

**Advertisement for the post of Research Nurse and Data Entry Operator on contractual basis under BIRAC funded project titled “To establish a ready network of clinical trial units across the National Cancer Grid to promote multi-centric collaborative research in the field of drug and device development”**

Applications are invited for the following posts for recruitment on purely temporary and contractual basis under BIRAC funded project titled “To establish a ready network of clinical trial units across the National Cancer Grid to promote multi-centric collaborative research in the field of drug and device development”. This study aims to set up a research lab to conduct Clinical Trials across a spectrum of cancers.

Sl. No	Name of Post	No. of post	Minimum Qualification	Duration of project	Age limit	Roles and responsibilities	Monthly Salary
1.	Research Nurse	1	B.Sc Nursing  <b><u>Desirable:</u></b> - Research experience - GCP Certificate - Data collection	6 months	30	- Participates in recruitment and selection of study participants by interviewing and documenting medical history to determine compliance with eligibility requirements.  - Ensures compliance with each study’s protocol by providing thorough review and documentation at each study visit	Rs. 15,000
2.	Data Entry Operator	2	Bachelors in Science  <b><u>Desirable:</u></b> -Research experience - DEO (Typing speed 35wpm)	6 months	28	- Clinical Trial/ registry data entry, report preparation, database maintenance	Rs. 15,000

**Date of Interview:** 12<sup>th</sup> March 2024

**Venue:** Main Hospital building, Clinical Teaching Room (2<sup>nd</sup> floor), NEIGRIHMS, Shillong.

**Timing:** 9:00 AM

**IMPORTANT INFORMATION:**

1. Applications are to be filled online in the mentioned Google form link (<https://forms.gle/nQJjkj5Xitxctswy7>)

**Last date for submission of forms will be on the 7<sup>th</sup> March 2024 (10:00 A.M)**

2. Shortlisted candidates will be intimated through NEIGRIHMS website (or by email) prior to interview date. Only shortlisted candidates should come for interview.
3. Date of determination of eligibility will be as on the last date for online application.
4. Candidates must produce all relevant documents related to their qualifications & experience in original during interview. Candidates not producing the Original Certificates will not be considered.
5. The post is purely temporary on contractual basis. The appointment will be initially for a period of **6 months** which may be renewed depending on performance of the candidate and extension of the project from the funding agency.
6. The terms and conditions of contract appointment shall be governed by the contractual bond of Agreement agreed upon by the Institute and the employee concerned.
7. Selection will be based on the performance of the candidate in the interview and the qualifications.
8. Attempts (direct/indirect) to influence the Selection Committee in any way or form will lead to disqualification of the concerned candidate from the recruitment process.
9. No TA/DA will be provided for attending the interview.

Principal Investigator of the Project