



NEIGRIHMS

पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान शिलांग

NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

( भारत सरकार स्वास्थ्य एवं परिवार कल्याण मंत्रालय स्वायत्त संस्थान )

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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Memo No. ACCT-SALOITAX/1/2024-ACCT

Dated

**C I R C U L A R**

**Subject: Exemption of Schedule Tribe from Income Tax – regarding**

With reference to the subject mentioned above, kindly find enclosed herewith the Standing Circular **No.NEIGR-Accts(A)/26/2014/Pt-I Dt 04.05.20** for submission of **Income Tax Exemption Certificate** for the F/Y 2025-26.

It is requested that all concerned Schedule Tribe employees to submit the Income Tax Exemption Certificate on or before **30<sup>th</sup> September, 2025**.

**Anticipated Annual Gross Salary** will be issued by Accounts Section w.e.f the **5<sup>th</sup> May, 2025** onwards.

All sections/departments are requested to re-circulate the Standing Circular mentioned above amongst their staff for information and necessary compliance. **Failing which the institute will not be held responsible for any lapse in future.**

(Lt.Cdr. Pawan Deep)  
Deputy Director(Admn)

Memo No. ACCT-SALOITAX/1/2024-ACCT

Dated

1. PA to Director, NEIGRIHMS for kind information of the Director.
2. PS to DD(A), NEIGRIHMS for kind information of DD(A).
3. PS to Financial Adviser, NEIGRIHMS formation of FA.
4. PA to Medical Superintendent, NEIGRIHMS for kind information and wide circulation in the Department/Sections/Unit under the direct control of MS.
5. PA to Dean, NEIGRIHMS for kind information and wide circulation in the Academic Department.
6. All HODs/Section Heads/In-charge for kind information and necessary circulation amongst all the Faculty/Doctors/Officers/Staff in their respective Department/Sections/Unit. **It is also requested that as and when newly appointed employees join in the Department(s) / or on leave, contents of this Circular may be brought immediately to their notice for necessary compliance.**
7. Principal, College of Nursing, NEIGRIHMS for kind information and wide circulation in the College.
8. Shri. Shambhu Nath Lal, Programmer, IT Cell, NEIGRIHMS for uploading in the Institute's website.
9. All Notice Boards (Administrative Block/Hospital/College of Nursing/MRO Hostel).

(Lt.Cdr. Pawan Deep)  
Deputy Director(Admn)