

Advertisement No. NEIGR/Teamed/2023/217

Applications are invited from eligible candidates for filling up the following posts purely on contract basis under Telemedicine Project, Department of Forensic Medicine.

Sl No.	Name of Post(s)	No of Post	Consolidated pay per month	Educational Qualifications	Job description	
1.	Content Developer	1 (one)	1 st Year Rs. 30000	Diploma in IT/CS Multimedia etc having more than Three years experience in Multimedia content development in addition to working experience with standard multimedia tools exposure with software's like Final cut Pro, Mays & 3D animation etc.	1. Operation of medical education content development faculty. 2. Medical video capture, editing and voice over still photography as desired. Preparation of standard/ animated power point presentation material. 4. Operation of hardware and software relating medical education content development. 5. Operation of web based tools for web enabled content. 6. Any other work assigned by the Nodal Officer/faculty members/ laid down in the SOP.	1. Repository of medical education content of the college/ institution in various storage devices. 2. Database of educational content and directory.
2.	Telemedicine Technician	1 (one)	1 st Year Rs. 20000	Graduation and diploma in IT/CS or Diploma in Telemedicine & HIM/Health IT	1. Operation of Day to day telemedicine sessions. 2. Technical testing with all telemedicine nodes connected under NMCN. 3. Operation of Tele-follow-up session. 4. Provide basic operation training to the trainees. 5. Maintenance of daily session log book. 6. Operation software & hardware video conference system, any other equipment provisioned. 7. Operation of telemedicine software. 8. Digitization of analog content materials. 9. Other duties, as assigned by the Administrator/Nodal Officers/as laid down in SOP.	1. Daily Log of activity undertaken including daily testing of network record. 2. Digital database of all electronic records of the material used during the session. 3. Complaint Log Register duly filled and analysed. 4. Facility maintenance.

Prof. Dr. A. J. Patowary
HOD Forensic Medicine
Nodal Officer Telemedicine
NEIGRIHMS, Shillong-13




General Conditions:

1. The maximum age limit for the above contract posts is 62 years as on the closing date of submission of the application.
2. The crucial date for determination of eligibility with regard to age, educational qualification and experience etc. will be the closing date of submission of application.
3. The application of candidates who do not fulfil any of the above eligibility criteria will not be considered.
4. The above positions are purely temporary and contractual.
5. The duration of the project is for 1 (one) year.
6. The initial period of appointment against the posts will be for 1 (one) year which is extendable every year. Extension of the contract appointment against the posts will be considered on assessment of the performances and contribution of the project by the funding organization.
7. The terms and conditions of contract appointment shall be governed by the contractual bond of Agreement agreed upon by the Institute and the employee concerned.
8. Selected candidates will have to undergo medical examination before joining the post.
9. No TA/DA will be paid for appearing interview.
10. No accommodation will be provided.
11. Canvassing in any form will disqualify the candidate.

Interested eligible candidates may submit their bio-data, along with attested copies of all educational qualifications, experience certificates and testimonials and 2 (two) recent passport size photographs to "Department of Forensic Medicine, Administrative Block, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Mawdiangdiang, Shillong – 793018.

Last date of submission of application is 7th June 2023 till 5.30 p.m.


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