

**NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL
SCIENCES, MAWDIANGDIANG, SHILLONG -793018**

Advertisement No. NEIGR-E.II/9/2012/Pt.III dated 13.11.2023

The Director, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS), Shillong invites application for filling up the following Group 'A' posts in the Institute.

1.	Name of the post	Deputy Registrar
	No. of post	1 - UR
	Pay Scale	Level 11
	Mode of Recruitment	Deputation (including short term contract)/Direct Recruitment

Eligibility criteria for deputation (including short term contract):

Officers from Central /State Government, Autonomous Organisations, Research Institution, Universities, Statutory Bodies holding:-

- (A) (i) analogous posts on regular basis, or
(ii) with five years regular service in the Pay Band-3, Rs.15600-39100/- with Grade Pay Rs.5400/- or equivalent, or
(iii) with 6 years regular service in the Pay Band-2, Rs. 9300-34800/- Grade Pay Rs.4800/- or equivalent, or
(iv) with 7 years regular service in the Pay Band-2, Rs.9300-34800/- Grade Pay Rs.4600/- or equivalent and
- (B) should be a graduate preferably postgraduate in science and have at least five years experience in a University/Teaching Institution in the area of administration in a supervisory capacity including conduct of examination and admission at graduate and post graduate level, preparation and arrangement of academic and teaching programmes in undergraduate and post graduate medical courses.

The period of deputation shall ordinarily not exceed 3 (three) years at a time. The maximum age limit for appointment on deputation should not exceed 56 years as on the closing date of receipt of application.

Eligibility criteria for Direct Recruitment:

1. Must be graduate, preferably Post Graduate in science.
2. At least 5 (five) years experience in the Pay Band-3 Rs.15600-39100/- with Grade Pay of Rs.5400/- in a University/Teaching Institution in the area of administration in a supervisory capacity including conduct of examination and admission, arrangement of teaching programmes in Under-Graduate and Post-Graduate Medical courses.

Age limit for Direct Recruitment: 45 years

2.	Name of the post	Deputy Medical Superintendent
	No. of post	1 - UR
	Pay Scale	Level 11
	Mode of Recruitment	By Direct Recruitment/ Deputation / Contract

Eligibility criteria for Direct Recruitment:

1. A medical qualification included in the first schedule to Indian Medical Council Act 1956 (person possessing qualification included in part-II of the third schedule should also fulfill the conditions specified in section 13 (3) of the Act.
2. MD/MS degree recognized by MCI.

3. The candidate must be registered with Central/State Medical Council.
4. Five years experience in the administration of a Major Hospital of at least 500 beds or any health care organization.

Preference will be given to candidates having MHA or MD Hospital Administration.

Age limit for Direct Recruitment: 40 years

Eligibility criteria for deputation (including short term contract):

Officers from Central /State Government, Autonomous Organizations, Research Institution, Universities, Statutory Bodies and PSU in analogous posts on regular basis or with 5 years experience in the administration of a major Hospital of at least 50 beds or any health care organization and possessing education qualifications prescribed for direct recruitment.

The period of deputation shall ordinarily not exceed 3 (three) years. The maximum age limit for appointment on deputation should not exceed 56 years as on the closing date of receipt of application.

3.	Name of the post	Executive Engineer (Civil)
	No. of posts	1-UR
	Pay Scale	Level 11
	Mode of Recruitment	By Composite Method (Deputation (ISTC)/Promotion)

Eligibility criteria for Deputation (ISTC)/Promotion:

Officers of the Central Government/State Governments/Union Territories/Autonomous Organizations/Statutory bodies/Public Sector Undertaking/University/Recognized Research Institution.

A.

1. Holding analogous post on a regular basis in the parent cadre/department; or
2. With 05 years' service in the grade rendered after appointment on a regular basis in Level 10 of Pay Matrix or equivalent in the parent cadre /department.
3. With 09 years' service in the grade rendered after appointment on a regular basis in Level 7 of the Pay Matrix or equivalent in supervisory capacity in the parent cadre/department and

B. Possessing the following educational qualification and experience.

Bachelor Degree in Civil Engineering from a recognized University or institute with 07 years' practical experience in planning designing and construction work.

Note: 1.

The Departmental Assistant Engineer (Civil) in Level 7 of the Pay Matrix with 09 years' regular service in the Grade shall also be considered along with deputationist and in case he or she is selected the post shall be deemed to have been filled by promotion.

The period of deputation (ISTC) shall ordinarily not exceed 5 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.

4.	Name of the post	Senior Bio-Medical Engineer
	No. of posts	1-UR
	Pay Scale	Level 11
	Mode of Recruitment	Composite Method: Deputation (including Short Term Contract (ISTC)/ Promotion.

Eligibility criteria for Deputation (including Short Term Contract(ISTC)/Promotion:

Officers of the Central Government/State Governments/ Union Territories/ Autonomous Organizations /Statutory bodies/ Public Sector Undertaking/University/ Recognized Research Institution.

A.

- i. Holding analogous post on a regular basis in the parent cadre/department; or
- ii. with 05 years' service in the grade rendered after appointment on a regular basis in Level 10 of Pay Matrix or equivalent in the parent /department and

B.

Possessing the following educational qualification and experience.

1. B.Tech/B.E. in Electronics or Bachelor's Degree in Bio Medical Engineering from a recognized University.
2. Five years' experience in a relevant field in a Medical institute in installation and maintenance of medical equipment.

Note:

The Departmental Bio-medical Engineer in Level -10 of the Pay Matrix with 05 years' regular service in the Grade shall also be considered along with deputationist and in case he or she is selected the post shall be deemed to have been filled by promotion.

The period of deputation (ISTC) shall ordinarily not exceed 5 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.

5.	Name of the post	Senior Stores Officer
	No. of posts	1-UR
	Pay Scale	Level 11
	Mode of Recruitment	By Composite Method (Deputation (ISTC)/ Promotion).

Eligibility criteria for Deputation, including short-term contract (ISTC)/Promotion:

Officers of the Central Government/State Governments/ Union Territories/ Autonomous Organizations /Statutory bodies/ Public Sector Undertaking/University/ Recognized Research Institution.

A.

- i. Holding analogous post on a regular basis in the parent cadre/department; or
- ii. with 05 years' service in the grade rendered after appointment on a regular basis in Level 10 of Pay Matrix or equivalent in the parent cadre /department and

B.

Possessing the following educational qualification:

- i. Degree of a recognized University or equivalent;
- ii. Post Graduate Degree / Post Graduate Diploma in Materials Management of a recognized University/ Institution or equivalent; and
- iii. Not less than 5 years experience in a supervisory capacity in handling stores; preferably medical.

Note:

If the Departmental Candidates Stores Officer in Level-10 of Pay Matrix with 05 years' of regular service is selected for appointment to the post; it shall be treated as having been filed by promotion.

The Period of deputation (ISTC) shall ordinarily not exceed 05 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.

6.	Name of the post	Junior Medical Officer (Transfusion & Blood Bank)
	No. of posts	1-UR
	Pay Scale	Level 10
	Mode of Recruitment	By Direct Recruitment.

Educational Qualification & Experience:

1. MD Pathology/Transfusion Medicine with one year's experience in a recognized Blood Bank.
OR
MBBS with Diploma in Pathology or Transfusion Medicine with one year's experience in a recognized Blood Bank.
2. Must be registered with State Medical Council.

Age limit for Direct Recruitment: 40 years

7.	Name of the post	Medical Physicist
	No. of posts	1-OBC (PH) (OL)
	Pay Scale	Level 10
	Mode of Recruitment	By Deputation.

Eligibility criteria for Deputation:

Officers working in hospitals under the Central/State Govts. Autonomous /Statutory bodies and PSU holding analogous post on regular basis or with 3 (three) years regular service preferably in a Medical college/Institute in the Pay Band-2 Rs.9300-34800/- with Grade pay of Rs.4600/- or equivalent and

Possessing the following qualification prescribed.

1. M.Sc in Medical Physics or equivalent from a recognized University OR
2. (i) M.Sc in Physics from a recognized University.
(ii) A post Graduate diploma/degree in Radiological/Medical Physics from a recognized University/Institution.

The period of deputation shall ordinarily not exceed three years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years on the closing date of receipt of applications.

General Information:

1. The applications for deputation from eligible officers in the prescribed application proforma (in duplicate) may be forwarded through proper channel within 45 days from the date of publication of this advertisement in the Employment News alongwith up to date APAR/ACRs for the last 5 years in original or photocopies duly attested, Vigilance Clearance and Integrity Certificate. Cadre Controlling Authority may also kindly ensure that while forwarding the applications, they should verify and certify that the particulars furnished by the officers are correct. It may also be certified that no major or minor penalty was imposed on the officer during the last 10 years of his service.

2. Applications for deputation received after the due date or without APAR/ACRs dossiers, Vigilance Clearance and Integrity Certificate or otherwise found incomplete will not be considered.
3. Applicants already in employment in Government/Semi-Government/Corporate Bodies should route their applications through their employers or produce No Objection Certificate (NOC).
4. Reservation for SC/ST/OBC (Non-creamy layers)/Ex-serviceman/Person with Benchmarked Disabilities candidates will as per Govt. of India norms.
5. The crucial date for determining the age limit, qualification and experience will be the last date of submission of application.
6. Candidates should note that mere fulfilling of the minimum requisite qualifications & experience bestows no right on them to be call for test/interview.
7. Applications are required to ensure their eligibility in all respects before applying.
8. Only shortlisted candidates will be called for the test/interview as the Institute deemed fit
9. Period of probation for direct recruitment is two years.
10. The appointment to the said post will be subject to medical fitness from the competent medical board for which he/she will be sent to the designated medical authority.
11. The decision of the Institute as to eligibility or otherwise of a candidate will be final.
12. The decision of the Institute's authority in respect of screening/selection shall be final and no correspondence in this regard will be entertained.
13. Canvassing of any kind will be a disqualification.
14. Incomplete applications will not be considered.
15. Institute reserves the right to reject or accept any candidature without assigning any reason thereof.
16. Due to dearth of quarters, the Institute is not in a position to provide quarters to selected candidates. If quarters are not provided the officer will be entitled to House Rent Allowances (HRA) as per prescribed rules.
17. The Institute will not be responsible for non-receipt/late receipt of any communication send by the candidates due to postal delay/lost in transit.

The prescribed application proforma for deputation and direct recruitment can be downloaded from Institute's website: <https://www.neigrihms.gov.in>.

Complete applications in the Prescribed Proforma may be forwarded through proper channel to the **“Recruitment Cell, Establishment Section-II, Director's Administrative Block, North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Mawdiangdiang, Shillong - 793018** SUPERSCRIBING “Application for the post of”.

Last date for submission of application is 45 days from the date of publication of this advertisement in the Employment News i.e 12.02.2024

Sd/-
Deputy Director (Admn)
NEIGRIHMS, Shillong.