

11
5/6/24



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG
(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
निदेशक ब्लॉक, मावडीयांगडीयांग, शिलांग - 793018 मेघालय
Director's Block, Mawdiangdiang, Shillong - 793018 Meghalaya

E-mail - info.neigrihms@nic.in
www.neigrihms.nic.in
EPABX : (0364) 2538025

No. NEIGR/Esstt-I/76/2009/373

Dated: Shillong, the _____, 2024.

CIRCULAR

Attention is hereby invited to the Institute's Circular No. NEIGR/MS/CIR/2021/773 dated 5.8.2021, wherein, all the regular Officers and Staff are required to make the **Health Card** for availing medical treatment facilities from the NEIGRIHMS Hospital. As per existing arrangement, the Health Card is issued by the MRD.

As there is some confusion; it is hereby clarified that all regular employees are to collect the Form in prescribed format from the Medical Record Department (MRD) and get the dependant family details verified from Establishment-I. Thereafter, it is requested to submit the said Form (after due verification of family details) to MRD for issuing the **Health Card** for availing the treatment facilities for self and dependants and reimbursements.

Other conditions remain the same as mentioned in the said Circular dated 5.8.2021.

This is issued with the approval of Competent Authority, NEIGRIHMS, Shillong.

Deputy Director (Admn),
NEIGRIHMS, Shillong

Memo No. NEIGR/Esstt-I/76/2009/373

Dated: Shillong, the 31 May 2024.

Copy to:

1. Medical Superintendent, NEIGRIHMS, Shillong for information and necessary action,
2. The HOD/ HOD in-charge of all Dept., NEIGRIHMS, Shillong
3. The Superintending Engineer, NEIGRIHMS, Shillong
4. The Principal, College of Nursing, NEIGRIHMS, Shillong
5. The Librarian, NEIGRIHMS, Shillong
6. The Law Officer, NEIGRIHMS, Shillong
7. The Stores Officer, NEIGRIHMS, Shillong
8. All Section Heads (Administrative Block, Hospital)
9. P.S to the Director, NEIGRIHMS, Shillong
10. P.A to the Dean, NEIGRIHMS, Shillong
11. P.S to the Deputy Director/Deputy Financial Adviser, NEIGRIHMS, Shillong
12. Programmer, IT Cell to upload in the Institute Website.

Deputy Director (Admn),
NEIGRIHMS, Shillong