

# NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong.  
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)  
Director's Block, GPO Post Bag No. 92, Mawdiangdiang, Shillong-793018 Meghalaya

General Administration,  
Administrative Block.  
No.NEIGR-GAD/97/2012/Pt/150

Phone: (0364) 2538012

Dated Shillong the 14<sup>th</sup> November, 2017

## NOTIFICATION

In supersession of the previous communications / orders to this effect, The Director, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong is pleased to reconstitute a **Tender Committee** consisting of the following members:-

- |    |  |   |   |
|----|--|---|---|
| 1. | Financial Adviser/Deputy financial Adviser/Dean                  | - | Chairman  |
| 2. | Sr. Account Officer/ Account Officer                             | - | Member  |
| 3. | AO /Asst. Admn. Officer (Esst. I & GAD)                          | - | Member  |
| 4. | Assoc. Prof. / Asst. Prof. /Hospital Administration              | - | Member  |
| 5. | Principal Nursing College or his/her nominee                     | - | Member  |
| 6. | Deputy M.S (Medical/General/Surgery/Surgical)                    | - | Member  |
| 7. | Law Officer or his/her nominee                                   | - | Member  |
| 8. | (i) Store & Procurement Officer (for store and related Services) | - | Member Secretary  |
|    | (ii) Executive Engineer (Civil), for civil works.                | - | Member Secretary  |
|    | (iii) Executive Engineer (Electrical), for electrical work       | - | Member Secretary  |
| 9. | External Expert  | - | As and when desired by<br>Committee/Competent Authority |

### Terms of Reference:

The quorum of the committee shall be 1/3 of its strength..

The Chairman of the above Committee will however convene a meeting at his own convenience.

This has the approval of the "Competent Authority".

Assistant Administrative Officer  
General Administration

Memo. No.NEIGR-GAD/97/2012Pt/150-A

Dated Shillong the 14<sup>th</sup> November, 2017

Copy for information and necessary action:

1. Dean, NEIGRIHMS.
2. Financial Adviser/ Deputy Financial Adviser. NEIGRIHMS.
3. Deputy Medical Superintendent (Medical/General/Surgery/Surgical), NEIGRIHMS.
4. Senior Account Officer, NEIGRIHMS.
5. Principal Nursing College, NEIGRIHMS
6. Assoc. Prof/ Assistant Prof./ Hospital Administration or his/her Nominee, NEIGRIHMS.
7. Law Officer, NEIGRIHMS.
8. Executive Engineer (Civil), NEIGRIHMS.
9. Executive Engineer (Electrical), NEIGRIHMS.
10. Store & Procurement Officer, NEIGRIHMS.
11. Administrative Officer/ Assistant Administrative Officer, NEIGRIHMS.
12. PA to the Director, NEIGRIHMS for information of the Director.
13. PA to the DD (A), NEIGRIHMS for information of the DD (A).
14. Office copy.

Assistant Administrative Officer  
General Administration