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13/6/24

# NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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General Administration,  
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No. NEIGR-GA/170/2009/Pt. I/162

Dated Shillong the 12<sup>th</sup> June, 2024

## C I R C U L A R

This is for general information to all concerned Departments of the Institute that all Buses and other vehicles hired by the institute are to be parked inside the premises of the campus adjacent to the Indoor Stadium, NEIGRIHMS since the entire length of PWD Road outside along the periphery of NEIGRIHMS is being proposed as 'No Parking Zone' by the Shillong Traffic Police (STP).

### Further, the permission is allowed subject to the following conditions:

1. Agency should be ensured that there will be no damages to property of the Institute.
2. Agency should be ensured that there will be no consumption of any intoxicated drink inside the bus and campus.
3. Agency should be ensured that driver should park the vehicle only in the above-mentioned place under the security officer instruction.
4. Agency should be ensure that absolute cleanliness should be maintained in the parking area.
5. Agency should be ensured that any untoward incidents happening in the parking areas are to report to the Chief Security Officer immediately.
6. Normal functioning of the Hospital shall not be affected.
7. Agency should adhere to all the points laid down by the institute.

This is issued with the approval of the 'Competent Authority'.

Assistant Registrar  
General Administration

Memo. No. NEIGR-GA/170/2009/Pt. I/162-A

Dated Shillong the 12<sup>th</sup> June, 2024

Copy to: -

1. Dean, NEIGRIHMS, Shillong for kind information.
2. Medical Superintendent, NEIGRIHMS, Shillong for kind information.
3. All HODs/HOD I/c, NEIGRIHMS, Shillong for circulation to all Faculty/Staff of their respective Department.
4. All Section Heads of concerned department for kind information and for circulation to all the Staffs of their respective Department.
5. Store & Procurement Officer, NEIGRIHMS for kind information.
6. Principal, College of Nursing, NEIGRIHMS, Shillong, for kind information.

Contd.

7. Chief Warden, NEIGRIHMS, for kind information.
8. Chief Nursing Officer, NEIGRIHMS, Shillong, for kind information.
9. Chief Security Officer, NEIGRIHMS, for kind information.
- ✓ 10. Programmer, IT Cell, NEIGRIHMS for uploading in the Institute website.
11. P.T. Instructor, NEIGRIHMS for kind information.
12. The PA to Director, NEIGRIHMS for kind information of the Director.
13. The PS to the Deputy Director (Admn), NEIGRIHMS, for kind information of the DD(A).
14. Relevant file.

  
Assistant Registrar  
General Administration