
2. Name of work completed: -
3. Agreement No: -
4. Name of Division in which work was executed: -
5. Tender Cost: -
6. Stipulated date of Start (as per w/o):-
7. Stipulated date of Completion (as per w/o):-
8. Actual date of Completion: -

Signature of Contractor:

FORMAT -B

FINANCIAL STATEMENT

SL. NO.	FINANCIAL YEAR	AMOUNT
1.	2014 – 2015	
2.	2015 - 2016	
3.	2016 – 2017	

Signature of Contractor:

BEFORE THE MAGISTRATE FIRST CLASS IN SHILLONG

AFFIDAVIT

I, Shri _____, son of
_____ age _____

resident of _____ do hereby solemnly affirm and declare on
oath as follows:-

1. That I am a bonafide citizen of India and a permanent of the above – mentioned address.
2. That I am a registered contractor, with _____ vide Registration No. _____.
3. That there is no police / vigilance/ CBI case pending against me/ firm.
4. That I have not been blacklisted in the past by any Government or Private Organization.
5. That the instant affidavit is sworn in for the purpose of giving a declaration of the aforesaid facts and for all other purpose and intents.
6. That the statements made herein above are true to the best of my knowledge, belief and information.

DEPONENT

Solemnly affirmed and declared before me the Deponent above named who is identified by _____ Advocate, Shillong on this the _____ at Shillong.

Identified by:

**MAGISTRATE FIRST CLASS
SHILLONG
(Advocate, Shillong)**

BILL OF QUANTITY

Name of work: Providing internal electrical installations to the Eye ward Extension in the Ophthalmology department at NEIGRIHMS, Shillong.

Sl. No.	Description	Unit	Quantity
1.	Wiring in looping system with copper PVC cable 250/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch Indian best quality ceiling rose etc. capable to a highest point. (a)Long point wiring up to 10 mts (i)with copper conductor (b)Medium point wiring up to 6 mts (i)with copper conductor (c)Short point wiring up to 3 mts (i)with copper conductor	Each Each Each	4 8 1
2.	Wiring in looping system with copper PVC cable 240/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch Indian best quality complete to a light plug point. (a)Long point wiring up to 10 mts (i)with copper conductor (b)Medium point wiring up to 6 mts (i)with copper conductor	Each Each	22 9
3.	Wiring to a power plug in looping system with copper PVC cable 240/440 volt grade of size 2X4 mm ² sq.mm of approved quality using PVC casing a including supplying of 15 A 5 in 1/SS Combine with continuous earth wire to a power point complete (a)Long point wiring up to 10 mts (i) with copper conductor (b)Medium point wiring up to 6 mts (i) with copper conductor	Each Each	4 1
4.	Copper wiring in existing PVC Casing Capping (A)2X1.5 sq.mm PVC copper wire (C)2X4 sq.mm PVC copper wire	pmtr pmtr	121 38

5.	Wiring in looping system with copper PVC cable 250/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch to an Exhaust Fan point. (a)Long point wiring up to 10 mts (i) with copper conductor (b)Medium point wiring up to 6 mts (i) with copper conductor	Each Each	1 2
6.	Wiring in looping system with copper PVC cable 250/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch to a wall Light Point (a)Long point wiring up to 10 mts (i) with copper conductor (b)Medium point wiring up to 6 mts (i) with copper conductor (c)Short point wiring up to 3mts (i) with copper conductor	Each Each Each	1 2 1
7.	Supplying fitting & fixing of Wall fan with all necessary attachments and accessories as required (a)450 mm wall fan	Each	10
8.	Drawing 3 Phase Main Line 4 wire with DGSD approved VIR or PVC Cable 660V grade in casing capping with all accessories (d)With 4X10mm ² copper conductor	pmtr	55
9.	Supplying fitting and fixing of TPN MCB Enclosure Distribution Board 4 way (8+12)modules	Each	2
10.	Supplying fitting and fixing of Load Kontaket Miniature Circuit Breakers double pole (Isolator) (c)32-125 Amp FP Isolator	Each	2
11.	Supplying & fixing of Load Kontaket Miniature Circuit breakers (MCBs) (b) 6-32 Amp SP MCB Capacity	Each	24
12.	Supplying fitting and fixing of LED lighting complete. (a)LED T5 Tube Lights (i)4-16W	Each	13
13.	Supplying and fitting batten holder with 11W CFL lamp. (a)With 25mm dia. White glass,		

	conical or langhun shade complete	Each	4
14.	Supplying fitting and fixing of exhaust fan double bearing self-lubricating type single phase 50Hz 250V AC operated complete with supporting frame, fan blades, nuts and bolts, fan regulator, capacitor, adjustable type lever and other petty accessories as required. (a)Light Duty Exhaust Fan : 250mm/300mm.	Each	3
15.	Supplying fitting & fixing of Water Heater (Geyser) of 1.5Kw/2Kw with pressure release valve including all necessary accessories as required (Bajaj) (a)25 litres capacity	Each	1

