



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong
 (भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)
 (An Autonomous Institute, Ministry of Health and Family Welfare Government of India)
 निदेशक ब्लॉक, मावडीयांगडीयांग शिलांग-793018 मेघालय

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 F. No. NEIGR/S&P/31/2013 (S&P)

Date: 23/07/2013

CIRCULAR

Sub: Procedure for utilization of implants, high end accessories, stores in the hospital and operation of "NEIGRIHMS Hospital Revolving Fund"

The concept of "NEIGRIHMS Hospital Revolving Fund" aims to process and procure the implants, high end accessories, stores, consumables in the hospital on the principle of self sustainability. The revolving fund works on the principle of cost recovering at competitive cost from the patients availing services in the Institute for implants, high end accessories, stores, consumables etc to be utilized for the patients in procedures, surgeries and treatment.

It has been decided to operate the "NEIGRIHMS Hospital Revolving Fund", for which a saving bank account shall be operated with Bank of Baroda, Mawdiangdiang, Shillong - 793018.

The cost of implants, high end accessories, stores, consumables etc to be utilized for the patients in procedures, surgeries and treatment at NEIGRIHMS, Shillong ; as per open tender rate contract shall be displayed on the website, notice board for information of all concerned and conveyed to all the user departments & Medical Superintendent. It is open to all beneficiaries and user Departments/sections to avail of the facility.

Based on actual cost offered by the lowest techno-commercially compliant bidder against open tender, the user department/ section shall provide the cost of implants, high end accessories, stores, consumables etc to be deposited in advance by bankers cheque / draft at the hospital collection counter under "NEIGRIHMS Hospital Revolving Fund" or by challans/RTGS at Bank of Baroda, NEIGRIHMS campus branch, Mawdiangdiang, Shillong - 793018. On receipt of the cost the procedure/ services shall commence and the respective category of stores shall be procured from the fund and replenished in the inventory of the user department.

The above issued with approval of the competent authority and circulated for the information of all concerned.

Deputy Director (Admn)

Copy for information and necessary action to:

1. P. A. to Director, NEIGRIHMS, Shillong.
2. DDA, Dean, Medical Superintendent, Financial Adviser, Sr. Accounts Officer,
3. All Head of Departments/In charge, NEIGRIHMS, Shillong , DMS, DNS
4. Executive Engineer (C),
5. I/c Central Stores/ Medical Stores/ Ancillary Stores, NEIGRIHMS, Shillong
6. I/c College of Nursing, NEIGRIHMS, Shillong
7. Junior Account officer B/C, NEIGRIHMS, Shillong/ Librarian, NEIGRIHMS, Shillong/ AAO Estt-I, Estt-II, GAD,
8. Security Officer, NEIGRIHMS, Shillong/ Notice Board / Website

Deputy Director (Admn)