



NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Mawdiangdiang, Shillong (Meghalaya) – 793 018 India (www.neigrihms.nic.in)

Date: 14 March, 2024

Advertisement for the contractual posts of Project Technical Support II, Project Technical Support I & Project Technical Support III posts sanctioned by ICMR, under the project titled “Mapping the spectrum of sexually transmitted infections (STIs) and reproductive tract infections (RTIs) among the selected High-risk Groups (HRGs)- A multicentric study”

Recruitment Notice

Online applications are invited from Indian citizens for the following posts sanctioned under the Project titled “**Mapping the spectrum of sexually transmitted infections (STIs) and reproductive tract infections (RTIs) among the selected High-risk Groups (HRGs)- A multicentric study**” (ICMR funded)

Vacancy Details:

The essential qualifications, experience, consolidated salary and service tenure are as under (As per ICMR guidelines):

Job Title	No. of Posts	Minimum Essential Qualification and Experience/Desirable Technical and Professional Expertise/Experience	Upper Age Limit as on date of interview	Monthly Salary (Rs.)	Service tenure
Project Technical Support I /Lab Technician	01	10 th + diploma (DMLT/MLT) equivalent with minimum two years experience in related field	28 years	Rs 18000+ HRA	1 year
Project Technical Support II /Project Assistant	01	12th (Science) +Diploma (DMLT/MLT) equivalent, with minimum 5 years experience in the related field	30 years	Rs 20000+ HRA	1 year 6 months
Project Technical Support III /Medical Social worker	01	Essential qualification: 3 year Graduate (Science) with 3 years relevant field experience especially HIV/STI services Additional qualification: MSW with 3 years experience in HIV/STI	35 years	Rs 28000+ HRA	1 year

Nature of Employment: Contractual

Role & Responsibilities:

1. Project Technical Support I: Collection of blood/urine sample from study participants as per study protocol and transportation to study site as per SOP. Analyzing the collected samples at study site lab

as per study protocol. Report generation and distribution to participants. Entry of report in main data sheet. Additional work assigned by PI & scientist as and when required.

2. Project technical support II: Data collection in the field from study participants. Coordination with other research staff, NGOs and participants for smooth functioning of project related activities in the field. Entry of collected data in computer. Helping Project scientist for developing rapport with state authorities and NGO/ community leaders. Additional work assigned by PI & scientist as and when required.

3. Project Technical Support III: Liaison with NGOs/TSACS/STI clinic officials and Community leaders working for HRG (FSW/Transgender/MSM/IDU) population. Develop rapport with these HRG community members and motivate them for participation in project. Explaining the study purpose, benefits/ risk associated with this project and make line listing. To help research staff in data collection and blood sample collection from study participants. Additional work assigned by PI and scientist as and when required.

Duration of Employment: All appointments will be initially for a period of 12 months (as per ICMR guidelines), extendable for another 6 months for project Technical support II, subject to evaluation of performance, project requirements, availability of funds and sanction from the Competent Authority. The contract period is co-terminus with the project.

(Age Relaxation: for SC/ST/OBC/ Women candidates as per the government of India rules)

Job Location: Department of Dermatology and STD, NEIGRIHMS, Shillong.

The following will be desirable for all the posts:

- Working knowledge of Khasi and English
- Working on computer, word processor and data entry software
- Prior experience of working in a research project

Documents to be enclosed with application form:

1. 10th or 12th Class marks certificate or higher (for proof of date of birth).
2. All certificates to support the academic qualifications.
3. Work experience certificates.
4. Higher qualification than prescribed if any (certificates to be enclosed).
5. Two recent passport sized photographs, one to be pasted on application form, another to be pinned to the application form.

Terms and Conditions:

1. The above post is purely on temporary contract basis under funded project and not employment on NEIGRIHMS, Shillong payroll. The contract is co-terminus with the completion of the project and there is no liability for further assignment or permanent employment on Principal Investigator/NEIGRIHMS/ICMR. A clear and binding agreement would be obtained regarding the same.
2. Persons already in regular time scale service under any government organization/department are not eligible to apply.
3. No TA/DA will be provided for attending the interview.
4. The Principal Investigator/Head of the Institute has the right to accept/reject any application without assigning any reason and no correspondence will be entertained in this matter.
5. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.

6. Corrigendum/addendum/further information, if any, in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to visit the NEIGRIHMS website regularly for further updates.
7. NEIGRIHMS reserves the right to cancel/ modify the process at anytime, at its discretion.
8. Leave provisions: As per ICMR Rules
9. On termination of the contract, you will not be entitled to carry forward of leave or to the benefit of encashment of earned leave.
10. The decision of the Competent Authority will be final and binding.

Candidates have to download the application form from the NEIGRIHMS, Shillong website and submit the same with self attested Xerox copy of the certificates on the day of interview.

Participants should send the soft-copy of the application form and all the supporting documents as a single PDF to dermatologystdoffice@gmail.com latest by 5 pm, 2nd April, 2024.

The subject of email should be **“Application for the contractual post of “Mapping the spectrum of sexually transmitted infections (STIs) and reproductive tract infections (RTIs) among the selected High-risk Groups (HRGs)- A multicentric study” and “POST APPLIED” for.**

Selection Procedure:

The applications received will be scrutinized by the screening committee. Recruitments will be made through interview by selection committee and a written test will be conducted if the eligible candidates are more than 30 per post. Selection is based purely on merit basis.

The list of the candidates found eligible will be displayed on NEIGRIHMS website. The candidates are advised to check the institute’s website for the date, time and venue for the interview or written test. No separate communication will be sent to the candidates. Recruited candidate will be notified through email.

Date, time & Venue of Walk in Interview:

This will be communicated through NEIGRIHMS website.

Principal Investigator
Project
NEIGRIHMS