Annexure

Price Bid

Name of the work: Providing internal electrical installations to the Eye ward Extension in the Ophthalmology department.

Sl. No.	Description	Unit	Quantity	Rate	Amount
1.	Wiring in looping system with copper PVC cable 250/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch Indian best quality ceiling rose etc. capable to a highest point. (a)Long point wiring up to 10 mts (i)with copper conductor (b)Medium point wiring up to 6 mts (i)with copper conductor (c)Short point wiring up to 3 mts (i)with copper conductor	Each	4		
		Each	8		
		Each	1		
2.	Wiring in looping system with copper PVC cable 240/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch Indian best quality complete to a light plug point. (a)Long point wiring up to 10 mts (i)with copper conductor (b)Medium point wiring up to 6 mts (i)with copper conductor	Each	22		
		Each	9		
3.	Wiring to a power plug in looping system with copper PVC cable 240/440 volt grade of size 2X4 mm ² sq.mm of approved quality using PVC casing a including supplying of 15 A 5 in 1/SS Combine with continuous earth wire to a power point complete (a)Long point wiring up to 10				

	mts (i) with copper conductor (b)Medium point wiring up to 6 mts (i) with copper conductor	Each	4		
		Each	1		
4.	Copper wiring in existing PVC Casing Capping (A)2X1.5 sq.mm PVC copper wire (C)2X4 sq.mm PVC copper wire	pmtr	121		
		pmtr	38		
5.	Wiring in looping system with copper PVC cable 250/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch to an Exhaust Fan point. (a)Long point wiring up to 10 mts (i) with copper conductor (b)Medium point wiring up to 6 mts (i) with copper conductor	Each	1		
		Each	2		
6.	Wiring in looping system with copper PVC cable 250/440 volt grade of size 1.5 sq.mm of approved quality using PVC casing capping including 5 amperes switch to a wall Light Point (a)Long point wiring up to 10 mts (i) with copper conductor (b)Medium point wiring up to 6 mts (i) with copper conductor (c)Short point wiring up to 3mts (i) with copper conductor	Each	1		
		Each	2		
		Each	1		
7.	Supplying fitting & fixing of Wall fan with all necessary attachments and accessories as required (a)450 mm wall fan	Each	10		
8.	Drawing 3 Phase Main Line 4 wire with DGSD approved VIR or PVC Cable 660V grade in casing capping with all accessories				

	(d)With 4X10mm ² copper conductor	pmtr	55		
9.	Supplying fitting and fixing of TPN MCB Enclosure Distribution Board 4 way (8+12)modules	Each	2		
10.	Supplying fitting and fixing of Load Kontaket Miniature Circuit Breakers double pole (Isolator) (c)32-125 Amp FP Isolator	Each	2		
11.	Supplying & fixing of Load Kontaket Miniature Circuit breakers (MCBs) (b) 6-32 Amp SP MCB Capacity	Each	24		
12.	Supplying fitting and fixing of LED lighting complete. (a)LED T5 Tube Lights (i)4-16W	Each	13		
13.	Supplying and fitting batten holder with 11W CFL lamp. (a)With 25mm dia. White glass, conical or langhun shade complete	Each	4		
14.	Supplying fitting and fixing of exhaust fan double bearing self-lubricating type single phase 50Hz 250V AC operated complete with supporting frame, fan blades, nuts and bolts, fan regulator, capacitor, adjustable type lever and other petty accessories as required. (a)Light Duty Exhaust Fan : 250mm/300mm.	Each	3		
15.	Supplying fitting & fixing of Water Heater (Geyser) of 1.5Kw/2Kw with pressure release valve including all necessary accessories as required (Bajaj) (a)25 litres capacity	Each	1		

Total =

(Rupees.....)

Date:

Signature:

Name of the Contractor: