



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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F. No.

No. NEIGR-E.III/7/2017/Pt-II

Dated the 19th May 2023


NOTIFICATION

Sub : Uploading the proposed amendment of RRs for Statistical Section in NEIGRIHMS website for comments by stakeholder within a period of 30 days:


In compliance to Ministry of Health & Family Welfare letter F.No.U.12012/57/2022-NE-Part (5) dated 16.05.2023 the proposed / amended draft Recruitment Rules of the following posts for Statistical Section are uploaded in the Institute's website for inviting comments from the stakeholders:

- i. Statistician cum Lecturer
- ii. Senior Statistical Officer
- iii. Statistical Officer
- iv. Statistical Assistant

All the stakeholders are requested to go through the proposed / amended draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 days from the date of publication of the notification and also send the soft copy via email at neigrihms.e3@gmail.com. In case no comments is received within the stipulated period of 30 days, the proposed / amended draft Recruitment Rules will be treated as final and the Institute will proceed further for taking necessary action for amendment of the above draft Recruitment Rules.


(Smt.F.R.Tariang)
Deputy Director (Admn) I/c
NEIGRIHMS

Copy to: Shri R. Lyngdoh for necessary uploading in the Institute's website immediately for information of all concerned.


(Smt. F.R.Tariang)
Deputy Director (Admn) I/c
NEIGRIHMS

STATEMENT OF EXISTING APPROVED RECRUITMENT RULES AND PROPOSED / AMENDED DRAFT
RECRUITMENT RULES OF STATISTICAL SECTION OF NEIGRIHMS

SI No	Description	Existing approved RR	Proposed Draft RR
1	Name of post	Nil	Statistician cum Lecturer
2	Number of post		01* (2023) *Subject to variation dependent on workload
3	Classification		Group 'A'
4	Level in the Pay Matrix		Level 10 of Pay Matrix
5	Whether Selection post or non-selection post		Not Applicable
6	Age limit for direct recruits		Not exceeding 35 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)
7	Educational and other qualifications required for direct recruits		<p>Essential:</p> <p>i. Post Graduate Degree in Statistics / Biostatistics or in Mathematics / Economics with Statistics as a paper with minimum 55% from a recognized University or Institution</p> <p>ii. Teaching/research experience of 2 (two) years in a recognized Medical cum teaching Institute</p> <p>Desirable:</p> <p>i. Post Graduate Diploma in Computer Application / Demography from a recognized Institution</p> <p>ii. Ph.D in Statistics</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		No
9	Period of probation, if any		2 years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		Not Applicable
12	If a Departmental Promotion Committee exists what is its composition		<p>1. Director, NEIGRIHMS - Chairperson</p> <p>2. Director/Deputy Secretary - Member Looking after the work of the Institute in the Ministry</p> <p>3. Representative of North Eastern Council - Member (NEC), Shillong (not below the rank of Deputy Secretary)</p> <p>4. An expert in the relevant subject - Member*</p> <p>5. A co-opted member from SCs/STs - Member*</p> <p>6. Deputy Director (Admn), NEIGRIHMS - Member Secretary</p> <p>(*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not Applicable

SI No	Description	Existing approved RR	Proposed draft RR
1	Name of post	Nil	Senior Statistical Officer
2	Number of post		01* (2023) * Subject to variation dependent on workload
3	Classification		Group 'A'
4	Level in the Pay Matrix		Level – 11 of Pay Matrix
5	Whether Selection post or non-selection post		Selection in case of promotion Not applicable in case of deputation/direct recruitment
6	Age limit for direct recruits		Not exceeding 40 years (relaxable for Govt.Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.from time to time)
7	Educational and other qualifications required for direct recruits		<ol style="list-style-type: none"> 1. Post Graduate degree in Statistics from a recognized University 2. Post Graduate Diploma in Computer Application (PGDCA) from a recognized Institution. 3. 5 (five) years' experience in Statistical work related to the field of health preferably in a Medical Institute
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		No
9	Period of probation, if any		2 (two) years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		Promotion failing which by Deputation (ISTC) failing both by direct recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		<p>Promotion: Statistical Officer of the Institute in Level 10 of Pay Matrix with five years of regular service in the grade.</p> <p>Deputation: Officers of the Central Govt./State Government/ Union Territories / Autonomous Organizations / Statutory Bodies / Public Sector Undertaking / University / Recognized Research Institution:</p> <p>A.</p> <ol style="list-style-type: none"> 1. Holding analogous posts on regular basis in the parent cadre/department; or 2. With five years' regular service in the grade rendered after appointment in Level 10 of Pay Matrix or equivalent in the parent cadre/department and <p>B. Possess educational qualification prescribed under column 7</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the Central Government shall ordinarily not exceed 05years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years on the closing date of receipt of application.</p>

12	If a Departmental Promotion Committee exists what is its composition		1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary - Member looking after the work of the Institute in the Ministry 3. Representative of North Eastern - Member Council (NEC), Shillong (Not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member* 6. Deputy Director (Administration), NEIGRIHMS - Member Secretary (*to be nominated by the Director, NEIGRIHMS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not applicable

Sl No	Description	Existing approved RR	Amended draft RR
1	Name of post	Statistical Officer	Statistical Officer
2	Number of post	2 (two) posts	02* (2023) *Subject to variation dependent on workload
3	Classification	Group 'A'	Group 'A'
4	Pay Band and Grade Pay / Level in the Pay Matrix	Pay Band – 3 Rs.15600-39100/- with Grade Pay of Rs.5400/-	Level – 10 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Selection in case of promotion Not applicable in case of deputation / direct recruitment
6	Age limit for direct recruits	Not exceeding 35 years (relaxable for Govt.Servants upto 5 years in accordance with the Instructions or orders issued by the Central Govt. from time to time)	Not exceeding 35 years (relaxable for Govt.Servants upto 5 years in accordance with the Instructions or orders issued by the Central Govt. from time to time)
7	Educational and other qualifications required for direct recruits	1. Post Graduate degree in Statistics from a recognized University. 2. Post Graduate Diploma in Computer Application (PGDCA) from a recognized Institution. 3. 2 (two) years experience in statistical work related to the field of health preferably in a Medical Institute	1. Post Graduate degree in Statistics from a recognized University. 2. Post Graduate Diploma in Computer Application (PGDCA) from a recognized Institution. 3. 2 (two) years experience in statistical work related to the field of health preferably in a Medical Institute
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	No
9	Period of probation, if any	2 (two) years	2 (two) years for direct recruit and promotees
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment failing which by deputation	Promotion failing which by Deputation (ISTC) failing both by direct recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<u>Deputation:</u> Officers from Central/State Governments, Autonomous Organizations, Research Institutions, Universities, Statutory Bodies holding. A.(a) Analogous posts on regular basis or (b) With 8 (eight) years regular service in the grade rendered after appointment in the Pay Band – 2 , Rs. 9300-34800/- with grade pay of Rs. 4200/- AND B. Possessing qualification and experience as prescribed in column 7 above. The period of deputation shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application	<u>Promotion:</u> Statistical Assistant of the Institute in Level 6 of Pay Matrix with 10 (ten) years of regular service in the grade. <u>Deputation:</u> Officers of the Central/State Governments/ Union Territories/ Autonomous Organizations / Statutory Bodies / Public Sector Undertaking / University / Recognized Research Institution A. 1. Holding analogous posts on regular basis in the parent cadre / department: or 2. With 05/10 years' regular service in the grade rendered after appointment in Level 07/06 of Pay Matrix respectively, or equivalent in the parent cadre / department and AND B. Possess educational qualification prescribed in column 7. Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the Central

			Government shall ordinarily not exceed 05 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application
12	If a Departmental Promotion Committee exists what is its composition	<p>1. Director, NEIGRIHMS - Chairperson</p> <p>2. Director/Deputy Secretary - Member looking after the work of the Institute in the Ministry of Health & Family Welfare, Govt.of India</p> <p>3. Representative of North Eastern Council, Shillong (not below the rank of Deputy Secretary - Member</p> <p>4. An expert in the relevant subject - Member*</p> <p>5. A co-opted member from SCs/STs - Member</p> <p>6. Deputy Director (Administration), - Member Secretary NEIGRIHMS</p> <p>(*to be nominated by the Director, NEIGRIHMS</p>	<p>1. Director, NEIGRIHMS - Chairperson</p> <p>2. Director/Deputy Secretary looking after the work of the Institute in the Ministry</p> <p>3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary - Member</p> <p>4. An expert in the relevant subject - Member*</p> <p>5. A co-opted member from SCs/STs - Member*</p> <p>6. Deputy Director (Admn), - Member Secretary NEIGRIHMS</p> <p>(*to be nominated by the Director, NEIGRIHMS</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

Sl No	Description	Existing approved RR	Amended draft RR
1	Name of post	Statistical Assistant	Statistical Assistant
2	Number of post	04* (2012) *Subject to variation dependent on workload	04* (2023) *Subject to variation dependent on workload
3	Classification	Group 'B'	Group 'B'
4	Pay Band and Grade Pay/Level in the Pay Matrix	Pay Band – 2, Rs.9300-34800/- with Grade Pay of Rs.4200/-	Level 06 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Not applicable
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	<p>Essential:</p> <ol style="list-style-type: none"> Bachelor's Degree with Mathematics or Statistics or Economics or Sociology with Statistics as one of the papers from a recognized University Diploma in Computer Application from a recognized Institute <p>Desirable: Three years' experience in Statistical works related to the field of health preferably in a Medical Institute</p>	<p>Essential:</p> <ol style="list-style-type: none"> Bachelor's Degree in Statistics or in Mathematics / Economics / Sociology with Statistics as one of the papers from a recognized University Diploma in Computer Application from a recognized Institute
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	No
9	Period of probation, if any	Two years for direct recruit	Two years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable
12	If a Departmental Promotion Committee exists what is its composition	<ol style="list-style-type: none"> Director, NEIGRIHMS - Chairperson Under Secretary (NE)/Section Officer (NE) - Member Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) An expert in the relevant subject - Member* A co-opted member from SCs/STs - Member Deputy Director (Administration) NEIGRIHMS - Member Secretary <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<ol style="list-style-type: none"> Director, NEIGRIHMS - Chairman Under Secretary (NE)/Section Officer (NE) - Member Representative of North Eastern Council - Member (NEC) Shillong, (not below the rank of Under Secretary) An expert in the relevant subject - Member* A Co-opted member from SCs/STs - Member* Deputy Director (Administration) - Member Secretary NEIGRIHMS <p>(*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable